



Oliver's Battery Parish Council meeting

Tuesday 3rd April at 7.30pm

St Mark's Church Hall,

Oliver's Battery Road South, Oliver's Battery

MINUTES OF THE MEETING OF 3rd April 2018

<u>Present</u>	<u>In attendance</u>	<u>Apologies</u>
Cllr Mitchener	Cllr Laming	Cllr Furlong
Cllr Kirkby	Cllr Bell	Cllr Warwick
Cllr Hare	Clerk – E Billingham	
Cllr De Liberalli	1 member of the public	
Cllr Leach		

Item		ACTION
18/01	Apologies for absence and declarations of interest.	
	Apologies were received from Cllr Furlong and Cllr Warwick. Cllr Ducker was absent. Cllr Hare declared an interest in the film club (see correspondence). Councillors handed in the Election forms and the Clerk would take them to WCC Electoral office. The Council would be notified if an election would be taking place. The Clerk had not been notified by any other applicants.	
18/02	To adjourn for public participation	
	Pam Vandersteen happy to continue as the Transport Representative. The Passenger Transport Forum meeting was cancelled in the Autumn and no new date set.	
18/02.1	To receive Police, Neighbourhood Watch and PACT reports - Report from Cllr Ducker	
	No written report was received and Cllr Ducker was not present to provide a verbal update	
18/02.2	To receive the County Councillor's report.	
	No written report was received.	
18/02.3	To receive the District Councillors report Item 17/150.4 - Parish Poll – ACTION Cllr Warwick to follow up.	

	Owner happy to plant on the playing fields. As any unsuitable material had been placed there by the owner, Cllrs felt that ground within their site should be made suitable by the owner and the Planning Condition complied with. ACTION Cllr Kirkby to draft reply to Planning Enforcement for issue by the Clerk																																																					
18/05	Finance and Council matters.																																																					
18/05.1	To approve payments																																																					
	RESOLVED to approve. <table border="1"> <thead> <tr> <th colspan="4">April 2018</th> </tr> </thead> <tbody> <tr> <td>3rd April 2018</td> <td>HCC</td> <td>Lectern</td> <td>£864.00</td> </tr> <tr> <td>3rd April 2018</td> <td>St Marks church hall</td> <td>Pplan meeting</td> <td>£24.50</td> </tr> <tr> <td>3rd April 2018</td> <td>Green Smiles</td> <td>Extra cut</td> <td>£148.50</td> </tr> <tr> <td>3rd April 2018</td> <td>WCC</td> <td>Dog bins Oct Nov Dec</td> <td>£130.00</td> </tr> <tr> <td>5th April 2018</td> <td>N Adams</td> <td>Inspection March</td> <td>£69.30</td> </tr> <tr> <td>5th April 2018</td> <td>HALC</td> <td>Annual fees</td> <td>£443.00</td> </tr> <tr> <td>5th April 2018</td> <td>Green Smiles</td> <td>Grass cutting</td> <td>£427.50</td> </tr> <tr> <td>5th April 2018</td> <td>HALC</td> <td>Training</td> <td>£108.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£2,214.80</td> </tr> <tr> <td></td> <td></td> <td>Bank Balance</td> <td>£18,251.53</td> </tr> <tr> <td></td> <td></td> <td>Minus payments</td> <td>£1,047.80</td> </tr> <tr> <td></td> <td></td> <td>Bank balance</td> <td>£17,203.73</td> </tr> </tbody> </table>	April 2018				3rd April 2018	HCC	Lectern	£864.00	3rd April 2018	St Marks church hall	Pplan meeting	£24.50	3rd April 2018	Green Smiles	Extra cut	£148.50	3rd April 2018	WCC	Dog bins Oct Nov Dec	£130.00	5th April 2018	N Adams	Inspection March	£69.30	5th April 2018	HALC	Annual fees	£443.00	5th April 2018	Green Smiles	Grass cutting	£427.50	5th April 2018	HALC	Training	£108.00				£2,214.80			Bank Balance	£18,251.53			Minus payments	£1,047.80			Bank balance	£17,203.73	
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18/05.2	Centenary Fields Application																																																					
	Matter arising: Item 17/150.2 - Asked the Council if they wished to continue. ACTION – Cllr Hare to continue.	Cllr Hare																																																				
18/05.3	Update on Interpretation Board																																																					
	The Interpretation board had been ordered and grant from WCC confirmed towards the cost. Formal unveiling will be agreed upon once proposed installation date is confirmed. Any publicity needs to note that the project was supported by WCC.																																																					
18/05.4	To discuss and agree quote for Table Tennis																																																					
	RESOLVED to approve of the purchase of a Table Tennis table for £1773.97. Final placement needs to be agreed. ACTION Cllr Ducker to propose potential locations. ACTION Clerk to arrange order and delivery.	Cllr Ducker Clerk																																																				
18/05.5	To discuss and agree action on a system of regular checks for the defibrillator.																																																					
	Groundsman checks it on Mondays at the same time as Play area report.																																																					
18/05.6	Update on application regarding Assets for Community Value																																																					
	ACV – Steve Lincoln had written confirming that WCC had turned down the nomination. The reasons provided for refusal appeared to include several inaccuracies and the letter content to be sent to Steve Lincoln to challenge the decision was agreed. ACTION – Clerk to issue.	Clerk																																																				
18/06	Parish Plan – Report from Cllr Leach																																																					
	The Parish Plan public meeting had been held. It was noted that although the Parish Plan included a wide range of areas identified as important by residents, it was noted with sadness that the meeting had been over shadowed by persistent questions from a director of OBCC relating to the proposed Community Centre. The Council again thanked Cllr Leach and all those involved in the Plan.																																																					
18/06.1	Matters arising – Item 17/154.1 - Working group to come up with proposals and report back to the next meeting. ACTION Cllr Mitchener and Cllr Leach																																																					
	There were 26 suggested points for action for the Parish Council. ACTION – Cllrs to meet on Friday 20th April to establish working groups and responsibilities to deliver actions.	All Cllrs																																																				
18/07	Communications – Report from Cllr Liberalli																																																					

