



Oliver's Battery Parish Council meeting

Tuesday 2nd October

2018 at 7.30pm St

Mark's Church Hall,

Oliver's Battery Road South, Oliver's Battery

MINUTES OF THE MEETING held on 2nd October 2018

<u>Present</u>	<u>In attendance</u>	<u>Apologies/Absent</u>
Cllr Mitchener	Cllr Warwick	Cllr De Liberali (confirmed he would be late)
Cllr Kirkby	Cllr Laming	
Cllr Collin	Cllr Bell	
Cllr Hare	2 Members of the public	
Cllr Leach		
Cllr Furlong		

Item		ACTION
18/73	Apologies for absence and declarations of interest.	
	Cllr De Liberali – Will be late to the meeting	
18/74	To adjourn for public participation	
18/74.1	To receive the County Councillor's report.	
	<p>Matters arising – Item 18/46.2 - Information still awaited regarding the allocation of the £500,000 devolved budgets for Parishes; being administered jointly by HALC & HCC. Clerk to investigate and report back. ACTION Cllr Warwick has asked for more details</p> <p>Item 18/60.4 Recent Government consultations - Councillors felt that they would like to have more information on consultations even if not relevant. Cllr Warwick to identify consultations and bring as part of the report. Cllr Warwick will now include in reports.</p> <p>Item 18/60.4 County Councillor grants are now open for application. ACTION: Cllr De Liberali – Has several ideas that might make use and would investigate the options for grants. – Carried Forward</p>	<p>Cllr Warwick</p> <p>Cllr De Liberali</p>
	<p>Report was sent prior to the meeting. Cllr Mitchener read the report.</p> <p>Two consultations at District level. Airport consultation occurring but not relevant to OBPC. ACTION Airport consultation to the Councillors – Link to be added to minutes</p> <p>New bin installed at Austen Avenue at top of steps to Parliament Place.</p> <p>Vegetation on the road side of southern end of Badger Farm Road cut back.</p> <p>Flooding drainage works at Pitt roundabout still underway.</p> <p>Influenza - School children from Reception to Year 4 will get the influenza vaccine by means of a free nasal spray at school vaccination clinics. Pre-school children can receive it from the family GP. Vaccinating children aged 2-9 is important as they spread flu easily to families.</p>	Clerk
18/74.2	To receive the District Councillor's report	

	<p>Matters arising Item 18/4.1 – WCC Peer Review on Planning – Copy of report received and Cllr Kirkby is now booked on the training event on the 8th October.</p> <p>Item 18.32.3 – Road Sweeping – The Clerk reported that Cllr Warwick had informed that the schedule was not yet available – ACTION Cllr Warwick will forward as soon as the schedule is released.</p> <p>Pine needle map for road sweeping – Cllr Collin had prepared a map for road sweeping. ACTION Cllr Collin to ask Pearsons about sweeping the shops area. Subway needs to be regularly swept. Once the official spreadsheet has come out the Council and Cllr Warwick can review any missed areas.</p> <p>Item 18/46.3 - Fieldfare funding scheme – for Rural Businesses, etc. ACTION – Cllr Kirkby will mention the scheme to the shop keepers when he meets with them.</p>	<p>Cllr Warwick</p> <p>Cllr Collin</p> <p>Cllr Kirkby</p>
	<p>Cllr Mitchener read the report to the meeting.</p> <p>Parks and Green Space Visitor Survey (Closes 30 Nov). ACTION Cllr Leach</p> <p>To clean the traffic island in Badger Farm Road opposite Oliver's Battery Road South. ACTION Cllr Warwick.</p>	<p>Cllr Leach</p> <p>Cllr Warwick</p>
	<i>Cllr De Liberali entered the meeting 7.52pm</i>	
18/75	To approve the Minutes of the meeting held on 4th September 2018	
	RESOLVED as a true copy	
18/76	Planning Applications and Decisions.	
	<p>Matters arising – Item 18/62.1 - Enforcement – South View Homes hedge - Cllr Kirkby had drafted an email for the Clerk to send on behalf of PC regarding the hedging expressing disappointment about lack of enforcement action and requesting as an alternative planning condition that the hedging to be replaced in the Recreation Ground. ACTION Clerk to email letter.</p> <p>Item 18/34.1 – 8 Partridge Down – 18/00875/PNHOU – Response from Planning not yet received regarding what Prior notification applications are and when they are applicable – ONGOING – Cllr Laming</p> <p>Item 18/62.2 - 43 Compton Way – Clerk had emailed response. The WCC Planning had approved the window with clear glazing. The Clerk read the response from Planning.</p>	<p>Clerk</p> <p>Cllr Laming</p>
	Cllr Laming to look at the suspected additional dwelling reported by Cllr Collin at South View Homes. ACTION Cllr Laming	Cllr Laming
18/77	Planning report – To note updates and agree comments.	
	<p>Cllr Furlong read out the planning report.</p> <p>14 Priors Way (18/01994/HOU) raised decking to rear. AGREED no comments.</p> <p>37 Compton Way (18/01987/HOU) – Resolved difficult to comment due to lack of information. ACTION Cllr Furlong to confirm inadequate information for complete PC comments and nevertheless suggest using flint instead of stone gabions.</p> <p>48 Compton Way (18/01982/HOU) amendment to 17/03147/HOU). AGREED no comment on amendment – Bronze age remains were found when building the house. ACTION Cllr Furlong to forward details to Planning to facilitate archaeological investigation.</p> <p>Report of the bronze age urns to be put on the website – From Colin Stride. ACTION Cllr Hare.</p> <p>6 Fairway Drive – AGREED no comments.</p> <p>43 Compton Way (18/01761/HOU), 27 Compton Way (18/01708/HOU) and 74</p>	<p>Cllr Furlong</p> <p>Cllr Furlong</p> <p>Cllr Hare</p>

