



## Oliver's Battery Parish Council meeting

Tuesday 6 July 2021

at 7.30pm

Meeting held online

### MINUTES OF THE MEETING held on 6 July 2021

<u>Present</u>	<u>In attendance</u>	<u>Apologies/Absent</u>
Cllr Mitchener	2 members of the public	Cllr Leach - resigned
Cllr Kirkby	Clerk – S Sawyer	Cllr Warwick
Cllr Furlong	Cllr Laming	Cllr Williams
Cllr Collin		Cllr de Liberali
Cllr Hare		

Item		ACTION
<b>21/13</b>	<b>Apologies for absence and declarations of interest</b>	
	<p>Apologies had been received from Cllrs de Liberali, Warwick and Williams. Cllr Leach had resigned and the Chairman read out a statement as follows:</p> <p>It is with sadness that we have to record the resignation from the council of Councillor Connie Leach.</p> <p>Connie has served on the council for seven years during which time she has worked tirelessly on behalf of the community of Oliver's Battery. Over that time Connie lead the development and publication of the Oliver's Battery Plan, edited the new OB-server magazine, helped organise surveys and photographs to support the successful listing of the Texas Field as an asset of community value, successfully campaigned against the proposed Pitt Vale housing development and lead on the Green Belt for South Winchester paper submitted by the council to Winchester City Council (WCC) and to Hursley and Otterbourne parishes.</p> <p>Connie was also the lead councillor for the Events Group which organised the community Christmas Trees, the Scarecrow Competition and preparations for a VE Day Community Party.</p> <p>More recently, Connie has been working on the Save South Winchester Campaign Group, as one of the council representatives, to oppose the proposed Royaldown development and the development at South Winchester Golf Club. As part of this she lead on arranging for the Countryside Charity CPRE to review the countryside in</p>	

	<p>Oliver's Battery, Hursley and Compton, which determined that it is of such quality it merits the designation of Valued Landscape. Connie also contributed to the guidance made available to local residents to respond to the WCC Local Plan consultation (Your Place Your Plan).</p> <p>As Chairman, I would like to place on record my thanks to Connie for her hard work and service to the council over the past seven years. This was agreed by other councillors present.</p> <p>A declaration of interest was received by Cllr Furlong in respect of planning applications at The Old Kennels and 4 Farley Close due to disclosure of a personal interest. Cllr Furlong confirmed he had not made any recommendations in his planning report for these two applications</p> <p>It was also stated by the Clerk that any decisions made by the Council at this meeting are open to challenge until ratified at the next face-to-face meeting which should be held in September following the ending of the coronavirus restrictions, due to the ending of legislation permitting meetings to be held remotely.</p>	
21/13.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 21/4.1 Sign declaration of acceptance of office and return to Clerk – action complete</p> <p>Item 21/4.2 Complete register of interest forms and return to Clerk – action complete</p>	
<b>21/14</b>	<b>To adjourn for public participation</b>	
	<p>One member of the public raised the issue of white lines at junctions between side roads and major roads are worn away and asked if the Council would request HCC to carry out a review of the white lines. Cllr Collin suggested that as many people as possible record such issues via fixmystreet.com. ACTION Clerk to ask Cllr Warwick if a review could be carried out.</p>	Clerk
21/14.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/6 Sign minutes at the next opportunity – action complete	
21/14.2	To receive the County Councillor's report	
	<p>Report was sent out prior to the meeting, which included Waste Less (applications for the Hampshire Waste Prevention Community Grant Fund), Highways England M3 Junction 9 Project, Climate Change funding, public health consultation, Queen Elizabeth Country Park's new Bike Base project and parliamentary boundary change proposals.</p> <p>Cllr Warwick had also confirmed that she has raised the following additional issues locally, which had been raised by a councillor and a resident:</p> <ol style="list-style-type: none"> <li>1. The speed/traffic monitoring on Oliver's Battery Road South and Port Lane (not HCC) but HCC checked that there was a valid licence but it is not clear what the licence was for</li> <li>2. The broken steps in Parliament Place have been reported for repair</li> </ol>	
21/14.3	To receive the District Councillor's report	
	Report was sent out prior to the meeting, which included the new leisure centre, grants available, the Vaultex site at Bar End (new park and ride), Southampton Airport expansion, and grass cutting, verges and wildflowers	
<b>21/15</b>	To approve the Minutes of the meeting held on 4 May 2021	
	RESOLVED – Agreed as a true copy (to be signed at the next opportunity).	Clerk/Cllr