18/07.1	Matters arising – Item 17/155 – It was noted that Cllr Leach had a council email and a new password was set up.	
	The new website was now working and being updated. It had taken longer than expected to set up the new site due to complications relating to the original WordPress site. It was agreed to delete the old content from the retired WordPress site and have a link to the new one. It was noted that it might be helpful to ensure that browsers and cookies were cleared as this would reduce the chances of accidentally going to the old site. ACTION Clerk to delete content on the old site and set up a link.	Clerk
18/08	Footpaths and Tree Warden – Report from Cllr De Liberalli	
	Although the Landowner was initially supportive of establishing a Permissive path across this field as part of the Clarendon Way route, he has consulted with other parties and now decided to leave in its current situation of allowing informal access. ACTION – Cllr De Liberalli to forward email from Landowner.	Cllr De Liberalli
18/08.1	Matters arising - Item 17/156.1 - Footpath signs in Parliament Place outstanding. ACTION Cllr De Liberalli to approach Residents Association 17/156.1	
	Cllr De Liberalli had not progressed Parliament Place. – On Going	Cllr De Liberalli
18/09	Highways	
18/09.1	Matters arising – Item 17/150.3 – Grit Bins location. ACTION complete. ACTION – Cllr Kirkby to check Keats Close after Clerk gave the map. Grit bins location that need refilling – ACTION complete.	Cllr Kirkby
18/09.2	Update on the junction	
	Heads of Term have been signed by Mr Owens. This should allow HCC to keep moving forward.	
18/09.3	To discuss progress on the Traffic Regulation order Matter arising – Item 17/157.3 ACTION Cllr Kirkby to go back to arrange meeting with Neville Crisp for advice and feedback	
	Following a site meeting between Neville Crisp and Cllr Mitchener and Cllr Kirkby, Cllr Kirkby noted that some changes were agreed to the original proposal. There would be no double yellow lines and new lines would not be installed at the Compton Way / Austen Avenue junction. Neville Crisp has issued a letter confirming that the amended proposal is being taken forward. The letter also notes that an implementation date has not yet been confirmed. Potholes – reported on the HCC website. SLR sign – data downloaded and discussed.	
18/10	Lengthsman scheme	
	Tasks from last visit completed. Benches – took down the bench at the footpath leading to the South Winchester Golf Course. Benches – five identified – 4 in the Recreation Ground and 1 at corner Compton Way and Austen Avenue – ACTION Clerk to chase up.	Clerk
18/11	Recreation Ground and Conservation area	
18/11.1	Matters arising – Item 17/159.1 – ACTION Clerk to book Cllr Hare onto the tree course. Item 17/159.2 - Play inspection for one-month trial inc defibrillator. ACTION Complete. Groundsman will produce a monthly report. Outdoor Classrooms – Clerk and Cllr Kirkby had chased Outdoor Classrooms. Anti-slip decking stain (see list). ACTION Cllr Ducker to do staining. MUGA – ACTION Clerk to chase supplier of fencing and arrange meeting at Recreation Ground with Cllr Kirkby to agree works to the damaged fencing. – on going Sign wording – ACTION Clerk to ask HALC for advice on wording and get quote Benches – Countryside area – ACTION Clerk to contact Wildlife Group for agreement to remove bench.	Clerk Cllr Ducker Clerk Clerk Clerk
18/11.2	To consider Monthly Play inspection report. – Report from Cllr Kirkby	

