



## Oliver's Battery Parish Council meeting

Tuesday 6<sup>th</sup>

November 2018 at

7.30pm St Mark's

Church Hall,

Oliver's Battery Road South, Oliver's Battery

### MINUTES OF THE MEETING held on 6<sup>th</sup> November 2018

<u>Present</u>	<u>In attendance</u>	<u>Apologies/Absent</u>
Cllr Mitchener		Cllr Warwick
Cllr Kirkby	Cllr Laming	
Cllr Collin	Cllr Bell	
Cllr Hare	4 Members of the public	
Cllr Leach		
Cllr Furlong		
Cllr de Liberali		

Item		ACTION
<b>18/89</b>	<b>Apologies for absence and declarations of interest.</b>	
	Cllr Warwick had sent her apologies. No declarations of interest.	
<b>18/90</b>	<b>To adjourn for public participation</b>	
<b>18/90.1</b>	<p>Pam Vandersteen – 22<sup>nd</sup> November Winchester Passenger Forum. – Will attend and report back to the Council. ACTION Cllr Leach will inform Nick Page and ask if he can also attend the next meeting and take over the role in the New Year. The Council thanked Pam Vandersteen for all the help over the years.</p> <p>Texas Drive – Some clarity was needed on when appeal comments deadline will be – 9<sup>th</sup> November or 4<sup>th</sup> December. Concern that they are being heard together.</p> <p>Mark Bugler noted that there was a bridle path not a footpath on the southern side. Consequently, visibility of the site was from a higher level than when walking. Suggested that this should be noted in representation.</p> <p>Graham Andrews stated both appeals would be 4<sup>th</sup> December (against Enforcement and Planning application refusal).</p>	Cllr Leach
<b>18/90.2</b>	<b>To receive the County Councillor's report.</b>	
	Matters arising – Item 18/46.2 - Information still awaited regarding the allocation of the £500,000 devolved budgets for Parishes; being administered jointly by HALC & HCC. Clerk to investigate and report back. ACTION: The Clerk – On going	Clerk

	<p>Item 18/60.4 County Councillor grants are now open for application. ACTION: Cllr de Liberali – Has several ideas that might be applicable and would investigate the options for grants. – On going</p> <p>Item 18/74.1 - Two consultations at District level. Airport consultation occurring but not relevant to OBPC. ACTION Airport consultation to the Councillors</p> <p><a href="https://www.southamptonairport.com/masterplan">https://www.southamptonairport.com/masterplan</a> - Complete</p>	Cllr de Liberali
	<p>Report was sent out prior to the meeting</p> <p>Movement Strategy for Winchester. Comment online at <a href="http://www.hants.gov.uk/winchestermovementstrategy">www.hants.gov.uk/winchestermovementstrategy</a> – ACTION – Cllr Leach and Cllr Collin to review and feedback to Council at next meeting. AGENDA item</p> <p>Would like more information about the emergency works on the Monday which caused long delays. ACTION Cllr Warwick to clarify</p>	Cllr Leach and Cllr Collin  Cllr Warwick
<b>18/90.3</b>	<b>To receive the District Councillor’s report</b>	
	<p>Matters arising</p> <p>Item 18.32.3 – Road Sweeping – The Clerk reported that Cllr Warwick had informed that the schedule was not yet available – ACTION Cllr Warwick will forward as soon as the schedule is available. Schedule sent as part of the report but no roads in Oliver’s Battery included. ACTION Cllr Mitchener to resend pine needle map to City Cllrs and ask why the roads in Oliver’s Battery were not included.</p> <p>Hit list sent as part of report and only path on OBRS from Shops to Bus Stop on BFR included. ACTION Cllr Mitchener to request if not included on road sweeping schedule could they be included on Hit List due to blocked gullies and significant slip risk.</p> <p>Pine needle map for road sweeping – ACTION Cllr Collin to ask Pearson’s about sweeping the shops area. Subway needs to be regularly swept. Once the official spreadsheet has come out the Council and Cllr Warwick can review any missed areas. – See above</p> <p>Item 18/46.3 - Fieldfare funding scheme – for Rural Businesses, etc. ACTION – Cllr Kirkby will mention the scheme to the shop keepers when he meets with them. – Discussed below – under Parish Plan</p> <p>Item 18/74.2 - Parks and Green Space Visitor Survey (Closes 30 Nov). Cllr Leach had filled in the survey.</p> <p>Item 18/74.2 To clean the traffic island in Badger Farm Road opposite Oliver’s Battery Road South. - Traffic island has been cleaned.</p>	Cllr Mitchener  Cllr Mitchener  Cllr Collin
	<p>Report sent out prior to the meeting.</p> <p>Airport survey – if planes get larger or airport increased it will affect Olivers Battery. WCC have asked for more information to show how more and larger aircraft will affect District’s residents.</p> <p>Street lights – HCC switching them off between 1am and 4am. Some support for “dark skies” in Plan responses.</p> <p>Mark Bugler – Airport – police patrol car park for rocket launches of anti-aircraft.</p> <p>WCC looking at future use of River Park Leisure Centre.</p> <p>Public invited to Guildhall 6pm to 8:30pm on 11<sup>th</sup> December for information and discussions about the key topics on archaeology in the area.</p>	
<b>18/91</b>	<b>To approve the Minutes of the meeting held on 2<sup>nd</sup> October 2018</b>	
	<b>RESOLVED as a true copy.</b>	
<b>18/92</b>	<b>Planning Applications and Decisions.</b>	

