



Oliver's Battery Parish Council meeting

Tuesday 5 November 2019

at 7.30pm

St Mark's Church Hall,

Oliver's Battery Road South, Oliver's Battery

MINUTES OF THE MEETING held on 5 November 2019

<u>Present</u>	<u>In attendance</u>	<u>Apologies/Absent</u>
Cllr Mitchener	1 Member of the public	Cllr Furlong
Cllr Kirkby	Clerk – S Sawyer	Cllr Williams
Cllr Collin	Cllr Laming (until 9.00 pm)	
Cllr Hare	Cllr Bell (until 8.45 pm)	
Cllr Leach	Cllr Warwick (7.55 pm to 9.00 pm)	
Cllr de Liberali		

Item		ACTION
19/68	Apologies for absence and declarations of interest	
	Apologies received from Cllr Furlong and Cllr Williams A declaration of interest was received from Cllr Hare in respect of the planning application for 152 Oliver's Battery Road South.	
19/69	To adjourn for public participation	
	A member of the public reported problems with the pavement in Compton Way, especially the east side where people have to walk in the road to avoid it. Also a drain near number 48 has become blocked due to cement having been poured into it. ACTION Clerk to report to FixMyStreet, WCC Enforcement and WCC Environmental Protection Team. Cllr Warwick to report the pavement issues to HCC.	Clerk & Cllr Warwick
19/69.1	To receive the County Councillor's report	
	Report was sent out prior to the meeting, which included that a grant of £1,000 had been approved towards the Council's improvement plans for the recreation ground, recruitment for a school crossing patrol officer at the Badger Farm roundabout is underway, work on the dropped kerbs at Downlands Road is scheduled for 9 – 20 December, help for people to stay warm, flu vaccinations, the 2020-21 budget deficit, Hampshire 2050 and the Eastleigh Local Plan.	
19/69.2	To receive the District Councillor's report	
	Report was sent out prior to the meeting, which included a meeting with Councillor Humby about road safety: a petition has been launched for action on the junction between Badger Farm Road and Oliver's Battery Road South. The report also included the Climate Emergency and Improving Bio-Diversity, buses and future provision.	

	Cllr Laming mentioned that the paper on the Climate Emergency had been delayed to January. Cllr Bell mentioned that from April Hampshire County Council will be charging Winchester City Council £500,000 a year for waste management.	
19/70	To approve the Minutes of the meeting held on 1 October 2019	
	RESOLVED – Agreed as a true copy	
19/71	Planning Applications and Decisions	
19/71.1	To discuss the progress of resolutions from the last meeting: see Action List	
	Item 19/59.2 29 Old Kennels Lane (19/01929/FUL) – objected to application, action complete. Item 19/59.2 Respond to planners further correspondence – action complete.	
19/71.2	Planning report – to note updates and agree comments	
	Report was sent out prior to the meeting. Four new applications: 152 Olivers Battery Road South (19/02202/HOU) – single storey rear extension. RESOLVED not to object to proposal. 32 Parliament Place (19/02185/HOU) – internal alterations to form utility and garden room at ground floor level and extension to existing balcony. RESOLVED not to object to proposal. Maybush, Oliver’s Battery Gardens (19/02189/TPO) – fell pine and two deceased prunus, reduce holly; replant prunus, plant two hollies. Comments not invited. RESOLVED not to comment. 9 Seldon Close (19/01953/HOU) – replace existing roof tiles and dormer cheek cladding with fibre cement slate. Reviewed by Cllr Furlong and concluded no comment. Application permitted 25 October. <u>Update on applications previously discussed</u> 29 Old Kennels Lane (19/01929/FUL) – permitted 31 October. 48 Compton Way (19/01749/HOU) – permitted 8 October. <u>Enforcement</u> No open cases	
19/72	Finance and Council matters	
19/72.1	To discuss the progress of resolutions from the last meeting: see Action List	
	Item 19/60.1 Create Contingency Plan – Cllr Hare reported that she had located a pro forma which she is filling out. Risks have been identified together with mitigation of them. A plan isn’t essential but sensible to have everything in a single document. Meeting with Cllrs Mitchener and Kirkby on 8 November and document ready to review at December meeting. ACTION Clerk to add to Agenda. Cllr Bell mentioned Civic Resilience meeting on Friday 6 December. ACTION Clerk to find out details of meeting for Cllr Hare. Item 19/60.1 Complete Clerk six-month review. Action complete. Item 19/60.1 Respond to Victim Support. Clerk had received an email from Victim Support providing the further detail about referrals from the parish, which she read out. There have	Cllr Hare Clerk