	<p>Report sent prior to the meeting.</p> <p>Compton Way Walks sign to be replaced with lectern style sign (part of funding contribution from WCC)</p> <p>Groundsman – No new items. RESOLVED to agree to allow the Groundsman to do the outstanding work at £20. An hour. Select items - ACTION Cllr Kirkby to select the items and advise Clerk so they can be confirmed to Groundsman by Clerk.</p> <p>Richard Randall – No new items. ACTION Clerk to chase up.</p> <p>Outdoor Classrooms – No new items. ACTION Cllr Kirkby to email again</p> <p>Clerk to chase response about any cyclic preservative timber treatment recommended for older timber equipment.</p> <p>Install plastic bolt / nut caps and tap in projecting pegs to safety surfacing – ACTION Cllr Ducker</p> <p>Items recommended for no current action agreed.</p>	<p>Cllr Kirkby / Clerk</p> <p>Clerk</p> <p>Cllr Kirkby</p> <p>Clerk</p> <p>Cllr Ducker</p>
18/11.3	To discuss options to increase Open Spaces within Oliver's Battery	
	Cllr Mitchener read letter to Jenny Nell at WCC asking if there a formal process for the designation of a Local Green Space. Ms Nell had replied that the designation of local green spaces is a matter for the Local Plan. It was confirmed that there are no existing designations of local green space in the District. The Council would need to pursue this through the local plan review which will commence this year.	
18/12	Correspondence	
	<p>Matters arising – Item 17/160 – SSE reply – ACTION Cllr Mitchener to add “been” and send to Clerk to send to SSE.</p> <p>Telephone box – BT asked what we wanted to do with it. Needed cleaned. ACTION – Clerk to contact Steve Lincoln – Carried forward</p>	<p>Cllr Mitchener/ Clerk</p> <p>Clerk</p>
	<p>Film Group – Further to their initial request, the Film group felt that they had the funds to repay in full. ACTION Cllr Mitchener to check when this will happen</p> <p>OBCC – letter received confirming that the directors of OBCC are open to a discussion set out in Objective 4d of Oliver's Battery Plan and asked about possible dates. An Email was sent to Mr Sharman confirming that the Council had agreed to set up a working group to recommend proposal for the fulfilment of the Council's actions and consequently a date could not yet be agreed.</p> <p>David Barnett – Community Centre project – An email asking why the Council was not supporting the OBCC project had been received and Cllr Mitchener had replied to clarify the position.</p> <p>Nesting Box – Martin Keys confirmed that nesting boxes had been placed on the trees in the Battery in memory of Maurice Walker.</p> <p>APM agenda was complete and it is hoped it would be issued by the distribution network. ACTION Cllr Kirkby to check if this can achieved.</p>	<p>Cllr Mitchener</p> <p>Cllr Kirkby</p>
18/13	Date of next meeting – 8th May 2018 AGM and OBPC Monthly meeting	
	15th May 2018 – APM – Clive Woods to speak	
	9.21pm	