18/92.1	<p>Matters arising – Item 18/62.1 - Enforcement – South View Homes hedge - Cllr Kirkby had drafted an email for the Clerk to send on behalf of PC regarding the hedging expressing disappointment about lack of enforcement action and requesting as an alternative planning condition that the hedging to be replaced in the Recreation Ground. The Enforcement officer had replied and said it would be looked at after their holiday. ACTION – Clerk to follow up</p> <p>Item 18/34.1 – 8 Partridge Down – 18/00875/PNHOU – Response from Planning not yet received regarding what Prior notification applications are and when they are applicable – Cllr Laming answered at the last meeting.</p> <p>Item 18/76 – Cllr Laming to look at the suspected additional dwelling reported by Cllr Collin at South View Homes – ACTION Cllr Laming On going</p> <p>Item 18/77 - 37 Compton Way (18/01987/HOU) – Resolved difficult to comment due to lack of information. ACTION Cllr Furlong to confirm inadequate information for complete PC comments and nevertheless suggest using flint instead of stone gabions. Complete</p> <p>Item 18/77 - 48 Compton Way (18/01982/HOU) amendment to 17/03147/HOU). AGREED no comment on amendment – Bronze age remains were found when building the house. ACTION Cllr Furlong to forward details to Planning to facilitate archaeological investigation. Complete.</p> <p>Item 18/77 - Report of the bronze age urns to be put on the website – From Colin Stride. ACTION Cllr Hare. On going</p> <p>Item 18/77 - Check for latest report on Enforcements cases. ACTION Clerk to resend</p> <p>Item 18/77 - Cllr Laming – Notification for appeal to Texas Drive. ACTION Cllr Laming to send details. Cllr Laming and Cllr Kirkby to discuss objections, including light pollution. On going</p>	<p>Clerk</p> <p>Cllr Laming</p> <p>Cllr Hare</p> <p>Clerk</p> <p>Cllr Laming</p>
18/92.2	<b>Planning report – To note updates and agree comments.</b>	
	<p>Council to submit comments on both appeals – Texas – ACTION Cllr Furlong</p> <p>Comments to be based on previous objections, comments from local residents and WCC reasons for refusing application. Concern that they are being discussed at the same time. State the harm of the siting of the building. Changed all the landscaping within the site. Mention the new ACV (large open field and Yew Hill Butterfly Reserve) and views of the development are not restricted to from perimeter of large open field. Useful to mention if the WCC are mindful to protect enforcement then they should follow it through. Helpful to mention adverse impact on dark skies policy. ACTION Cllr Furlong.</p> <p>Concern about the correct number online. If not clarified, comment online and send in the post.</p> <p>Cllr Furlong went through the report which was placed on the website.</p> <p>48 Compton Way (18/01982/HOU) permitted.</p> <p>6 Fairway Drive (18/01949/HOU) permitted.</p> <p>Vale Farm (18/01082/FUL) permitted.</p>	<p>Cllr Furlong</p> <p>Cllr Furlong</p>
18/93	<b>Finance and Council matters.</b>	
18/93.1	<b>To approve payments</b>	
	RESOLVED as a true copy	
18/93.2	<p>To discuss and agree whether to fund the weekly funding of two hours in the school one evening a week for 40 weeks of the year for Community use.</p> <p>Matters arising: Item 18/78.3 - Councillors were asked to return to the next meeting</p>	All Cllrs

