

OLIVERS BATTERY PARISH COUNCIL

Meeting Date:

01 December 2020

ACTIONS LIST

Minute 20/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
PUBLIC PARTICIPATION					
PLANNING APPLICATIONS AND DECISIONS					
FINANCE AND COUNCIL MATTERS					
63.5	Clerk to formally advise the BF & OB Residents' Community Association that request for grant was not approved	Clerk	23-Dec		
SOCIAL MEDIA					
64.1	Content owners review the current information on the website and provide any necessary updates to the Clerk who will check to ensure compliance with the Accessibility Regulations before updating the website	Cllrs Leach, Collin, Furlong, Hare & de Liberali	23-Dec		Action commenced but not complete although in most cases action will probably consist of just confirming the existing content has not changed
PARISH PLAN - PARISH COUNCIL ACTIONS UPDATE					
RECREATION GROUND, WILDLIFE CONSERVATION AREA AND THE BATTERY					
65.1	Cllr Mitchener to mark up precise locations on Parish Online for Clerk to respond to WCC's queries	Cllr Mitchener	23-Dec	Y	
65.1	Find a volunteer to review and validate report with Cllr de Liberali.	Cllr de Liberali	23-Dec		Outstanding
65.1	Advise volunteers of changed procedure and reconfirming volunteer contact details	Cllr de Liberali	23-Dec		Outstanding
65.1	Accept the recommendations in the report (on simple tree work by volunteers) ie produce a risk assessment for the work	Cllr Hare	Ongoing, and dependent on volunteers		
65.1	Identify days at weekends when volunteers are available and Cllr Hare to attend to identify trees and work required	Cllr Hare	Ongoing as above		

Minute 20/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
65.1	Replacement bolt to be installed to allow swing to be brought back into use – lock tight to be applied	Cllr de Liberali	23-Dec		
65.4	Clerk confirm to WCC that the Council wish to use the Play Inspection Company from January 2021 at a cost of £44.95, with no optional extras.	Clerk	03-Dec	Y	
LENGTHSMAN SCHEME					
66.2	Clerk to forward the list and map and to request that the lengthsman notifies Cllr Kirkby the previous day if he wants to meet on site.	Clerk	03-Dec	Y	
ROADS AND FOOTPATHS					
CORRESPONDENCE					
67.1	Ask Countryside Group for a copy of their insurance policy – action complete but insurance not yet received (Clerk to chase)	Clerk	23-Dec		
67.1	Clerk to request contact details from WCC councillors	Clerk	23-Dec		
67.2	Clerk to add to agenda making a financial contribution towards the landscape consultant Hursley PC will be using on an area covered by the Royaldown proposal and South Winchester Golf Club.	Clerk	16-Dec		