		Mitchener
<b>21/16</b>	<b>Planning</b>	
21/16.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/7.2 Make an objection to Jaspers, 4 Farley Close application – action complete  Item 21/8.1 Include Rec survey in the OB-server - action complete	
21/16.2	To consider planning report from Councillor Furlong and agree actions	
	<p>Report was sent out prior to the meeting. Four new applications:</p> <p>The Old Kennels, Old Kennels Lane (19/00519/FUL) discharge of condition 3 of planning application concerning the installation of triple glazing instead of double. RESOLVED no comment</p> <p>21 Parliament Place (21/01294/HOU) single storey rear extension (MAY AFFECT THE SETTING OF A PUBLIC RIGHT OF WAY). RESOLVED no comment</p> <p>4 Seldon Close (21/01221/HOU) front two storey extension, side first floor extension, replacement rear single storey extension, loft conversion with raised ridge and rear-facing dormer, general elevational changes. RESOLVED no comment</p> <p>5 Oliver's Battery Gardens (21/01438/FUL, amendment to planning application 18/02699/FUL) consented last year. A comment had been submitted by Cllr Furlong within the consultation period, to have the rear first floor window and Veluxes returned to the sizes shown on the previously approved proposals. RESOLVED to approve Cllr Furlong's comment. The case officer had confirmed to the Clerk that the application would be determined this week.</p> <p><u>Update on applications previously discussed</u></p> <p>12 Plovers Down (21/01023/HOU) single storey rear extension (RESUBMISSION) - application permitted 24 June</p> <p>Compton Lodge, 3 Compton Close (19/02823/HOU) Variation of condition 2 of planning permission to make improvements to the ground floor layout – application permitted 25 June</p> <p>Jaspers, 4 Farley Close (21/00674/HOU) proposed two- and single-storey side extensions. Previously resolved to make an objection. The Council has been notified by a local resident that the Case officer has advised her the case will go to Planning Committee. The resident advised that a local group plan to attend and speak, and asked if a representative of the Council will attend and speak. RESOLVED to wait until the committee date is known. Cllr Laming confirmed that a resident can ask their ward councillor to speak at a planning committee. Cllr Mitchener mentioned that he had a copy of a rejected application for an adjacent property from 2015 that may be relevant to this case. ACTION Cllr Mitchener to forward to Cllr Furlong for composing a comment to the case officer.</p> <p><u>Enforcement</u></p> <p>WCC Planning Enforcement provided an update prior to the meeting:</p> <p>20/00156/WKS, 85 Old Kennels Lane: alleged works not in accordance with plans – addition of Velux in roof (planning application 18/02884/FUL). 21/01143/NMA application has been submitted.</p>	Cllrs Mitchener & Furlong/Clerk
<b>21/17</b>	<b>Finance and Council matters</b>	

