



Oliver's Battery Parish Council meeting

Tuesday 6th March at 7.30pm

St Mark's Church Hall,

Oliver's Battery Road South, Oliver's Battery

MINUTES OF THE MEETING OF 6th March 2018

<u>Present</u>	<u>In attendance</u>	<u>Apologies</u>
Cllr Mitchener	Cllr Laming	Cllr De Liberalli
Cllr Kirkby	Cllr Warwick	
Cllr Hare	Clerk – E Billingham	
Cllr Mitchener	3 members of the public	
Cllr Leach		
Cllr Ducker		

Item		ACTION
17/149	Apologies for absence and declarations of interest.	
	Cllr De Liberalli had sent his apologies. Cllr Mitchener declared a personal interest in the Planning application for 44 Old Kennels Lane.	
17/150	To adjourn for public participation	
17/150.1	<p>Thanks, were made to Cllr Leach for leading the Parish Plan. Further thanks were made to the team that had worked so hard together.</p> <p>It was noted by a member of the public that she felt the Elderly were excluded in communications such as Facebook and websites and may not have time or inclination to look on the website. It was noted that there was a good communication system in place due to the distribution group initially arranged for the Parish Plan. Helping elderly is key part of the Parish Plan.</p> <p>Parish Plan Public What's Next meeting would be held on Monday 26th at the church hall.</p> <p>Concern about the newly planted trees blocking the sight lines on the bend of Compton Way – ACTION. Clerk to ask Brian Laming if there are any regulations.</p> <p>Matters arising from previous meeting : Item 17/133.2 Benches - Two quotes had been received and will be considered. At agenda setting meeting it was agreed it wasn't necessary to contact Mark Pike ACTION Clerk to add to next agenda</p> <p>First World War commemoration - Cllr Hare now has direct email to the Head Teacher and contact for the Governors as well. Cllr Mitchener has asked the church and they have nothing planned.</p> <p>Suggestion of commemorative planting of Beech/pine trees to assist in future planning. Current</p>	<p>Clerk</p> <p>Clerk</p>

	<p>trees are now mature and there was a need to plan. It was felt that beech and pine trees reflect the history of the battery.</p> <p>Centenary Fields – The Council can opt to make the Recreation Ground a Centenary Field..</p> <p>ACTION To complete application. – Cllr Hare</p> <p>Elections – in May – Important to keep to deadlines on submission of paperwork.</p>	Cllr Hare
17/150.2	To receive Police, Neighbourhood Watch and PACT reports - Report from Cllr Ducker	
	Nothing to report	
17/150.3	To receive the County Councillor's report.	
	<p>Report was sent prior to the meeting.</p> <p>HCC confirmed that they will need to make extensive use of temporary repairs to roads and it is likely to be 12 months before they bring them back to the state they were before the recent snow and ice. Calling on Government to make additional funding available.</p> <p>Grit bins – It was noted that the Council would confirm where the bins were situated. Cllr Kirkby asked if Hampshire County Council could confirm where they think the bins are located. ACTION Clerk to email HCC. Cllr Kirkby to confirm which bins needed refilling.</p>	Clerk Cllr Kirkby
17/150.4	To receive the District Councillors report	
	<p>Matters arising from previous meeting – Actions complete except for:</p> <p>Item 17/136 - Bin – Cllr Laming noted that it would not be possible to add a bin on the Battery.</p> <p>Parish Poll proposed by Oliver's Battery Community Centre Ltd – ACTION Cllr Warwick to follow up.</p> <p>District report was sent prior to the meeting.</p> <p>HCC investing a £1m in the Winchester Sport and Leisure Park.</p> <p>WCC have invested in an additional Park and Ride bus. Making it 7 minutes every hour at peak times.</p> <p>WCC to build 600 new council homes by 2020.</p>	Cllr Warwick
17/151	To approve the Minutes of the meeting held on 6th February 2018	
	RESOLVED to approve	
17/152	Planning Applications and Decisions.	
17/152.1	<p>Matters arising from previous meeting: Item 17/138.1 Enforcement report request - Done</p> <p>43 Compton Way – Clerk sent representations to WCC Planning. Window installed in side elevation not mentioned on the plans which are part of the planning permission. Feel it's a case for Enforcement. ACTION – Write to Enforcement and ask to visit the site.</p> <p>48 Compton Way – Clerk sent representations to WCC Planning. Approved but it was noted that there was nothing on the website with the officer's comments and so unsure if taken parking into account – ACTION Write for the Officers report to see if they took into account the comments on the off-road parking.</p> <p>Texas – Cllr Laming had all the photographs needed.</p>	Clerk Clerk
17/152.2	Planning report – To note updates and agree comments.	
	<p>Three new applications</p> <p>44 Old Kennels Lane (18/00341/HOU) – No objections on website when report was prepared but it seems there is concern about the bulk of building RESOLVED – To monitor comments from residents affected.</p> <p>3 Old Kennels Close Sedgemoor (18/00369/HOU) – RESOLVED No comment</p> <p>120 Olivers Battery Road South (18/00127/HOU) – three comments on the website when report was prepared objecting to the footprint and two storey triple garage. RESOLVED – To Object to the size of the garage. ACTION</p> <p>Update on previous applications –</p>	Cllr Furlong

