



Oliver's Battery Parish Council meeting

Tuesday 6th March 2018 at 7.30pm

St Mark's Church Hall, Oliver's Battery Road South, Oliver's Battery

Parish Councillors you are hereby summoned

to attend the Parish Council meeting to consider the business listed below.

Members of the public are invited to attend.

Item	Agenda
1	Apologies for absence and declarations of interest.
2	<p>To adjourn for public participation</p> <p>Matters arising – Item 17/133.2 – Benches work quote ACTION Clerk to ask Mark Pyke if he might quote.</p> <p>Commemoration of the armistice Centenary –Possible link with the school. ACTION Cllr Hare to enquire with the school</p> <p>Contact church about whether they are planning an activity. ACTION Cllr Mitchener</p> <p>It was suggested that it might be a good opportunity to look at Fields in Trust – ACTION Cllr Hare to look at details.</p> <p>Land behind the shops – No news on site or any new planning applications. Asked if the PC would enquire about its continuous use for parking. ACTION Cllr Kirkby to draft a letter to the owner for Clerk to issue.</p> <p>Election in May 2018 –ACTION Clerk to put alert on the websites and Facebook.</p>
2.1	To receive Police, Neighbourhood Watch and PACT reports - Report from Cllr Ducker
2.2	To receive the County Councillor's report.
2.3	<p>To receive the District Councillors report</p> <p>Matters arising: Item 17/136 This year's Great British Spring Clean will take place from 2nd to 4th March. ACTION Clerk to obtain details and put on the PC website – ask for volunteers.</p> <p>Cllr Laming noted he might be able to obtain another bin for the Battery ACTION Cllr Laming to make enquiries.</p> <p>Information about progress on major projects ACTION Clerk to put WCC link on the PC website.</p> <p>WCC are seeking views on their parks and green spaces. ACTION Clerk to check WCC website to see if any land in Oliver's Battery included.</p> <p>Works on the Weirs. ACTION Clerk to put information on the PC website</p> <p>Question about a Parish Poll has been sent to Democratic services by Geoff Sharman. ACTION Cllr Warwick to inform the PC on any update.</p>
3	To approve the Minutes of the meeting held on 6th February 2018
4	Planning Applications and Decisions.

4.1	<p>Matters arising – Item 17/138.1 Received prior to the meeting and distributed. ACTION Clerk to email every other month and request an update.</p> <p>43 Compton Way – 18/00063/HOU –AGREED Cllr Kirkby to draft comments and note the issues for Clerk to issue to WCC.</p> <p>48 Compton Way – 17/03147/HOU –AGREED Cllr Kirkby to draft comments for Clerk to issue to WCC by raising concerns about sufficiency of off-road parking and space for soakaways for surface water drainage given extensive roof area (no information on planning drawings).</p> <p>Texas – Pictures of before and after were needed for the appeal as it is believed it will have an influence on the impact of landscaping/major earthworks. ACTION Cllr Leach to forward some photos. As soon as a date for the appeal hearing is announced Cllr Laming will notify the PC</p>
4.2	Planning report – To note updates and agree comments.
5	Finance and Council matters.
5.1	<p>Matters arising: Item 17/139 - Table Tennis table. Insufficient time to consider information provided by Cllr Ducker. ACTION Clerk to add to Agenda of next meeting.</p> <p>Length of the lease to the Countryside area – ACTION carried forward</p>
5.2	To approve payments
5.3	Update on Interpretation Board – Matters arising – 17/139.3 - WCC Small Grants suggested – Melissa Fletcher. ACTION Cllr Mitchener to enquire of any grants
5.4	Update on the Defibrillator – Matters arising – Item 17/139.4 App called – Save a Life – which shows nearby Defibrillators. ACTION Clerk to put on website.
5.5	To discuss quotes for Table Tennis table and agree action
5.6	To discuss and agree action on a system of regular checks for the defibrillator.
6	Parish Plan – Report from Cllr Leach
6.1	To consider Parish Council action points.
7	Communications – Report from Cllr Liberali
7.1	<p>Matters arising – Item 17/141.1 - Instagram – most Cllrs now had an PC account.</p> <p>Contact details to be put on the front page of new look website</p>
7.2	<p>To agree on a PC Whats App group</p> <p>Matters arising – Item 17/141.2 ACTION to set up at Whats App group – Clerk to check security/protocol</p>
8	Footpaths and Tree Warden – Report from Cllr De Liberali
8.1	<p>Matters arising - Item 17/142.1 - ACTION Cllr De Liberali will forward the alternative route for Clarendon Way to Cllr Mitchener who will then draft a letter for Cllr De Liberali to send to the landowner seeking confirmation regarding a Permissive Path over his land.</p> <p>Footpath signs in Parliament Place outstanding. ACTION Cllr De Liberali to approach Residents Association</p>
9	Highways
9.1	Matters arising - Item 17/143.1 – SLR - ACTION Cllr Ducker to ensure Battery will be recharged more regularly.
9.2	<p>Update on the junction</p> <p>Matters arising – Item 17/143.2 - ACTION Cllr Laming to confirm the name of the document he had forwarded to Cllr Kirkby regarding naming green spaces. Cllr Laming suggested that PC can ask WCC to designate the field as open space as well as ACV – JNeil@winchester.gov.uk ACTION Cllr Laming</p>
9.3	To discuss progress on the Traffic Regulation order

