

OLIVERS BATTERY PARISH COUNCIL

Meeting Date:

07 September 2021

ACTIONS LIST

Minute 21/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
PUBLIC PARTICIPATION					
23.3	Speak to raise junction with Badger Farm Road and Oliver's Battery Road South and speed limit on Badger Farm Road with HCC at next meeting	Cllr Laming	October		
PLANNING APPLICATIONS AND DECISIONS					
25.2	Write to Simon Finch at WCC Planning to request further confirmation of what was said at the planning committee about the Village Design Statement being out of date	Cllr Mitchener	05-Oct		
25.2	Add Village Design Statement to October agenda, report on feedback from Colden Common PC and discuss a possible VDS update again	Clerk/Cllr Kirkby	20-Sep		
25.3	Ask owners of the dentists what their plans are in respect of the container	Cllr Collin	05-Oct		
25.3	Speak to Enforcement team at WCC (about container adjacent to dentists)	Cllr Laming	05-Oct		
FINANCE AND COUNCIL MATTERS					
26.1	Activities move from the Handyperson Group to the Sustainability Group - revisit in October	Cllr Kirkby	05-Oct		
26.5	Pay grant of £250 to Citizens Advice	Clerk	05-Oct	Y	
26.7	Move speed limit reminder sign to the bottom of Old Kennels Lane and take recordings as before, to analyse earlier recordings; also speak to Hursley PC (who also have a camera) about advice they have received from HCC traffic engineers	Cllrs de Liberali & Mitchener/Clerk	05-Oct		

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26.8	Receive completed Declaration of Acceptance of Office and Register of Interest forms from Lucia Bright and <i>[once these have been received]</i> set up an email account for her [/provide password to Members' Area]	Clerk	05-Oct		
COMMUNICATIONS					
28.1	Circulate Style Guideline template (both the Mac and Windows versions) to councillors	Clerk	05-Oct		
SOCIAL MEDIA					
PARISH PLAN - PARISH COUNCIL ACTIONS UPDATE					
27.1	Add [magazine and newsletters] to October agenda for further exploration of contributors eg the WI	Cllr Hare/Clerk	20-Sep		
RECREATION GROUND, WILDLIFE CONSERVATION AREA AND THE BATTERY					
29.1	Apply anti-slip stain with a volunteer	Cllr Kirkby	05-Oct		
29.1	Re-issue narrative for use of the Rec for the website	Cllr Collin	05-Oct		
29.1	Check if action has been taken by SSE in respect of tree overhanging the substation [in order that quotations can be obtained for works to dead branches which has to be done by professionals]	Cllr Hare	05-Oct		
29.2	Accept Outside Classrooms price of £150 plus VAT for works to bottom of slide	Clerk	ASAP	Y	
29.4	Include a proposal for picnic benches on the Battery in the next Badger Farm and Oliver's Battery Community News	Cllr Mitchener	Copy deadline		
29.5	Review the report on initial feedback from the Recreation Ground Survey and Schedule including the free comments made by respondents	All councillors	05-Oct		
29.5	Continue analysis of Recreation Ground Survey and report back to the October meeting	Cllrs de Liberali & Kirkby	05-Oct		
LENGTHSMAN SCHEME					
30.1	Forward list and map	Clerk	10-Sep	Y	
ROADS AND FOOTPATHS					

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CORRESPONDENCE					
31.1	Identify some native bushes and associated costs [for area where dog bin has been removed], so any financial contributions can be agreed	Cllr Hare	05-Oct		
31.2	Mention the issue of dogs in the play area at the Recreation Ground in article in the next edition of Community News	Cllr Mitchener	Copy deadline		