	<p>Oliver's Battery Road North (18/01359/FUL) all permitted.</p> <p>Check for latest report on Enforcements cases.</p> <p>Cllr Laming – Notification for appeal to Texas Drive. ACTION Cllr Laming to send details. Cllr Laming and Cllr Kirkby to discuss objections, including light pollution.</p>	<p>Clerk</p> <p>Cllr Laming / Cllr Kirkby</p>																																																				
18/78	Finance and Council matters.																																																					
18/78.1	<p>Matters arising - Item 18/20.1 & 18/05.4 Table Tennis (TT) table – To agree to put on hold.</p> <p>Item 18/49.1 – Goal mouths – Goal mouth has started to regrow. Agreed to monitor.</p> <p>Item 18/49.1 – Open Spaces funding application has not been resent until Table Tennis table agreed.</p> <p>Item 18/49.3 - General Power of Competence – Job advertisement and description has been agreed and the advertising will start in November,</p>																																																					
18/78.2	To approve payments – Resolved to approve																																																					
	<p>The Clerk noted that the External Audit had been returned and noted the comments on the report.</p> <table border="1"> <tr> <td colspan="4">OCTOBER</td> </tr> <tr> <td>14th September</td> <td></td> <td>WCC Precept</td> <td>£12,650.00</td> </tr> <tr> <td colspan="4">Payments</td> </tr> <tr> <td>11th September 2018</td> <td></td> <td>ID mobile</td> <td>£10.38</td> </tr> <tr> <td>14th September 2018</td> <td></td> <td>Green Smiles</td> <td>£180.00</td> </tr> <tr> <td>25th September 2018</td> <td></td> <td>HCC Pensions</td> <td>£132.16</td> </tr> <tr> <td>25th September 2018</td> <td></td> <td>Ebillingham</td> <td>£557.90</td> </tr> <tr> <td>30th September 2018</td> <td></td> <td>Unity Trust</td> <td>£18.00</td> </tr> <tr> <td>2nd October 2018</td> <td></td> <td>Green Smiles</td> <td>£451.50</td> </tr> <tr> <td>2nd October 2018</td> <td></td> <td>PKF Littlejohn</td> <td>£240.00</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td>£1,589.94</td> </tr> <tr> <td></td> <td></td> <td>Unity Balance as at 1st October</td> <td>£41,533.71</td> </tr> <tr> <td></td> <td></td> <td>After all payments</td> <td>£40,842.21</td> </tr> </table>	OCTOBER				14th September		WCC Precept	£12,650.00	Payments				11th September 2018		ID mobile	£10.38	14th September 2018		Green Smiles	£180.00	25th September 2018		HCC Pensions	£132.16	25th September 2018		Ebillingham	£557.90	30th September 2018		Unity Trust	£18.00	2nd October 2018		Green Smiles	£451.50	2nd October 2018		PKF Littlejohn	£240.00			Total	£1,589.94			Unity Balance as at 1st October	£41,533.71			After all payments	£40,842.21	
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18/78.3	To discuss and agree whether to fund the weekly funding of two hours in the school one evening a week for 40 weeks of the year for Community use.																																																					
	<p>Cllr Hare had written a report about the feasibility of renting the school hall.</p> <p>AGREED in principle but further details required.</p> <p>Councillors were asked to return to the next meeting with ideas on uses for the one open week. ACTION All Councillors</p> <p>Cllr Hare to find out the hire cost at St Marks for comparison with Oliver's Battery School and additional numbers of the film club attendees to achieve break even. ACTION Cllr Hare</p> <p>Cllr Hare to find out the hire cost at St Peters School for the WI for comparison with Oliver's Battery School hire costs and discuss again a Tuesday evening to align with the PC meetings. ACTION Cllr Hare</p> <p>Clerk will ask the auditor about charging. ACTION Clerk</p>	<p>All Cllrs</p> <p>Cllr Hare</p> <p>Cllr Hare</p> <p>Clerk</p>																																																				
18/78.4	Matters arising – Item 18/63.3 - As new hire rates are still not available identify costs based on current known rates. ACTION Cllr Hare																																																					
	See above																																																					
18/78.5	Crime Report – Cllr Collin Matters arising – Item 18/60.3 – Summary specifically relevant to Oliver's Battery to be provided in advance of future meetings – ACTION Cllr Collin																																																					
	Report sent ahead of the meeting. Various scams identified but no specific issues in																																																					