	<p>with ideas on uses for the one open week. ACTION All Councillors – On going</p> <p>Item 18/78.3 - Cllr Hare to find out the hire cost at St Marks for comparison with Oliver's Battery School and additional numbers of the film club attendees to achieve break even. ACTION Cllr Hare</p> <p>Item 18/78.3 - Cllr Hare to find out the hire cost at St Peters School for the WI for comparison with Oliver's Battery School hire costs and discuss again a Tuesday evening to align with the PC meetings. ACTION Cllr Hare</p> <p>Item 18/73.3 - Clerk will ask the auditor about charging. ACTION Clerk - Complete</p>	
	<p>Film club are now turning people away as they are over-subscribed. A larger facility would be beneficial.</p> <p>School rates still to be decided but could be approx. £500 per annum more than St Marks.</p> <p>ACTION Cllr Hare and Cllr Kirkby liaise with film club and issue proposal for next meeting.</p> <p>Film club are planning to install a screen at St Marks but it can be removed and reused if they re-locate.</p>	Cllr Hare and Cllr Kirkby
<b>18/93.3</b>	<p><b>Crime Report – Cllr Collin</b></p> <p><b>Matters arising – Item 18/78.5 - Put general advice on the website. ACTION Cllr Colin will draft and send to the Clerk</b></p>	
	<p>Cllr Collin proposed sending a quarterly report to go on the website.</p> <p>Cllr Collin referred to an article regarding cyber criminals using data breaches that might have disclosed passwords and other sensitive materials to convince people to accept spam emails as genuine. The article included a reference to an Action Fraud phishing reporting tool.</p>	
<b>18/93.4</b>	<p><b>To discuss and approve the invoice of £2400 for tree work at Oliver's Battery</b></p>	
	<p>Clarified that the £2,400 is a quote not an invoice and includes VAT.</p> <p>Includes work to Triangle but not owned by Council – ACTION Cllr Laming to check ownership and Clerk to advise owner of work identified in survey.</p> <p>Triangle work to be removed from quote and replaced by work around substation.</p> <p>The Council had sought surveys from other companies and were unable to get anyone else to quote so the Council therefore can approve payment without needing to obtain alternative prices. Annual review needed. AGREED to accept quote (subject to change noted above). ACTION Clerk to instruct Merritt.</p> <p>ACTION Cllr Hare to check Risk Assessment policy to see the frequency of inspections.</p> <p>Agreed to pay an hourly rate for survey which is higher than originally anticipated.</p>	Cllr Laming and Clerk  Clerk Cllr Hare
<b>18/93.5</b>	<p><b>To identify proposals for 2019/2020 that may affect the Precept/Budget</b></p>	
	<p>ACTION Clerk to confirm percentage Council can increase Precept.</p>	Clerk
<b>18/94</b>	<p><b>Parish Plan – Parish Council Actions update</b></p>	
<b>18/94.1</b>	<p>Matters arising –</p> <p>Objective 4e Local electricity network – SSE letter – Still no response from SSE. ACTION Cllr Kirkby to ask Colin Stride for new contact for SSE.</p> <p>Objective 5a Maintain PC website – structure agreed – meeting on 21st. ACTION Clerk to contact groups for up to date information. On going</p>	Cllr Kirkby  Clerk