21/17.1	To discuss the progress of resolutions from the last meeting: see Actions List																																																																																																																					
	<p>Item 21/8.3 Make suggested minor alterations not affecting content to end of year accounts – action complete</p> <p>Item 21/8.5 Submit Section 1 AGAR – action complete</p> <p>Item 21/8.6 Submit Section 2 AGAR – action complete</p> <p>Item 21/8.8 Discuss proposed Risk Management Scheme – action complete, agenda item</p> <p>Item 21/8.9 Renew insurance policy – action complete</p>																																																																																																																					
21/17.2	To accept payments for May and June and agree the May and June bank transactions with the bank balance																																																																																																																					
	<p>RESOLVED to approve payments and bank reconciliations.</p> <p><b>Payments/Receipts List and Bank Reconciliation for June 2021 (No Meeting - virtual approval)</b></p> <table border="1" data-bbox="240 719 1270 1305"> <thead> <tr> <th colspan="4">PAYMENTS</th> </tr> <tr> <th>Invoice Date</th> <th>Supplier</th> <th>Details</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>27-May-21</td> <td>CPRE</td> <td>Membership</td> <td>36.00</td> </tr> <tr> <td>12-May-21</td> <td>S Sawyer</td> <td>May</td> <td>677.10</td> </tr> <tr> <td>12-May-21</td> <td>Hampshire Pension</td> <td>May</td> <td>184.15</td> </tr> <tr> <td>24-May-21</td> <td>S Sawyer</td> <td>Annual expenses</td> <td>200.00</td> </tr> <tr> <td>20-May-21</td> <td>Mint Signs</td> <td>Sustainability Challenge A5 cards</td> <td>139.36</td> </tr> <tr> <td>21-May-21</td> <td>Mint Signs</td> <td>OB-server printing</td> <td>1,380.85</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>2,617.46</b></td> </tr> <tr> <td colspan="4"><b>Unpaid - for approval at May meeting</b></td> </tr> <tr> <td>05-May-21</td> <td>Green Smile</td> <td>Grounds maintenance</td> <td>451.50</td> </tr> <tr> <td>11-May-21</td> <td>Business Stream</td> <td>Water 3 Feb - 7 May</td> <td>30.31</td> </tr> <tr> <td>10-May-21</td> <td>Col den Common PC</td> <td>Contribution to Lengthsman Scheme</td> <td>56.00</td> </tr> <tr> <td>18-May-21</td> <td>Peter Arnold</td> <td>Remove rotted bench/cement holes</td> <td>25.00</td> </tr> <tr> <td>14-May-21</td> <td>Kings School</td> <td>Printing 700 leaflets (Rec survey)</td> <td>81.12</td> </tr> <tr> <td>26-May-21</td> <td>ID Mobile</td> <td>Mobile phone</td> <td>10.63</td> </tr> <tr> <td>31-May-21</td> <td>Outside Classrooms</td> <td>Replace 2 bollards</td> <td>120.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>774.56 To be paid</b></td> </tr> </tbody> </table> <table border="1" data-bbox="240 1305 922 1787"> <tbody> <tr> <td></td> <td>Bank balance as at 30 April</td> <td>£32,366.82</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>Plus receipts</b></td> <td></td> </tr> <tr> <td></td> <td>None</td> <td>-</td> </tr> <tr> <td></td> <td></td> <td><b>32,366.82</b></td> </tr> <tr> <td></td> <td><b>Less payments May</b></td> <td><b>2,617.46</b></td> </tr> <tr> <td></td> <td><b>Less payments from May sheet</b></td> <td><b>1,459.93</b></td> </tr> <tr> <td></td> <td></td> <td><b>28,289.43</b></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Bank balance as at 31 May</td> <td>£28,289.43</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>Payments still to be made</b></td> <td><b>774.56</b></td> </tr> </tbody> </table>	PAYMENTS				Invoice Date	Supplier	Details	Gross	27-May-21	CPRE	Membership	36.00	12-May-21	S Sawyer	May	677.10	12-May-21	Hampshire Pension	May	184.15	24-May-21	S Sawyer	Annual expenses	200.00	20-May-21	Mint Signs	Sustainability Challenge A5 cards	139.36	21-May-21	Mint Signs	OB-server printing	1,380.85												<b>2,617.46</b>	<b>Unpaid - for approval at May meeting</b>				05-May-21	Green Smile	Grounds maintenance	451.50	11-May-21	Business Stream	Water 3 Feb - 7 May	30.31	10-May-21	Col den Common PC	Contribution to Lengthsman Scheme	56.00	18-May-21	Peter Arnold	Remove rotted bench/cement holes	25.00	14-May-21	Kings School	Printing 700 leaflets (Rec survey)	81.12	26-May-21	ID Mobile	Mobile phone	10.63	31-May-21	Outside Classrooms	Replace 2 bollards	120.00				<b>774.56 To be paid</b>		Bank balance as at 30 April	£32,366.82					<b>Plus receipts</b>			None	-			<b>32,366.82</b>		<b>Less payments May</b>	<b>2,617.46</b>		<b>Less payments from May sheet</b>	<b>1,459.93</b>			<b>28,289.43</b>					Bank balance as at 31 May	£28,289.43					<b>Payments still to be made</b>	<b>774.56</b>	
PAYMENTS																																																																																																																						
Invoice Date	Supplier	Details	Gross																																																																																																																			
27-May-21	CPRE	Membership	36.00																																																																																																																			
12-May-21	S Sawyer	May	677.10																																																																																																																			
12-May-21	Hampshire Pension	May	184.15																																																																																																																			
24-May-21	S Sawyer	Annual expenses	200.00																																																																																																																			
20-May-21	Mint Signs	Sustainability Challenge A5 cards	139.36																																																																																																																			
21-May-21	Mint Signs	OB-server printing	1,380.85																																																																																																																			
			<b>2,617.46</b>																																																																																																																			
<b>Unpaid - for approval at May meeting</b>																																																																																																																						
05-May-21	Green Smile	Grounds maintenance	451.50																																																																																																																			
11-May-21	Business Stream	Water 3 Feb - 7 May	30.31																																																																																																																			
10-May-21	Col den Common PC	Contribution to Lengthsman Scheme	56.00																																																																																																																			
18-May-21	Peter Arnold	Remove rotted bench/cement holes	25.00																																																																																																																			
14-May-21	Kings School	Printing 700 leaflets (Rec survey)	81.12																																																																																																																			
26-May-21	ID Mobile	Mobile phone	10.63																																																																																																																			
31-May-21	Outside Classrooms	Replace 2 bollards	120.00																																																																																																																			
			<b>774.56 To be paid</b>																																																																																																																			
	Bank balance as at 30 April	£32,366.82																																																																																																																				
	<b>Plus receipts</b>																																																																																																																					
	None	-																																																																																																																				
		<b>32,366.82</b>																																																																																																																				
	<b>Less payments May</b>	<b>2,617.46</b>																																																																																																																				
	<b>Less payments from May sheet</b>	<b>1,459.93</b>																																																																																																																				
		<b>28,289.43</b>																																																																																																																				
	Bank balance as at 31 May	£28,289.43																																																																																																																				
	<b>Payments still to be made</b>	<b>774.56</b>																																																																																																																				