10	Lengthsmans scheme
10.1	Matters arising – Item 17/144 - ACTION Clerk to confirm date of next visit Items for the next visit.
11	Recreation Ground and Conservation area
11.1	Matters arising – Item 17/146.2 - Tree surveys not available. ACTION Clerk to get three quotes for a tree survey
11.2	To consider Monthly Play inspection report. – Report from Cllr Kirkby Matters arising - Items for Groundsman – Action Clerk to send identified list to Groundsman Items for Groundsman – ACTION Clerk to ask Groundsman to undertake listed work. Cllr Kirkby happy to meet Green Smiles if required. Items for Outdoor Classrooms – ACTION Clerk to instruct Outdoor Classrooms on four items that require urgent attention (other items can wait until next month). Clerk to chase Outdoor Classrooms about outstanding information on cyclical timber preservation treatment. No new items for Richard Randall – ACTION Clerk to request a time when Richard Randall is available to meet Nick Adams. Cllr Kirkby happy to attend meeting on site if required. Items of timber treatment / staining – New contractor to be identified – ACTION Clerk noted that she may have found another possible handyman. To check insurance and discuss work needed. Item to MUGA mesh fencing – repair – ACTION Clerk to contact installers about repair / replacement. Cllr Kirkby happy to attend meeting on site if required. Cllr Kirkby to remind to Cllr Ducker about installing outstanding plastic bolt / nut caps and tapping in any Annual Inspection Contact details – Virtually all noted as monitor use. AGREED. Other items – ACTION Clerk to check whether entrance sign is compliant with recommendations set out in BS EN 1176. Sign to MUGA – ACTION Clerk to contact Mint Signs obtain quote for sign with wording as detailed in BS EN 15312 (see Annual Inspection for details) There is a significant difference between the findings in the Annual and Monthly inspections, ie there are numerous items in the Monthly inspection not in the Annual inspection – ACTION Clerk to ask Green Smiles if they would do intermediate inspections
11.3	To discuss options to increase Open Spaces within Oliver’s Battery Matters arising – Item 17/146.2 -C/f –Item 17/129.2 - Cllr Furlong has sent Cllr Laming the land ownership information received from the Land Registry. ACTION Cllr Mitchener to chase Cllr Laming regarding land ownership.
12	Correspondence
	Matters arising Item 17/147 - Planning policies outstanding. ACTION Clerk to ask again for the WCC policies on parking. Steve Brine letter – draft reply from PC agreed. ACTION Cllr Mitchener to forward to Clerk to issue. SSE letter – Colin Stride – no response to date. ACTION Cllr Kirkby will follow up.
13	Date of next meeting –3rd April 2018

Clerk to Oliver’s Battery Parish Council