	<p>Texas – Appeal by applicant against Enforcement and Planning refusal. They have requested that they be held together.</p> <p>43 Compton Way – Permitted – see above</p> <p>48 Compton Way – Permitted – see above</p> <p>48 Old Kennels Lane – Permitted</p> <p>Enforcement – Three cases currently open.</p> <p>Texas – see above</p> <p>29 South View Park Homes – ACTION Cllr Furlong - Ask what action has been taken since latest inspection letter dated 6th July 2017 and copy Cllr Laming.</p> <p>2 Broad View Lane – Developer confirmed window glazing will be replaced with obscured glazing.</p> <p>Complaint relating to planning.</p> <p>Neighbour to 144 Olivers Battery Road South was not notified by WCC nor the owner. Cllr Mitchener replied with some observations about planning. Application was received after the December meeting and had only been noticed on the website prior to the meeting.</p> <p>Retained onsite parking planning policy. Unhelpful response received from WCC, which did not appear to answer the question about WCC policy for ensuring adequate onsite parking for applications and permitted development. ACTION Cllr Ducker to find document he felt is relevant. ACTION Cllr Kirkby - Forward email from Lorna to City Councillors.</p> <p>The Council have not yet heard from WCC regarding the Peer review on ACTION Update needed- Cllr Warwick.</p>	<p>Cllr Furlong</p> <p>Cllr Ducker / Cllr Kirkby</p> <p>Cllr Warwick</p>
17/153	Finance and Council matters.	
17/153.1	<p>Matters arising from previous meeting: Item 17/139 AGREED Metal table tennis table. ACTION Clerk to obtain firm quotes for decision at next meeting</p> <p>The lease for the Conservation area was for 25 years expiring in 2025.</p>	Clerk
17/153.2	To approve payments	
	RESOLVED to approve	
17/153.3	Update on Interpretation Board – Matters arising – 17/139.3 - WCC Small Grants suggested – Melissa Fletcher. ACTION Cllr Mitchener to enquire of any grants	
	RESOLVED to AGREE - Lectern style – Map board of £720 – Total for both boards was £1440 – Cllr Mitchener had submitted an application for both the Mapboard and Intepreation Board.	
17/153.4	Update on the Defibrillator –	
	Matters arising from previous meeting - Complete	
17/153.5	To discuss quotes for Table Tennis table and agree action	
	On-going – see above	
17/153.6	To discuss and agree action on a system of regular checks for the defibrillator.	
	<p>Defibrillator in place</p> <p>There was some discussion on the best way to make regular checks. Take a photo of it each Monday – term time. ACTION Cllr Ducker to do checks. (see Item 17/159.2)</p>	Cllr Ducker
17/154	Parish Plan – Report from Cllr Leach	
	<p>Thanks, were made again to the team and congratulations on the production of the Parish Plan</p> <p>What's Next meeting - 26th March at the Church hall – Agenda to be agreed.</p>	
17/154.1	To consider Parish Council action points.	