**Payments/Receipts List and Bank Reconciliation for July 2021 (Meeting held virtually)**

PAYMENTS				
Invoice Date	Supplier	Details	Gross	
14-Jun-21	S Sawyer	June	677.10	
14-Jun-21	Hampshire Pension	June	184.15	
30-Jun-21	Unity Trust Bank	Service charge	18.00	
			879.25	
<b>Unpaid - for approval at July meeting</b>				
05-Jun-21	Green Smile	Grounds maintenance	451.50	
23-Jul-21	ICO	Data Protection fee renewal	40.00	
24-Jun-21	ID Mobile	Mobile phone	10.63	
02-Jul-21	WCC	Dog bin emptying Qr 1 (Apr/May/June)	130.00	
04-Jul-21	Green Smile	Additional bin emptying 1/4 to 1/7	504.00	
			<b>1,136.13</b>	To be paid

	Bank balance as at 31 May	£28,289.43
	<b>Plus receipts</b>	
	None	-
		<b>28,289.43</b>
	<b>Less payments June</b>	<b>879.25</b>
	<b>Less payments from June sheet</b>	<b>774.56</b>
		<b>26,635.62</b>
	Bank balance as at 30 June	£26,635.62
	Payments still to be made	<b>1,136.13</b>

21/17.3

To approve financial report for the first quarter

The report had been circulated in advance of the meeting. RESOLVED to approve the report.

