

## OLIVERS BATTERY PARISH COUNCIL

Meeting Date:

02 March 2021

### ACTIONS LIST

Minute 20/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
<b>PUBLIC PARTICIPATION</b>					
<b>PLANNING APPLICATIONS AND DECISIONS</b>					
90.1	Forward a copy of the Save South Winchester Group flyer to Clerk	Cllr Kirkby	09-Mar	Y	
90.3	Finalise Strategic Issues and Priorities topics	All cllrs	09-Mar	Y	
90.3	Submit email response as the online questions do not cover all the issues, and share the further insights with residents	All cllrs	12-Apr		
90.3	Identify any other key topics and insights that should be included in information to local residents	All cllrs	07-Mar		
90.3	Circulate further insights and information to local residents before being issued on 15 March	Cllrs Kirkby, Furlong & Leach	09-Mar		
90.3	Circulate a Council response for approval at April meeting	Cllrs Kirkby, Furlong & Leach	31-Mar		
<b>FINANCE AND COUNCIL MATTERS</b>					
83.1	Liaise to identify options for resolving parking issues at the Recreation Ground	Cllrs Collin & de Liberali	Ongoing		Action is ongoing
91.3	Appoint internal auditor	Clerk	06-Apr		
91.4	Pay Victim Support grant of £50	Clerk	06-Apr		
91.5	Pay OB Community Film Club grant of £500	Clerk	06-Apr	Y	
91.6	Circulate suggested Style Guideline template for Council documents in Word for comments	Cllr de Liberali	06-Apr		
91.7	Check with NALC through HALC the basis for including [contentious] paragraph in the template and in the meantime to publish the Policy without this paragraph	Clerk	06-Apr		

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<b>SOCIAL MEDIA</b>					
<b>PARISH PLAN - PARISH COUNCIL ACTIONS UPDATE</b>					
<b>RECREATION GROUND, WILDLIFE CONSERVATION AREA AND THE BATTERY</b>					
92.1	Identify days at weekends when volunteers are available and Cllr Hare to attend to identify trees and work required	Cllr Hare	Ongoing		
92.1	Add step-ups exercise to list of items to receive application of anti-slip stain as soon as weather allows. Actions due: anti-slip stain and preparation and staining of benches (volunteers need to be identified to carry this out), and more 'slippery when wet' signs are required - by the 10th volunteers to apply anti-slip, if not done Cllrs de Liberali and Collin will do it	Cllrs de Liberali & Collin	10-Mar		
92.2	Confirm to groundsman that two visits per week are approved	Clerk	29-Mar	Y	
92.3	Report for a replacement swing to be brought to next meeting and invite quotation from Outside Classrooms. Cllr de Liberali proposed a temporary solution to make safe, if this does not work the swing must be taken out of use	Cllrs de Liberali & Collin	ASAP		
92.3	Identify handyperson volunteers to apply stain or will do it themselves	Cllrs de Liberali & Collin	06-Apr		
92.3	Check benches to confirm which ones need treatment and identify handyperson volunteers to apply treatment	Cllrs de Liberali & Collin	06-Apr		
92.4	Report to consider Rec and The Battery Policy schedule	Cllrs de Liberali & Collin	06-Apr		
92.5	Bring a proposal re small notices to a meeting	Cllr Collin	TBC		
92.6	Circulate link to Rec survey	Cllr de Liberali	06-Apr		
<b>LENGTHSMAN SCHEME</b>					
93.1	Forward further items to Clerk	All cllrs	05-Mar		

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<b>ROADS AND FOOTPATHS</b>					
<b>CORRESPONDENCE</b>					
94.2	Respond to resident re possible community purchase of field	Cllr Kirkby	06-Apr	Y	
94.2	Check the old dog bin has been removed	Cllr de Liberali	06-Apr		