19/74	Recreation Ground, Wildlife Conservation Area and the Battery	
19/74.1	To discuss the progress of resolutions from the last meeting: see Action List	
	<p>Item 19/62.1 Investigate with Historic England what can be done on the Battery – It has been confirmed that if any proposed activity will affect the ground within the designated area of the scheduled monument, the Council has to write formally and it takes up to twelve weeks for a decision. However, anything outside the Scheduled Monument boundary is outside their jurisdiction. It was therefore proposed to place the Christmas Tree in the triangular section of land next to the Church. Events Group to work with the Clerk on risk assessment.</p> <p>Item 19/62.1 Create a simple user survey for councillors to use – action carried forward to next meeting. ACTION Clerk to add to agenda</p> <p>Item 19/62.1 Create signage wording for the first two signs – Cllr Kirkby presented some proposals prepared by Cllr Hare. A3 size, one site information sign and three others placed by items of equipment. ACTION Cllr de Liberali to provide aerial photo and Cllrs Hare and de Liberali to continue to develop design and wording for signs.</p> <p>Item 19/62.3 Instruct Peter Arnold to refurbish three benches on the Battery – action complete</p> <p>Item 19/62.3 Instruct Peter Arnold to remove millennium bench to obtain an accurate price for repair and refurbishment – action complete</p> <p>Item 19/62.3 Publish details of when the benches on the Battery will be refurbished and the millennium bench removed for inspection on website and Facebook page – action complete</p> <p>Item 19/62.3 Obtain prices for treating the repaired/refurbished benches twice a year. Action complete - Cllr Kirkby had submitted a report including a recommendation that if the proposal agreed to add to December agenda to facilitate the Council resolution. RESOLVED to approve prices ACTION Cllr Kirkby to bring back to December meeting a proposal for a resolution. Clerk to add to agenda</p> <p>Item 19/62.4 Extend groundsman contract for two years at the same cost as the current contract – action complete.</p> <p>Item 19/62.5 Discuss with Cllr Warwick and apply for £1,000 grant – action complete</p> <p>Item 19/62.6 Accept Outdoor Classrooms price of £108.33 exc VAT for laminate repair on the Mound, and instruct work – action complete. ACTION Clerk to obtain programme of all outstanding items from Outdoor Classrooms.</p>	<p>Cllr Leach & Clerk</p> <p>Clerk & Cllr de Liberali</p> <p>Cllrs de Liberali & Hare</p> <p>Clerk & Cllr Kirkby</p> <p>Clerk</p>
19/74.2	To discuss matters arising from weekly reports	
	<p>A Recreation Ground report had been circulated in advance of the meeting. RESOLVED that recommendations in items 1 – 3 be approved.</p> <p>Other items: Bolts and nuts and greasing bearings – Cllr Collin expressed concern about the implications of preparing reports on these items for the Council. ACTION Clerk to establish whether there is any personal liability for councilors carrying out these kind of tasks for the Council which are agreed at Council meetings. Anti-slip stain – RESOLVED to accept recommendation that anti-slip stain is applied as soon as possible following a period of dry weather. ACTION Cllr Mitchener Recreation Ground risk assessment – RESOLVED to accept recommendation that the risk assessment be reviewed and a proposal brought to a Council meeting as soon as possible. The proposal should identify the Clerk or Cllr against any items noted as the responsibility of the Council, to confirm the agreed lead on behalf of the Council. ACTION Cllr Hare</p> <p>Removable bollard reported at the last meeting. Clerk had been able to locate the one that had broken, installed in 2015. To replace like for like would cost £390 excluding installation. Cllr Kirkby had located galvanized colour-coated replacements costing just</p>	<p>Cllr Kirkby & Clerk</p> <p>Clerk</p> <p>Cllr Mitchener</p> <p>Cllr Hare</p>