### Oliver's Battery Parish Council

#### Quarterly Budget Control Report for Year Ended 2022

*FIRST QUARTER*

	Approved Budget	To Date	Actual v Budget	
	2021/22	2021/22	2021/22	Comments
	£	£	%	
<b>Expenditure</b>				
Salary & NI	£8,750.00	2,149.53	25%	
Pension	£1,740.00	434.22	25%	
Clerk Expenses	£200.00	200.00	100%	Annual payment
Mobile Phone	£130.00	31.89	25%	
Travel	£100.00	0.00	0%	
Training	£400.00	0.00	0%	
Meeting Costs	£300.00	0.00	0%	
Admin	£200.00	154.14	77%	New printer/paper
Bank Charges	£80.00	18.00	23%	
Insurance Premium	£340.00	334.34	98%	
Insurance Contingency	£1,000.00	0.00	0%	
Audit Fees	£500.00	200.00	40%	
Subscriptions	£900.00	678.47	75%	SLCC, HALC, CPRE
Grants & Donations	£1,000.00	190.83	19%	OB Countryside Group
Events	£700.00	0.00	0%	
Tree Surveys/Remedial Wks	£1,500.00	0.00	0%	
Tree Planting	£500.00	0.00	0%	
Newsletter	£3,000.00	1,150.71	38%	
Bench Maintenance	£500.00	105.00	21%	
Lengthsman Rubbish Disp	£100.00	56.00	56%	
Dog Waste Bins	£600.00	0.00	0%	
<b>Recreation Ground:</b>				
Contracts/Play Inspection	£5,500.00	1,128.75	21%	
Annual Play Inspection	£100.00	44.95	45%	
Conservation Area Rent	£50.00	0.00	0%	
Water Supply	£125.00	25.25	20%	
Repairs & Renewals	£1,500.00	137.06	9%	
Improvements	£2,000.00	67.60	3%	Printing Rec survey
Planning (Action Plan)	£1,000.00	0.00	0%	
Miscellaneous	£500.00	171.13	34%	A4 letters and Sustainability Challenge A5 cards printed
S137	£200.00	0.00	0%	
	<b>£33,515.00</b>	<b>£ 7,277.87</b>	<b>22%</b>	
VAT on purchases		£ 555.94		
<b>Income</b>				
Precept	£36,000.00	18,000.00	50%	
Other	£0.00	0.00	N/A	
VAT		2,270.38	N/A	
	<b>£36,000.00</b>	<b>£20,270.38</b>		

This budget control report is used to monitor spend against budget and to set the following year's budget

21/17.4

To approve Terms of Reference for Sustainability Working Group

The Terms had been circulated in advance of the meeting. The aim of the Green Picnic is to establish if there are enough people with a will to make changes that improve the carbon footprint of the parish. Cllr Hare had also circulated a current carbon footprint for the parish and stated that WinACC had been helpful in getting to this point. RESOLVED to approve the Terms of Reference.

21/17.5

To approve Risk Management Strategy

The draft document had been circulated in advance of the meeting. The Clerk confirmed that it is something the insurers would be supportive of although not a specific requirement. RESOLVED to adopt as of July 2021 and Clerk to upload to website.

Clerk

21/17.6

To update Action Plan

Councillors had been requested to bring ideas to update and review the Plan for any changes especially in light of Cllr Leach's departure. Cllr Kirkby confirmed the Green Belt action had been completed and Cllr Furlong confirmed he is happy to work on the Hursley Neighbourhood Plan. Recreation Ground section: Cllrs Kirkby and de Liberali have a meeting next Thursday to discuss the survey responses. Trees, Climate Change and Fund Raising sections are ongoing and Community Support section Cllr Leach was dealing with the OB-server newsletter action but Cllr Hare has confirmed she is now more involved with the newsletter and will take over this action.

21/17.7	To consider report on archive documents	
	At the Clerk's appraisal a risk management exercise had been carried out to investigate the risks of archive documents being held in the Clerk's shed (in a plastic box). The Clerk confirmed that some documents had already been digitised (albeit in A4 format but not stitched together). RESOLVED that Clerk is to continue to digitise what she can and retain the others in folders in the archive box or transfer to the County Records Office.	Clerk
21/17.8	To consider Risk Assessment update for Recreation Ground and The Battery from Cllrs Hare and Kirkby	
	A report and updated Risk Assessment had been circulated in advance of the meeting. Only one change was proposed, this being due to some swing bearings having been changed to a different type that don't need greasing. It was noted that many actions are for the Handyperson Working Group members. Cllr Kirkby confirmed that the Handyperson Working Group members had not responded to Cllr de Liberali's call but three residents had come forward as potential new members as a result of the recruitment drive in the OB-server. Cllr Hare confirmed that there may be some volunteers from the residents she has been working on the Green Picnic with. RESOLVED to approve and publish the Risk Assessment but to revisit at the October meeting if there are not enough Group members going forward	Clerk/Cllrs Kirkby & Hare
21/17.9	To consider price for repairs/treatment of footpath sign to PROW 506 just off Old Kennels Lane and removing tree guard to millennium tree	
	A report had been circulated in advance of the meeting stating that the millennium tree had outgrown its guard and that the PROW 506 signpost had not been maintained and is in a poor condition. RESOLVED to accept the recommendations in the report ie the Clerk accept the prices from Peter Arnold of £25 to remove the millennium tree guard for re-use elsewhere, and of £120 to re-install the post with a concrete spur and treat the post to extend its life.	Clerk
21/17.10	To obtain retrospective approval for printing costs of Recreation Ground survey	
	There was an action point for Cllr Leach to include the survey in the OB-server at minute 21/10.1 of the May meeting and that Cllr Leach had proposed that the cost of the printing was funded from the Recreation Ground budget rather than the Newsletter and no one objected, although it wasn't minuted. The costs were not known at the time and three quotes were subsequently obtained with the lowest one (£67.60 plus VAT) from Kings School being accepted. RESOLVED to grant retrospective approval.	
21/17.11	To obtain retrospective approval for newsletter printing	
	The printing cost of £1,150.71 plus VAT from Mint Signs was approved in order that the newsletter could be issued on time and it was also part of the approved budget. RESOLVED to grant retrospective approval.	
21/17.12	To consider support for the Boundary Commission changes	
	A report had been circulated in advance of the meeting by Cllr Mitchener in which Cllr Warwick had asked if the Council would consider supporting the Boundary Commission proposals, which are currently under consultation until 2 August and which retain the Badger Farm and Oliver's Battery Ward within the Winchester Constituency. RESOLVED to agree the proposal that the Council supports the current proposals of the Boundary Commission to retain the Badger Farm and Oliver's Battery Ward within the Winchester Constituency, which reflect the local ties in the area.	Clerk
<b>21/18</b>	<b>Communications</b>	
21/18.1	To discuss the progress of resolutions from the last meeting: see Actions List	