	Oliver's Battery. Good general advice identified. Put general advice on the website. ACTION Cllr Colin will draft and send to the Clerk	Cllr Collin
18/79	Parish Plan – Parish Council Actions update	
	Matters arising – Item 18/64.2 – Objective 4a Recreation Spaces – Cllr De Liberali has a vision (see item 12.3) Objective 4e Local electricity network – SSE letter – ACTION Clerk to chase Objective 5a Maintain PC website – structure agreed – meeting on 21st. ACTION Clerk to contact groups for up to date information. Objective 5b Community Liaison – another public meeting – Community newsletter proposal to October meeting. ACTION Cllr Leach. Volunteers for summer Fete for 2020 possible Barbeque 2019? Objective 1a Footpath maintenance – Well preserved – when contacting other Parishes about Footpaths it was best to contact the relevant Clerk Objective 4c Publicise existing facilities – Details to be provided to Clerk. Complete ACTION Clerk to add to website ACTION Cllr Kirkby to update Master list with timescales and re-issue. Complete Community newsletter – details have been on the website and councillors had not sent any questions. Cllr Mitchener noted that the Plan action was for the Community to take charge of the newsletter. Funding – Could be split between the church and the Parish Council. ACTION Cllr Leach to produce the community newsletter as set out in proposal.	Clerk Clerk Clerk Cllr Leach
18/80	Communications	
	Matters arising -Item 18/23 – Website – Groups – ACTION Cllr Hare and Clerk to meet on 21st September	
	Cllr Hare and the Clerk had met and worked on the website. ACTION Clerk to forward Cllr Hare's update Some updated Cllr Profiles and photos outstanding.	Clerk Cllrs
18/82	Footpaths	
	Matters arising – item 18/08.1 – Parliament Place - Cllr De Liberali wrote to Martin Keys and would update him and agree signs. ACTION Cllr De Liberali Item 18/24.1 – Footpath from Austen Ave around school along Badger Farm Road – Cllr Mitchener had passed on the information to Cllr Laming but work had not been undertaken. ACTION Cllr Laming to check hit squad programme – On going	Cllr De Liberali Cllr Laming
	Footpath 7 - around Texas field – Cllr de Liberali felt that the cutting needs to be closer to the edge of field. Decided not to pursue this at present.	
18/83	Tree Warden	
	Matters arising - Item 18/39.1 – Tree course/survey. Cllr Hare had met with Mark Merritt. It was felt there was nothing on the Battery to be concerned about. Scots Pines would be the best tree to replant. Ivy to be cut back. Three dead trees on the Rec. Report and quote for work due. ACTION Cllr Hare to forward to Council Annual subscription to Parish Online – Invoice is due and will be paid prior to the next meeting. ACTION Clerk Item 18/39.3 - Merritt Tree Specialists – Meeting held – see above	Cllr Hare Clerk