	<p>Objective 4c Publicize existing facilities – Details to be provided to Clerk. Complete ACTION Clerk to add to website. ACTION Clerk to add nearby Community Centres, Halls, schools with community facilities etc.</p> <p>Objective 5a - Community newsletter – discussions underway to establish team. Proposal to have first edition in January and use “news hounds” to get articles etc. Defibrillator training anticipated in February. ACTION Cllr Leach to confirm anticipated costs at December meeting.</p>	<p>Clerk</p> <p>Cllr Leach</p>
	<p>Golf club dates need to be added to the website and Facebook – ACTION Cllr Leach to inform the Clerk of the dates</p> <p>Meeting between Cllr Kirkby and Cllr Leach and local shop / business owners on 4<sup>th</sup> October 2018 agreed to meet quarterly.</p> <p>Outcomes included shop / business owners to advise if they are interested in defibrillator training, Cllr Leach provided more information on Winchester BID and Cllr Kirkby arranged meeting with Mint Signs regarding sign at BFR junction identifying local shops / businesses.</p> <p>Signage. ACTION Cllr Kirkby to discuss with Cllr Laming (planning) and Cllr Warwick (highways).</p> <p>4e – Contingency planning – ACTION Cllr Collin and Cllr Furlong to liaise with HCC Emergency planning officers and issue report for next meeting.</p>	<p>Cllr Leach and Clerk</p> <p>Cllr Kirkby</p> <p>Cllr Collin and Cllr Furlong</p>
<b>19/94.2</b>	<b>“Meet the Council” – At the Thrive Café</b>	
	<p>Clarified that this was to be attended by a single Councillor not the whole Council. All Cllrs agreed to be part of a rota.</p> <p>Suggest weekday and weekend alternative. Morning and an afternoon option to discuss with the Thrive Cafe. ACTION Cllr Hare</p> <p>Date and times to be included in Newsletter.</p>	Cllr Hare
<b>19/95</b>	<b>Communications</b>	
	<p>Matters arising: Item 18/80 – Website - Updated</p> <p>Some updated Cllr Profiles and photos outstanding. Advice already issued on content for profiles. ACTION Cllrs</p>	Cllrs
<b>19/96</b>	<b>Footpaths</b>	
	<p>Matters arising – item 18/08.1 – Parliament Place - Cllr de Liberali wrote to Martin Keys and would update him and agree signs. ACTION Cllr de Liberali – on going</p> <p>Item 18/24.1 – Footpath from Austen Ave – Cllr Mitchener had passed on the information to Cllr Laming, but work had not been undertaken. Footpath is along boundary of school adjacent to Badger Farm Road. Not on latest Hit List. ACTION Cllr Laming to chase</p>	<p>Cllr de Liberali</p> <p>Cllr Laming</p>
	<p>Street lighting at the top of Parliament Place is obscured by vegetation. ACTION as Parliament Place responsibility, Cllr Collin to ask Martin Keys to arrange clearance</p>	Cllr Collin
<b>18/97</b>	<b>Tree Warden</b>	
	<p>Matters arising – Item 18/83 - Report and quote for work due. Complete</p> <p>Annual subscription to Parish Online – Invoice is due and will be paid prior to the next meeting. Complete</p>	
<b>18/98</b>	<b>Highways</b>	

18/98.1	<p>Matters arising - Item 18/40 - Overgrown hedge corner to Old Kennels Lane and Momford Road – Clerk had written to Dr Spender. Cllr Kirkby had taken photos of the hedge and Clerk to send to Dr Spender. Dr Spender had seen the photos and it was agreed that Cllr Kirkby would meet with Dr Spender to discuss the obstruction ACTION Clerk to establish when Dr Spender is available for meeting</p> <p>Clerk to seek HALC advise on the exact advice on what action can be taken if landowners refuse to cut back vegetation that obstructs or is a danger to users. ACTION Clerk and Cllr Laming</p> <p>Item 18/40 - Increased moss on footways. ACTION Cllr Collin to report back on affected areas – OUTSTANDING</p>	<p>Clerk</p> <p>Clerk and Cllr Laming</p> <p>Cllr Collin</p>
	<p>Cllr Laming noted some responses had been received from the Oliver's Battery Liberal Democrats Highways Survey. No report as yet but it was noted that there was a mixed response in connection with the recent junction improvements.</p>	
18/98.2	<p><b>To discuss speed limit on Badger Farm Road – Cllr Collin report sent prior to the meeting</b></p>	
	<p>On going</p>	
18/98.3	<p><b>Matters arising – Item 18/68.3 - Cllr Collin read out some questions that have arisen from a Hampshire Chronicle article following a seven-day speed enforcement operation. ACTION Cllr Collin had written to HCC officer and was awaiting reply and will speak to Cllr Humby.</b></p>	
	<p>Outstanding. ACTION Cllr Collin to speak to Cllr Humby</p>	<p>Cllr Collin</p>
18/99	<p><b>Lengthsman scheme</b></p>	
18/99.1	<p>Matters arising –</p> <p>Item 18/41.1 Item 18/26 - Repair the bench with two bits of wood. – ACTION Clerk to ask Lengthsman to do this at next visit.</p> <p>Item 18/69.1 - Councillors were not happy with the outcome of already treated benches at Recreation Ground – A quote for one bench had been submitted. £198.98 plus VAT, anticipated average costs would be lower after first trial bench. AGREED to undertake the work on one bench. Clerk had instructed the work.</p>	<p>Clerk</p>
18/100	<p><b>Recreation Ground and Wildlife Conservation area</b></p>	
18/100.1	<p>Matters arising – Item 18/86.1 - Overgrown trees over the fence at Recreation Ground. Clerk to write to owner to cut back. Clerk to write to both owners – Allotments – Tilling's and Caravans – Draft a letter to send to them to cut back the trees. ACTION Clerk to chase.</p> <p>Litter bin lid missing – AGREED to accept quote for 2 new bins amounting to £710 plus VAT. Locations to be agreed as bench at top of football field needs replacing in a different location. Locations were discussed and agreed as – Bench in new position with a bin near ship and another near footpath entrance to MUGA. Agreed – ACTION Clerk to instruct Outdoor Classrooms (Cllr Kirkby happy to meet on site to clarify positions)</p> <p>Protection to sign – Bollard will be installed by Outdoor Classrooms</p> <p>Groundsman agreed to include items from Risk Assessment to the Groundman inspection – ACTION Clerk had informed Groundsman</p>	<p>Clerk</p> <p>Clerk</p>

