



Oliver's Battery Parish Council Community Grants Application Form Amounts over £250

Please note that only one project per application is permitted. Completed applications are to be returned with the supporting information to the Clerk by email, either as a Word document or as a pdf document, to clerkoliversbattery@gmail.com, or by post to Oliver's Battery Parish Council, 252 Calmore Road, Calmore SO40 2RB.

YOUR GROUP

Name of group and contact details

Name of group:

Contact name:

Position in group:

Address for correspondence:

Tel No:

Email address:

General details of group

Please give brief description of your aims and objectives:

How long has it been in existence? _____

Is it a registered charity? ____ If yes, what is the Registration No? _____

How many members do you have? _____

Does your group exist SOLELY for the benefit of Oliver's Battery residents?

If no, what percentage of members (if applicable) live in Oliver's Battery or benefit from your charity or organisation? _____

If not, how many Oliver's Battery residents benefit on an annual basis from the activities of the group?

Activities/services/facilities of group

Please give a summary of activities/services/facilities during the last year (or if new confirm the activities you are planning to undertake) and how specifically Oliver’s Battery residents benefit:

Which sections of the community will benefit from this grant, (give age group if relevant):

YOUR APPLICATION

What is the purpose for which a grant is being applied?:

Please give details of what you would use any grant awarded for:

What is the time scale within which the funds are to be spent? _____

How much is being applied for? £_____

Funding details of group

Please give details of funding you receive from other sources and details of any other fund-raising activities. Please note that the Council is not permitted to provide grants to any taxpayer-funded organisations eg schools, hospitals, emergency services:

Please give details of all previous grant payments from the Council:

- When _____
- Amount received £ _____
- For what purpose _____

Declaration on behalf of group

I declare that the information given is correct and agree to adhere to the conditions laid out in the Council’s Community Grants Policy. I am duly authorised by the group to make this application on its behalf and that I am over 18.

Signed _____ Date _____

Name _____

Position in group: _____

Please note completion of this form does not mean that a grant application will be successful in whole or part

Supporting Information that must be provided

- A copy of the latest published annual accounts (or a copy of the business plan if your group has been in existence for less than a year). If your group does not prepare annual accounts, copies of the last six months bank statements must be provided
- Bank statements for the last three months
- A constitution or set of rules which govern your operation
- The most recent annual report (or treasurer's report to the annual general meeting)
- Details of other awards and applications in connection with the project/activity
- Details of other information that will support your application, eg a safeguarding children, young people and vulnerable adults policy, equality and diversity policy etc
- The Council reserves the right to request further information prior to a decision being made