18/84	Highways	
18/84.1	Item 18/40 - Overgrown hedge corner to Old Kennels Lane and Momford Road – Clerk had written to Dr Spender. Cllr Kirkby had taken photos of the hedge and Clerk to send to Dr Spender. ACTION Clerk Item 18/40 - Increased moss on footways. ACTION Cllr Collin to report back on affected areas – OUTSTANDING	Clerk Cllr Colin
18/84.2	To discuss speed limit on Badger Farm Road – Cllr Collin report sent prior to the meeting	
	Matters arising – Item 18/68.3 - Cllr Collin read out some questions that have arisen from a Hampshire Chronicle article following a seven day speed enforcement operation. ACTION Cllr Collin had written to HCC officer and was awaiting reply and will speak to Cllr Humby.	Cllr Collin
	Junction work is complete.	
18/85	Lengthsman scheme	
	Matters arising – Item 18/41.1 Item 18/26 - Repair the bench with two bits of wood. – ACTION Clerk to ask for completion list. Item 18/69.1 - Councillors were not happy with the outcome of already treated benches at Recreation Ground – A quote for one bench had been submitted. £198.98 plus VAT, anticipated average costs would be lower after first trial bench. AGREED to undertake the work on one bench. ACTION Clerk to instruct work.	Clerk Clerk
18/86	Recreation Ground and Conservation area	
18/86.1	Matters arising – Item 18/27.1 Sign wording – Complete Item 18/70.2 - Item 18/56.2 - One new item for Groundsman (item 91). Complete Renovating goal mouth – Goal mouths were regrowing naturally. AGREED to monitor. Groundsman identified a large amount of Chaffer Grub damage – Quote was £2761. AGREED to monitor and not do the treatment at present. Quote needed for dead tree removal on Recreation Ground and Battery ACTION Cllr Hare to ask Mark Merritt. (see Tree Warden above) Sign knocked over at the Recreation Ground – Repaired Overgrown trees over the fence at Recreation Ground. Clerk to write to owner to cut back. Clerk to write to both owners – Allotments – Tillings and Caravans – Draft a letter to send to them to cut back the trees. ACTION Clerk Litter bin lid missing – AGREED to accept quote for 2 new bins amounting to £710 plus VAT. Locations to be agreed as bench at top of football field needs replacing in a different location. ACTION Cllr Kirkby to identify locations of both bins and new bench. Protection to sign – AGREED to install bollard (£30 plus VAT) rather than small bench (£100 plus VAT). ACTION Clerk to instruct Outdoor Classrooms If acceptable to Groundsman, add agreed items from Risk Assessment to the Groundman inspection – ACTION Clerk On going Item 18/70.3 - Agree time for closing gates – Signs were up.	Clerk Cllr Kirkby Clerk Clerk
18/86.2	To consider the Monthly Inspection report	
	APPROVED - Bench – new to replace bench - £145 plus VAT. Location to be agreed.	

	<p>Space in front of the sign - Bollard £30 plus VAT. APPROVED to purchase Bollard. ACTION Clerk to inform Outdoor Classrooms</p> <p>Replacement bolts needed – ACTION Cllr De Liberali</p> <p>Report – Broken glass around field. Broken bench will be replaced in a different location.</p> <p>Holes over the Battery which have occurred of the years from old tree stumps. AGREED to monitor</p>	<p>Clerk</p> <p>Cllr De Liberali</p>
18/86.3	Recreation spaces “Vision” – Cllr De Liberali	
	<p>Bike racks – Proposals for bike parking. In two areas.</p> <p>Improve water facility – artificial grass. Replace with current tap to something more suitable for children and bike wash.</p> <p>Footpath around the Recreation Ground. Cycling etc.</p> <p>Football pitch – is there a better use for the area.</p> <p>Sports pavilion.</p> <p>Increasing car park area.</p> <p>Simple timber adult fitness components.</p> <p>Portal to enter the Recreation Ground.</p> <p>ACTION Cllr De Liberali to bring a report to the next meeting.</p> <p>Suggest a site visit prior to the next meeting with the conservation Group. ACTION Cllr De Liberali to arrange.</p>	<p>Cllr De Liberali</p> <p>Cllr De Liberali and all Cllrs</p>
18/86.4	Countryside Group – Proposed new wild flower areas.	
	<p>Two new beds on the Battery next year – along by the chain fence of St Marks and between interpretation board and pavement facing benches with two sections. APPROVED. ACTION Clerk to ask Groundman to liaise with Countryside Group.</p> <p>To further discuss the options at the Recreation Ground (see visit to be arranged above).</p>	<p>Clerk</p>
18/87	Correspondence	
	<p>Matters arising – Item 18/71 - Item 18/28 - Tilling’s/Allotment water – Agreed to close investigation. Complete.</p> <p>Item 18/43 – Fields in Trust application – Cllr Mitchener gave copy of the conveyance. Application complete and receipt received.</p> <p>St Mark’s noticeboard – Agreed to get back replaced. ACTION To find someone to repair the back – Clerk On going</p> <p>New Parking restriction on Old Kennels Lane – Advice from WCC Engineer that single yellow lines on bends are not contrary to legislation. No further occurrences reported since single incident. AGREED to monitor.</p> <p>6 Downlands Road – Encroachment at front. Had been passed onto Cllr Laming as it is the responsibility of WCC. Clerk to provide Mr. Smith with Cllr Laming’s contact details. Complete</p>	<p>Clerk</p>
	<p>Friends of School –grant for £300 – RESOLVED to approve. ACTION to Clerk to notify and pay grant.</p> <p>Post Office have been told rent is going up – this is between Landlord and tenant. Meeting arranged with shop owners and businesses on Thursday 4th October (Plan action).</p> <p>Coffee Sessions at Thrive (Plan action). AGENDA Item</p>	<p>Clerk</p> <p>AGENDA</p>

18/88	Date of next meeting – 6 th November 2018	
	Meeting ended 10.15	