

OLIVERS BATTERY PARISH COUNCIL

Meeting Date:

06 July 2021

ACTIONS LIST

Minute 21/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
PUBLIC PARTICIPATION					
14	Ask Cllr Warwick if a review of white lines at junctions could be carried out by HCC	Clerk	31-Jul		
15	Sign minutes of the meeting held on 4 May 2021 at the next opportunity	Clerk/Cllr Mitchener	07-Sep		
PLANNING APPLICATIONS AND DECISIONS					
16.2	Cllr Mitchener to forward copy of a rejected application for a property adjacent to Jaspers, 4 Farley Close to Cllr Furlong for composing a comment to the case officer	Cllrs Mitchener & Furlong/Clerk	ASAP	Y	
FINANCE AND COUNCIL MATTERS					
17.5	Upload Risk Management Strategy to website	Clerk	31-Jul		
17.7	Continue to digitise what can and retain other key archive documents in the archive box or transfer to the County Records Office	Clerk	07-Sep		
17.8	Publish amended Risk Assessment and revisit at the October meeting if there are not enough Handyperson Working Group members going forward	Clerk/Cllrs Kirkby & Hare	14-Sep		
17.9	Accept prices from Peter Arnold of £25 to remove the millennium tree guard for re-use elsewhere, and of £120 to re-install the PROW 506 signpost with a concrete spur and treat the post to extend its life	Clerk	31-Jul		
17.12	Support the current proposals of the Boundary Commission to retain Badger Farm and Oliver's Battery Ward within the Winchester Constituency, which reflects the local ties in the area	Clerk	03-Aug		

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COMMUNICATIONS					
18.1	Resolve outstanding issues with Style Guideline template	Cllr de Liberali	07-Sep		
SOCIAL MEDIA					
PARISH PLAN - PARISH COUNCIL ACTIONS UPDATE					
RECREATION GROUND, WILDLIFE CONSERVATION AREA AND THE BATTERY					
19.1	Apply anti-slip stain with a volunteer	Cllrs de Liberali & Kirkby	07-Sep		
19.1	Investigate a solution to the notice board being too close to the balance beam	Cllr de Liberali	07-Sep		
19.1	Re-issue narrative for use of the Rec for the website	Cllr Collin	07-Sep		
19.1	Send link to first aid kit in a container that can be used at all events to Cllrs Mitchener and Kirkby	Cllr Hare	31-Jul		
19.4	Delay decision on whether to move/remove the goal posts until Sept	Cllr Collin	07-Sep		
19.5	Replace missing or damaged bolt cap covers and Cllr Kirkby to liaise with the Handyperson Working Group to establish if volunteers are willing to undertake the list of proposed actions [resulting from the Annual Play Inspection] and if so, to make arrangements	Cllrs Collin, de Liberali & Kirkby	07-Sep		
19.6	Accept price of £590 exc VAT from Outside Classrooms to undertake the list of actions by Contractor on the list from minute 21/19.5 (including fencing) and all fencing works are to be paid from insurance contingency fund	Clerk	31-Jul		
19.7	Accept the price of £1,971.80 exc VAT from Outside Classrooms to install the soakaway, steps and associated works, and Cllr Kirkby to liaise with Outside Classrooms and agree sequence of works to enable most if not all of the play area to remain open and to install and maintain temporary fencing protection to remedial works until areas are established	Clerk/Cllr Kirkby	31-Jul		

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19.7	Accept the price of £530.00 exc VAT for heavy duty turving and soil around the tunnel mound and serpent, to raise the ground level	Clerk	31-Jul		
19.8	Accept the price of £260.00 exc VAT from Outside Classrooms for the remedial works to the end panel to the tunnel but defer a decision on the bucket swing until the results of the survey are known	Clerk/CLlr Kirkby	31-Jul		
19.9	Obtain quotations for works to dead branches one of which could not be carried out by volunteers due to its height, but to wait until the Council knows what action (if any) SSE will be taking in respect of the tree overhanging the sub station on the Battery. Works to dead branches to be carried out before the winter storms if possible	CLlr Hare	Dependent on SSE		
LENGTHSMAN SCHEME					
ROADS AND FOOTPATHS					
CORRESPONDENCE					
20.1	Take forward proposals for enhancement to area where dog bin has been removed in line with advice received by HALC	CLlr de Liberali	07-Sep		
20.2	Add picnic benches on the Battery to September agenda for further consideration	Clerk	09-Aug		
20.2	Add speeding traffic in Old Kennels Lane to September agenda, circulate email to councillors and obtain prices for signs and investigate whether they can be erected or whether HCC permission would be needed	Clerk	9 Aug/7 Sep		