<p><b>18/100.2</b></p>	<p>Inspection report sent out prior to the meeting.</p> <p>No issues identified in September Inspection. However, report still does not include items proposed to be added from risk assessment. ACTION Clerk to chase</p> <p>Ongoing items – Anti decking stain – Complete – redo In Spring</p> <p>Missing plastic bolt / nut caps – some replaced. ACTION Cllr de Liberali to check if more caps are required</p> <p>Cllr Collin had checked bolts, nuts and screws for tightness recently</p> <p>Need to ensure Groundsman has access to Recreation Ground if gate is locked. ACTION to get a key cut for the Groundsman – Clerk</p>	<p>Clerk</p> <p>Cllr de Liberali</p> <p>Clerk</p>
<p><b>18/100.3</b></p>	<p>Recreation spaces “Vision” – Cllr de Liberali</p> <p>Matters arising: 18/86.3 - ACTION Cllr de Liberali to bring a report to the next meeting Suggest a site visit prior to the next meeting with the conservation Group. ACTION Cllr de Liberali to arrange.</p>	
	<p>Report sent prior to the meeting.</p> <p>Five initiatives identified that are considered viable to progress and five other items where additional work is required.</p> <p>Bike fences and frames – simple timber design proposed – potentially at Recreation Ground and at the shops. ACTION Cllr Kirkby to request prices from Outdoor classrooms</p> <p>Fountain and hose at the Recreation. Also provide water at the Battery. Agreed to develop solutions including speaking to Rev Ed Dines. ACTION Cllr de Liberali</p> <p>Outdoor Fitness equipment – two items and see if it is used. Site to be agreed at walk around meeting at the Recreation. Simple timber design proposed. ACTION Cllr Kirkby to request prices from Outdoor classrooms Walking, running and cycling routes – put together some routes ACTION Cllr de Liberali.</p> <p>Battery and Recreation Ground – Starting point for the walks/runs.</p> <p>Point of interest signs – AED, Shops, recreation ground etc.</p> <p>ACTION Cllr Kirkby to discuss planning options for the Recreation Ground with Cllr Laming.</p> <p>Site visit to Recreation Ground to be arranged with Councillors and Conservation group. ACTION Cllr Kirkby</p>	<p>Cllr Kirkby</p> <p>Cllr de Liberali</p> <p>Cllr de Liberali</p> <p>Cllr Kirkby</p> <p>Cllr Kirkby</p>
<p><b>18/101</b></p>	<p><b>Countryside Group – Proposed new wild flower areas.</b></p> <p><b>Matters arising – Item 18/86.4 - Two new beds on the Battery next year – along by the chain fence of St Marks and between interpretation board and pavement facing benches with two sections. APPROVED. ACTION Clerk to ask Groundman to liaise with Countryside Group.</b></p>	
	<p>Postponed until OBCG have enough volunteers.</p>	
<p><b>18/102</b></p>	<p><b>Correspondence</b></p>	
	<p>Matters arising – Item 18/87.1 - St Mark’s noticeboard – Agreed to get back replaced. ACTION To find someone to repair the back – On hold</p> <p>Friends of School – grant for £300 – RESOLVED to approve. Paid</p>	

