

## OLIVERS BATTERY PARISH COUNCIL

Meeting Date:

05 October 2021

### ACTIONS LIST

Minute 21/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
<b>PUBLIC PARTICIPATION</b>					
34	Ask for request for the top part of the footpath to the golf course from Old Kennels Lane to be made up in gravel to be looked at	Cllr Warwick	02-Nov		
34	Suggest the exact location for white line on Old Kennels Lane for Cllr Warwick for this to be taken forward	Cllrs Furlong/ Warwick	02-Nov		
34.1	Raise junction with Badger Farm Road and Oliver's Battery Road South and speed limit on Badger Farm Road with HCC at next meeting	Cllr Laming	02-Nov		
<b>PLANNING APPLICATIONS AND DECISIONS</b>					
36.1	Ask owners of the dentists what their plans are in respect of the container	Cllr Collin	02-Nov		
36.2	Await the response from Cllr Gordon-Smith [to Cllr Mitchener's email] and then bring a further report to the Council	Cllr Kirkby	Dependent on actions of a third party		
<b>FINANCE AND COUNCIL MATTERS</b>					
37.1	Move speed limiter reminder sign to the bottom of Old Kennels Lane and take recordings as before, to analyse earlier recordings	Cllrs Mitchener & de Liberali	02-Nov		
37.1	Add to November agenda whether to pay £200 for initial consultation with HCC to review the traffic situation in the parish	Clerk	27-Oct		
37.1	Chase completed Declaration of Acceptance of Office and Register of Interest forms from Lucia Bright	Clerk	ASAP	Y	

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37.3	Ask for suggestions from residents in the next Badger Farm and Oliver's Battery Community news which will be published at the end of November and Clerk to send reminder to Cllr Mitchener at the appropriate time	Clerk	27-Oct		
37.3	Contact Amy Paterson in the Events Working Group [in respect of planning for the Queen's Platinum Jubilee in 2022]	Clerk	02-Nov		
<b>PARISH PLAN - PARISH COUNCIL ACTIONS UPDATE</b>					
38.2	Add to November agenda to consider report on further exploration of contributors to the magazine and newsletters	Clerk/Cllr Hare	27-Oct		
<b>COMMUNICATIONS</b>					
39.2	Add to November agenda to consider a policy and usage guide for the community sign	Clerk/Cllr Hare	27-Oct		
<b>SOCIAL MEDIA</b>					
<b>RECREATION GROUND, WILDLIFE CONSERVATION AREA AND THE BATTERY</b>					
40.1	Re-issue narrative for use of the Rec for the website	Cllr Collin	02-Nov		
40.1	Check if action has been taken by SSE in respect of tree overhanging the substation [in order that quotations can be obtained for works to dead branches which has to be done by professionals]	Cllr Hare	02-Nov		
40.1	Include a proposal for picnic benches on the Battery in the next Badger Farm and Oliver's Battery Community News and Clerk to remind Cllr Mitchener at the end of October	Clerk/Cllr Mitchener	27-Oct		
40.1	Continue analysis of Recreation Ground Survey and report back to the October meeting	Cllr de Liberali	02-Nov		
40.3	Send photo of bolts and swings checked to the Clerk	Cllr Collin	02-Nov		
40.3	Request that Outside Classrooms carry out the work to bolts on the walkway [if Cllr de Liberali unable to supply plastic sleeves]	Cllr Collin	Conditional action		

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40.4	Amend the risk assessment	Clerk	02-Nov	Y	
40.5	Report on feedback from the Recreation Ground survey following further analysis	Cllr de Liberali	02-Nov		
<b>LENGTHSMAN SCHEME</b>					
41.1	Upload Lengthsman's completion report to Members' Area	Clerk	02-Nov		
<b>ROADS AND FOOTPATHS</b>					
<b>CORRESPONDENCE</b>					
42.1	Identify some native bushes and associated costs [for area where dog bin has been removed], so any financial contributions can be agreed	Cllr Hare	02-Nov		
42.1	Mention the issue of dogs in the play area at the Recreation Ground in article in the next edition of Community News and Clerk to remind Cllr Mitchener at the end of October	Clerk/Cllr Mitchener	27-Oct		
42.2	Feed request for adult fitness equipment into the Recreation Ground survey	Cllrs de Liberali & Kirkby	02-Nov		