	<p>Action point report sent ahead of the meeting.</p> <p>Councillor – link to the Community to be agreed.</p> <p>Working group to come up with proposals and report back to the next meeting. ACTION Cllr Mitchener and Cllr Leach</p>	Cllr Mitchener and Cllr Leach
17/155	Communications – Report from Cllr Liberalli	
17/155.1	<p>Matters arising from previous meeting – Action complete</p> <p>Website – is now up and running.</p> <p>Cllr Hare and Clerk – met and to discuss progress – Community section.</p> <p>ACTION Cllr Mitchener to offer training for Cllr Leach</p> <p>Assets for Community Value – Steve Lincoln asked for some clarification. Cllr Mitchener replied on 27th February with over 40 replies over usage.</p>	Cllr Mitchener
17/155.2	<p>To agree on a PC What’s App group</p> <p>Matters arising – Item 17/141.2 ACTION to set up at What’s App group – Clerk to check security/protocol</p>	
	Advised to not do an official What’s App group.	
17/156	Footpaths and Tree Warden – Report from Cllr De Liberalli	
17/156.1	<p>Matter arising from previous meeting – Item 17/142.1 - Cllr De Liberalli had delivered the letter.</p> <p>Footpath signs in Parliament Place – Carried forward.</p>	Cllr De Liberalli
17/157	Highways	
17/157.1	Matter arising from previous meeting - Battery recharged more regularly. ACTION Cllr Mitchener to download speeds.	Cllr Mitchener
17/157.2	Update on the junction	
	<p>Meeting took place on the site with the home owners.</p> <p>Owner will go back to confirm the brick wall at the entrance to the property is to remain, as originally agreed.</p> <p>Cllr Laming confirmed the extract was from the National Planning Policy Framework (NPPF).</p>	
17/157.3	To discuss progress on the Traffic Regulation order	
	<p>Report with comments sent prior to the meeting.</p> <p>Councillors felt that, after reviewing the comments, that some of the comments do not fully understand some of the proposals, for example single yellow lines are the same waiting/parking restrictions but limited to during the day from Monday to Saturday. There was some discussion over the options. These ranged from all single yellow lines to all double yellow lines to the areas identified. General support for double yellow on main road between allocated parking on Oliver’s Battery Road South and Compton Way. Need clarity on enforcing restrictions.</p> <p>Feel should be some Double lines on corners. ACTION Cllr Kirkby to arrange meeting with Neville Crisp for advice and feedback</p>	Cllr Kirkby
17/158	Lengthsmans scheme	
17/158.1	<p>Matters arising – Item 17/144 - ACTION Clerk to confirm date of next visit</p> <p>Items for the next visit.</p>	
	<p>Visit on the 21st March</p> <p>ACTION Clerk to add Footpath 503 – remove ivy on the footpath , clean telephone box at shops and items identified in Monthly Play Inspection Report</p> <p>Monthly report. – ACTION Confirm day and meeting with Cllr Mitchener</p>	Clerk Clerk and Cllr Mitchener

17/159	Recreation Ground and Conservation area	
17/159.1	Matters arising from previous meeting – Item 17/146.2 Tree survey ACTION Clerk to send email to Cllr Hare about tree course. ACTION Clerk to contact Merritt and Secret Garden over Tree survey	Clerk Clerk
17/159.2	To consider Monthly Play inspection report. – Report from Cllr Kirkby	
	RESOLVED to try for play inspection for one-month trial inc defibrillator. ACTION Clerk to instruct Groundsman. Outdoor Classrooms – ACTION Clerk to urgent chase four of the items that require immediate attention (see list). Need to know if they can't complete the works so can find alternative contractor. Ask when this can be achieved and may need to chase. Anti-slip decking stain (see list). ACTION Cllr Ducker to do staining. Cyclical preservation treatment awaiting response from Outdoor Classrooms. MUGA – ACTION Clerk to chase supplier and arrange meeting at Recreation Ground with Cllr Kirkby to agree works. Sign wording – Contact Mint Signs Benches – Countryside area – ACTION Clerk to contact Wildlife Group for agreement to remove bench. ACTION Clerk to instruct Lengthsman to repair and treat 5 benches based on his quotation (Cllr Mitchener to confirm which benches). ACTION Clerk to instruct Lengthsman to remove the bench at top of footpath to golf course	Clerk Clerk Cllr Ducker Clerk Clerk Clerk Clerk /Cllr Mitchener Clerk
17/159.3	To discuss options to increase Open Spaces within Oliver's Battery Matters arising – Item 17/146.2 -C/f –Item 17/129.2 - Cllr Furlong has sent Cllr Laming the land ownership information received from the Land Registry. ACTION Cllr Mitchener to chase Cllr Laming regarding land ownership.	Cllr Mitchener
	Carried forward to next meeting	
17/160	Correspondence	
	Matters arising from the previous meeting – Item 17/147 - Letter had been sent to Steve Brine Colin Stride – draft letter but not yet ready to send. ACTION Cllr Kirkby. Trevor Rickman noted that he was most impressed with Parish Plan. Palm Sunday – information can go on the notice board. Telephone box – BT asked what we wanted to do with it. Needed cleaned. ACTION – Clerk to contact Steve Lincoln	Cllr Kirkby Cllr Furlong Clerk
17/161	Date of next meeting – 3rd April 2018 ACTION Cllr Mitchener to issue proposed dated for APM and AGM in May via email.	Cllr Mitchener
	Meeting ended at 10.40pm	