



## Oliver's Battery Parish Council meeting

Tuesday 5 October 2021

at 7.30pm

St Mark's Church Hall,  
Oliver's Battery Road South, Oliver's Battery

### MINUTES OF THE MEETING held on 5 October 2021

<u>Present</u>	<u>In attendance</u>	<u>Apologies/Absent</u>
Cllr Mitchener	1 member of the public	Cllr Williams
Cllr Collin	Clerk – S Sawyer	Cllr de Liberali
Cllr Furlong	Cllr Laming	Cllr Hare
	Cllr Warwick	Cllr Kirkby
		Cllr Bright

Item		ACTION
<b>21/33</b>	<b>Apologies for absence and declarations of interest</b>	
	Apologies had been received from Cllr Williams, Cllr de Liberali, Cllr Kirkby and Cllr Hare. A declaration of interest was received by Cllr Furlong in respect of planning application at Bridle View due to disclosure of a personal interest. Cllr Furlong confirmed he had not made any recommendations in his planning report for this application and would not take part in voting.	
<b>21/34</b>	<b>To adjourn for public participation</b>	
	<p>The member of public present queried the decision in the previous minutes about his suggestion for picnic benches on The Battery to be purchased as soon as possible. Cllr Mitchener confirmed that the scheme had not been rejected and that it would be considered again as part of the budget-setting process for 2021/2022.</p> <p>The member of public also requested to know what action had taken place as a result of an earlier request for the top part of the footpath to the golf course from OKL to be made up in gravel as the lower part had been. It was confirmed that footpaths are the responsibility of the County Council and Cllr Warwick said she would ask for this to be looked at.</p> <p>The member of public also asked if there was a possibility of a yellow line to be added to the bottom of Old Kennels Lane to stop parking but Cllr Mitchener confirmed this had been looked at a few years ago. Cllr Warwick said that a Traffic</p>	Cllr Warwick

	<p>Regulation Order would be necessary and these take a lot of time due to the consultation process etc and the process is currently dealing with a number of schemes that are backed up, and that a white line would be more realistic: it's not enforceable but people tend not to park on them. ACTION Cllr Furlong to suggest the exact location for Cllr Warwick for this to be taken forward.</p> <p>The member of public also asked for an update on Royaldown and whether it had gone away. Cllr Warwick confirmed that a smaller version of the proposal had been put forward by the landowner into the Local Plan.</p> <p>The member of public also asked why there is no scheme for the collection of kitchen waste and Cllr Warwick confirmed that this would be coming soon as a result of legislation.</p>	Cllrs Furlong/ Warwick
21/34.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/23.3 Raise junction with Badger Farm Road and Oliver's Battery Road South and speed limit on Badger Farm Road with HCC at next meeting - ongoing	Cllr Laming
21/34.2	To receive the County Councillor's report	
	Report was sent out prior to the meeting, which included Hampshire Waste Recycling Centres have lifted the one visit per week limit but it's still necessary to book online; HCC is working towards submitting a planning application to develop a new materials recovery facility at Chickenhall Lane in Eastleigh to enable extra materials to be recycled eg plastic pots, glass and cartons; HCC has extended Covid-related support for community transport services to the end of March, and is encouraging parents to walk their children to school as part of the International Walk to School month.	
21/34.3	To receive the District Councillor's report	
	Report was sent out prior to the meeting, which included the Central Winchester Regeneration Archaeology Day on 6 October, Winchester Police advice on preventing and reporting burglaries following a recent spate, waste collection calendars are being delivered to homes soon, details of online training on 21 October for local not-for-profit and charitable organisations who would like to improve their fundraising techniques, posters on display to help businesses' recovery from the pandemic, details of how non-profit organisations and small businesses could get up to £4,000 to make the district greener, and the Mayor's Charity Fundraising Event on 9 October is a special cinema screening of The Greatest Showman.	
<b>21/35</b>	To approve the Minutes of the meeting held on 7 September 2021	
	RESOLVED – Agreed as a true copy	
<b>21/36</b>	<b>Planning</b>	
21/36.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 21/25.2 Write to Simon Finch at WCC Planning to request further confirmation of what was said at the planning committee about the Village Design Statement being out of date – action completed (was in fact to the Chair of the Planning Committee not Simon Finch)</p> <p>Item 21/25.2 Add Village Design Statement to October agenda, report on feedback from Colden Common PC and discuss a possible VDS update again – action complete</p> <p>Item 21/25.3 Ask owners of the dentists what their plans are in respect of the container – action c/f</p> <p>Item 21/25.3 Speak to Enforcement team at WCC (about container adjacent to</p>	Cllr Collin