	question was what people want to use the football pitch for. RESOLVED to delay decision on whether to move/remove the goal posts until September.	Cllr Collin
21/19.5	To consider list of actions resulting from Annual Play Inspection from Cllr Kirkby	
	A report and schedule had been circulated in advance of the meeting, allocating actions into categories and people. This also is affected by the Handyperson Working Group. RESOLVED to accept the recommendations which are to carry out no remedial work where the Inspection report recommended this and to 8 specific low risk items, Cllr de Liberali to replace missing or damaged bolt cap covers and Cllr Kirkby to liaise with the Handyperson Working Group to establish if volunteers are willing to undertake the list of proposed actions and if so, to make arrangements.	Cllrs Collin, de Liberali & Kirkby
21/19.6	To consider prices for works resulting from Annual Play Inspection, including fencing	
	A report and analysis of quotations received had been circulated in advance of the meeting. Prices had been obtained from Outside Classrooms and Ava Recreation. RESOLVED to accept the recommendations in the report ie Clerk to accept price of £590 excluding VAT from Outside Classrooms to undertake the list of actions by Contractor on the list from minute 21/19.5 (including fencing) and that works to reinstall section of tennis court fencing above the gate and remedial work to section of perimeter fence (the gate not having been agreed) are to be paid from insurance contingency fund.	Clerk
21/19.7	To consider prices for additional soil, turf and steps, remedial works resulting from Annual Play Inspection	
	A report had been circulated in advance of the meeting, again leading from the items in minute 21/19.5. The problem of erosion had been exacerbated by heavy usage during the last twelve months, and water has been collecting near the bottom of the long swing. The proposal was to convert the steps formed from use to actual steps which will be a safer option. RESOLVED to accept the recommendations of the report ie Clerk to accept the price of £1,971.80 excl VAT from Outside Classrooms to install the soakaway, steps and associated works, and Council to liaise with Outside Classrooms and agree sequence of works to enable most if not all of the play area to remain open and to install and maintain temporary fencing protection to remedial works until areas are established; also to accept the price of £530.00 excl VAT for heavy duty turfing and soil around the tunnel mound and serpent, to raise the ground level.	Clerk/Cllr Kirkby
21/19.8	To consider prices for a new basket swing and remedial works to tunnel entrance	
	A report had been circulated in advance of the meeting. This is to address the issue of the fixings coming loose and unable to be tightened. A price of £650.00 excl VAT had been received from Outside Classrooms to replace the swing. There was concern expressed over the strain on the budget and Cllr Collin confirmed that Outside Classrooms had confirmed the temporary repair with Araldite that had been carried out would last six to nine months. RESOLVED to accept the price of £260.00 excl VAT from Outside Classrooms for the remedial works to the end panel to the tunnel but to defer a decision on the bucket swing until the results of the survey are known.	Clerk/Cllr Kirkby
21/19.9	To consider recorded site check of trees from June inspection	
	A report had been circulated in advance of the meeting in which Cllr Hare stated that the trees are in better condition than last year although she will continue to monitor the Scots pine. The recommendations of the report were to obtain quotations for works to dead branches one of which could not be carried out by volunteers due to its height, but to wait until the Council knows what action (if any) SSE will be taking in respect of the tree overhanging the sub station on the Battery. The works should be carried out before the winter storms if possible.	Cllr Hare

