

OLIVERS BATTERY PARISH COUNCIL

Meeting Date:	07 July 2020
---------------	--------------

ACTIONS LIST

Minute 20/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
PUBLIC PARTICIPATION					
23.2	Add comments to HCC web page relating to changes at junctions including Badger Farm Road https://hantscovidtravelmap.commonplace.is/ https://www.sustrans.org.uk/space-to-move	All cllrs	31-Jul		
PLANNING APPLICATIONS AND DECISIONS					
25.2	Submit objection to 50 Old Kennels Lane (20/01237/HOU) and confirm that a flat roof would be less obtrusive	Cllr Furlong/Clerk	17-Jul		
25.2	Add link to the relevant page on WCC website on Facebook so people can comment on Land at the rear of 93-95 Oliver's Battery Road South (19/02852/FUL) and Cllr Furlong to circulate draft objection including responding to the key points from policies	Cllr Furlong/Clerk	14-Jul		
FINANCE AND COUNCIL MATTERS					
16.1	Start looking at the areas on the list in respect of proposals for the Council's approach to Climate Change	Cllr Hare	01-Sep		Action b/f
16.7	Provide a copy of the Special Events & Activities Guidelines to the Events Group and ensure they understand their responsibilities	Cllr Leach	Next Events Group Meeting		
26.3	Check the status of bench maintenance works	Clerk	31-Jul		
26.4	Bring a firm proposal and costs to the September meeting for the scarecrow competition	Cllr Leach	01-Sep		

Minute 20/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
26.4	Contact Cllr Laming to establish the status of the £150 grant for the VE Day event	Cllr Leach	01-Sep		
26.4	Prepare scarecrow event report and add to Sept agenda	Cllr Leach/Clerk	1 Sep/17 Aug		
26.6	Publicise intention to apply for TPO in OB/BF newsletter and provide text for website and FB page	Cllr Mitchener/Clerk	31-Jul		
26.6	Suggest to Cllr Hare possible trees for inclusion in a TPO application	All cllrs	01-Sep		
26.6	Research and propose suitable trees for the Battery and the Rec	Cllr Hare	01-Sep		
26.7	Add analytics to website plus the statutory 'cookie' warning notice to users	Cllr de Liberali	01-Sep		
26.7	Carry out recommendations of website accessibility report including liaising with page owners	Cllr Hare/Clerk	01-Sep		
26.8	Update the grant policy and application forms and publish	Clerk	01-Sep		
26.9	Draft a detailed Green Belt proposal for submission to the Winchester Local Plan Review with support from Cllrs Furlong and Kirkby for the Sept meeting and add to the agenda	Cllrs Leach/Furlong/ Kirkby/Clerk	1 Sep/17 Aug		
SOCIAL MEDIA					
PARISH PLAN - PARISH COUNCIL ACTIONS UPDATE					
RECREATION GROUND, WILDLIFE CONSERVATION AREA AND THE BATTERY					
27.1	Attend tree awareness course in summer 2020 as a refresher of responsibilities and identification of issues	Cllr Hare	01-Sep		Action b/f

Minute 20/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
27.3	Liaise with Cllr Kirkby regarding maintenance of benches and noticeboard	Cllrs de Liberali & Kirkby	01-Sep		
27.4	Keep tennis court gate and pedestrian gates held open, add to the FB page the four points in the RPII which gives advice for families, put up signs, safely remove the temporary barriers etc, increase the litter bin emptying to twice weekly and unlock vehicle gate	Cllrs Mitchener/ Collin/Kirkby/ Clerk	09-Jul	Y	
27.5	Contact Cllr Mitchener if there are any items in the arb report needing to be completed sooner than following consideration of the report at the next meeting (ie Priority 1 items)	Cllr Hare	21-Jul		
27.6	Place an order with Mint Signs for £253.41 plus VAT, subject to the necessary health and safety and insurance checks	Clerk	21-Jul		
27.7	Instruct Green Smile to carry out the PROW work subject to obtaining written confirmation from HCC that they will fund the work, amounting to £170 plus VAT	Clerk	21-Jul		
CORRESPONDENCE					
28.1	Seek assistance from WCC councillors re getting a response to dog bin enquiries	Clerk	31-Jul		