	dentists) – Cllr Laming reported he is waiting for a response	
21/36.2	To discuss whether to update the Oliver’s Battery Village Design Statement in light of further information received	
	A report had been circulated in advance of the meeting giving an update, including information now received from the Clerk at Colden Common PC, and progress of actions from the last meeting by Cllrs Mitchener, Williams, Evans and Gordon-Smith. RESOLVED to accept the recommendations of the report which are to await the response from Cllr Gordon-Smith and then bring a further report to the Council.	Cllr Kirkby
21/36.3	To consider planning report from Councillor Furlong and agree actions	
	<p>Report was sent out prior to the meeting. Two new applications:</p> <p>117 Oliver’s Battery Road South (21/02179/HOU) Construction of a new small infill side ground floor extension, second storey rear extension and all associated works. RESOLVED no comment</p> <p>Bridle View, 101 Old Kennels Lane (21/02036/HOU) Replace Velux windows in loft conversion with dormer windows, the addition and reuse of 1 Velux window in front office and the addition of 1 dormer in rear room, to create airflow through. RESOLVED no comment.</p> <p>Redevelopment of St Luke’s, Stanmore – Cllr Furlong also reported that a notice of closure and demolition of St Luke’s Church, Stanmore was served on the Council as an interested party on 23 September.</p> <p><u>Update on applications previously discussed</u></p> <p>85 Old Kennels Lane (21/02257/FUL) being an application to approve an amendment to a condition relating to high level windows. Application still current as at 2 October.</p> <p>35 Sunnydown Road (21/01814/DIC) discharge of conditions 4, 5 and 7 of planning application 21/00673/FUL. Application permitted 10 September</p> <p>85 Oliver’s Battery Road South (21/01475/HOU) Detached cycle store and car charge. Comments had been requested from councillors by email 23 July, following which comments were submitted on behalf of the Council. Application still current as at 2 October.</p> <p><u>Enforcement</u></p> <p>WCC Planning Enforcement had provided an update prior to the meeting as follows:</p> <p>21/00282/BCOND, 13 Treble Close: variations to approved plans and movement of development. Officer has advised to submit an amended plan for the deviations.</p>	
<b>21/37</b>	<b>Finance and Council matters</b>	
21/37.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 21/26.1 Activities move from the Handyperson Group to the Sustainability Group – revisit in October – agenda item</p> <p>Item 21/26.5 Pay grant of £250 to Citizens Advice – action complete</p> <p>Item 21/26.7 Move speed limit reminder sign to the bottom of Old Kennels Lane and take recordings as before, to analyse earlier recordings – action carried forward</p> <p>Item 21/26.7 speak to Hursley PC (who also have a camera) about advice they have received from HCC traffic engineers – the Hursley Clerk reported that Jan Warwick and the Chair David Killeen had a meeting with HCC and are hoping to try some</p>	Cllrs Mitchener & de Liberali



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21/37.3	To consider planning for the Queen's Platinum Jubilee in 2022																																																																																											
	A report had been circulated in advance of the meeting requesting councillors to give some thought to how the parish should mark the jubilee, whether to ask for suggestions from residents, who should lead any events planned, and should the Council be planting Platinum Jubilee trees. Suggestions were made for a picnic. ACTION Chair to ask for suggestions from residents in the next Badger Farm and Oliver's Battery Community News which will be published at the end of November and Clerk to send reminder to Cllr Mitchener at the appropriate time. Clerk also to contact Amy Paterson in the Events Working Group.	Cllr Mitchener/ Clerk Clerk																																																																																										
21/37.4	To grant retrospective approval for expenditure on Well Done rosettes for Scarecrow Competition (£20 excluding VAT)																																																																																											
	RESOLVED to approve the expenditure.																																																																																											
<b>21/38</b>	<b>Parish Plan</b>																																																																																											
21/38.1	To discuss the progress of resolutions from the last meeting: see Actions List																																																																																											
	Item 21/27.1 Add magazine and newsletters to October agenda for further exploration of contributors eg the WI – action complete																																																																																											
21/38.2	To consider report on further exploration of contributors to the magazine and newsletters																																																																																											
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	Item 21/28.1 Circulate both the Mac and Windows versions of the Style Guideline Template to councillors – action complete																																																																																											
21/39.2	To consider a policy and usage guide for the community sign																																																																																											
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<b>21/40</b>	<b>Recreation Ground, Wildlife Conservation Area and the Battery</b>																																																																																											
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	<p>Item 21/29.1 Apply anti-slip stain with a volunteer – waiting for dry weather</p> <p>Item 21/29.1 Re-issue narrative for use of the Rec for the website – action carried forward</p> <p>Item 21/29.1 Check if action has been taken by SSE in respect of tree overhanging the substation [in order that quotations can be obtained for works to dead branches which has to be done by professionals] – action carried forward</p> <p>Item 21/29.2 Accept Outside Classrooms price of £150 plus VAT for works to bottom of slide – action complete</p> <p>Item 21/29.4 Include a proposal for picnic benches on the Battery in the next Badger Farm and Oliver’s Battery Community News – action carried forward and Clerk to remind Cllr Mitchener at the end of October</p> <p>Item 21/29.5 Review the report on initial feedback from the Recreation Ground Survey and Schedule including the free comments made by respondents – action complete</p> <p>Item 21/29.5 Continue analysis of Recreation Ground Survey and report back to the October meeting – action carried forward</p>	<p>Cllr Collin</p> <p>Cllr Hare</p> <p>Clerk/Cllr Mitchener</p> <p>Cllr de Liberali</p>
21/40.2	To consider report from Cllr Collin based on Groundsman’s weekly reports and agree actions	
	The groundsman’s report for September had not shown any issues	
21/40.3	To receive reports on routine and ad-hoc tasks that have been completed (Standing Item)	
	Cllr Collin reported that he has checked the bolts and all swings and all are fine. He will send a photograph to the Clerk for the record. He has replaced two screws on the basket swing and some bolts on the walkway are starting to wear but the plastic sleeves are required from Cllr de Liberali before this can be rectified. Alternatively Cllr Collin will request that Outside Classrooms carry out the work.	<p>Cllr Collin</p> <p>Cllr Collin</p>
21/40.4	To revisit risk assessment if there are not enough volunteers and Handyperson group members to undertake regular tasks	
	A report had been circulated in advance of the meeting which explained that the Council has for several months been seeking volunteers to be part of the Handyperson Working Group but that the response has been low. This led to a review of the actions in the Recreation Ground and Battery Risk Assessment resulting in proposed amendments to the Handyperson Working Group tasks and to the Risk Assessment, also that a number of items for use by the Handyperson Working Group be paid for by the Council. RESOLVED to accept the recommendations of the report which are to amend the risk assessment and the actions on the Handyperson Working Group list.	Clerk
21/40.5	To receive a report on feedback from the Recreation Ground Survey following further analysis	
	Item carried forward as Cllrs de Liberali and Kirkby not present at the meeting	Cllr de Liberali
<b>21/41</b>	<b>Lengthsman</b>	
21/41.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/30.1 Forward list and map – action complete and Clerk to upload Lengthsman’s completion report to Members’ Area	Clerk