21/19.10	To consider hedge report from Cllr Hare	
	A report had been circulated in advance of the meeting concerning a possible hedge behind the far goal post on the Recreation Ground, but it was RESOLVED to defer until the autumn in light of earlier discussions on the survey, goal posts etc.	
21/19.11	To obtain retrospective approval for instruction to replace car park bollard	
	An instruction was made in May to replace a further bollard at the same price as the previous ones ie £60 plus VAT. RESOLVED to approve instruction.	
<b>21/20</b>	<b>Items for Consideration Only</b>	
21/20.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/11.1 Take forward proposals for enhancement to area where dog bin has been removed in line with advice received by HALC – carried forward  Item 21/11.2 Forward correspondence from teacher at Oliver’s Battery School to Cllr Hare for a response – action complete	Cllr de Liberali
21/20.2	To discuss correspondence received during the month and items for the agenda at the next meeting	
	<p>The Council noted the following correspondence received (all emails) which the Clerk had forwarded since the last meeting:</p> <ul style="list-style-type: none"> <li>• Highways England: M3 Junction 9 Improvements Virtual Consultations – 10 May</li> <li>• WCC: Mayor’s Sunday Service – 10 May</li> <li>• WCC: Draft SPD Colden Common village Design Statement – Consultation – 13 May</li> <li>• Message from Revd Ed Dines about St Mark’s – 13 May</li> <li>• HALC: May newsletter – 18 May</li> <li>• OB Countryside Group AGM/Chair Report – 19 May</li> <li>• CPRE: May newsletter – 21 May</li> <li>• WCC Parish Connect – 28 May</li> <li>• CPRE Hants: Hedgerow Heroes Project Launch – 1 June</li> <li>• WCC: (Virtual) Local Parish Briefing – 2 June</li> <li>• Eventbrite link for WinACC webinars – 21 June</li> <li>• HCC: Priority footpaths clearance – 21 June</li> <li>• CPRE: Hampshire Litter Picking in Winchester – 24 June</li> <li>• HHFT: Hampshire Hospitals AGM – 24 June</li> <li>• WCC: June Parish Connect – 30 June</li> </ul> <p>Plus the usual Hampshire County Councillor’s COVID-19 Briefings</p> <p>Cllr Mitchener had received an email from a resident with a suggestion for picnic benches on the Battery similar to those at Milford-on-Sea. RESOLVED to add to September agenda for further consideration.</p> <p>The Clerk had received an email from a member of the public asking whether the Council had plans to update the Village Design Statement and whether it would be possible to ‘adopt’ the land on both South Winchester Golf Course and some of the land on the Royaldown proposal. A response had been sent confirming that the Council currently has no plans to renew the VDS and that the land concerned is not within the parish boundary, but reiterating that the Council is working with Hursley PC and the Save South Winchester Campaign Group to oppose large scale development in the countryside to the south-west of Winchester city.</p> <p>The Clerk had received an email from a resident concerning speeding traffic in Old Kennels Lane and whether a ‘20 is plenty’ sign could be considered. Cllr Warwick had responded that 20 mph is not an enforceable limit and that other options might</p>	Clerk

	<p>be some 'Welcome to Oliver's Battery and thank you for driving carefully' signs at each entry and exit point to the village. RESOLVED to add to September agenda, the Clerk to circulate the email to councillors, and obtain prices for signs and investigate whether they can be erected or whether HCC permission would be needed.</p> <p>The Clerk confirmed that Green Smile had been in touch with the Countryside Group in connection with their request for some cutting to be carried out in the Conservation Area, and that there would be no charge for this as it is the first cut of the year which is free because another part of the contract was omitted in exchange.</p> <p>Cllr Mitchener stated that St Mark's Church had been successful in obtaining CIL grant and that this will help them complete the refurbishment works.</p>	Clerk
<b>21/21</b>	<b>Date of next meeting – 7 September 2021</b>	
	Meeting ended at 9.30 pm	