

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Oliver's Battery Parish Council**

County area (local councils and parish meetings only): **Hampshire**

Financial year ending 31 March 2020

Prepared by (Name and Role): **Sara Sawyer, Clerk & RFO**

Date: **06/05/2020**

	£	£
Balance per bank statements as at 31/3/20:		
Unity Trust Bank	14,530.9	
		14,530.9
Less: any unpresented cheques/clearance items as at 31/3/20 (enter these as negative numbers)		
WCC	(44.95)	
Peter Arnold	(275.00)	
		(319.95)
Add: any un-banked cash as at 31/3/xx		-
		-
Net balances as at 31/3/20 (Box 8)		<u><u>14,211.0</u></u>