21/42	<b>Items for Consideration Only</b>	
21/42.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 21/31.1 Identify some native bushes and associated costs [for area where dog bin has been removed], so any financial contributions can be agreed – action carried forward</p> <p>Item 21/31.2 Mention the issue of dogs in the play area at the Recreation Ground in article in the next edition of Community News – carried forward and Clerk to remind Cllr Mitchener at the end of October</p>	<p>Cllr Hare</p> <p>Clerk/Cllr Mitchener</p>
21/42.2	To discuss correspondence received during the month and items for the agenda at the next meeting	
	<p>The Council noted the following correspondence received (all emails) which the Clerk had forwarded since the last meeting:</p> <ul style="list-style-type: none"> <li>• Citizens Advice: Advice First Aid – 10 Sep</li> <li>• WinACC: WeCAN Invitation to Action Planning Days for parishes and community groups – 13 Sep</li> <li>• WCC: Agenda for Local Plan Advisory Group, Monday 27 Sept, 6pm – 20 Sep</li> <li>• St Mark’s kitchen refurbishment continuing until mid-November – 22 Sep</li> <li>• WCC: Feedback from ‘Strategic Issues and Priorities’ Consultation Local Plan Advisory Group Meeting – 23 Sep</li> <li>• Proposed Pastoral Scheme affecting the parish church of St Luke, Stanmore – 23 Sep</li> <li>• WinACC: Invitation to WeCAN Climate Action Planning Days – 23 Sep</li> <li>• WCC: Draft Landscape Character Assessment Update 2021 – 24 Sep</li> <li>• Hampshire Highways: Operation Resilience – Portal Road and Vale Road, Winchester – Surface Treatment Works Notification – 24 Sep</li> <li>• Winchester District Association of Local Councils AGM 28 Oct – 4 Oct</li> <li>• Hampshire Passenger Transport Forum – 4 Oct</li> <li>• CPRE Hampshire Member and Supporter Survey – 5 Oct</li> </ul> <p>The Clerk had received an email from a resident of Compton Way about the school parking in the road, which has worsened in the last year. Sometimes cars are parked for an hour.</p> <p>The clerk had received an email from Citizens Advice Winchester District who are offering training to help people for example on using the Citizens Advice website, to learn active listening skills etc. Individual councillors may wish to do the training because they meet with people and may in the process identify any who would benefit from accessing Citizens Advice.</p> <p>Cllr Kirkby was copied in on an email from a resident to HCC re the “2021 cycling and walking improvements” progress relating to Olivers Battery, concerned that the two totally unrelated issues of pedestrians crossing from Oliver’s Battery Road South to Oliver’s Battery Road North/Badger Farm Road and egress of vehicles from Oliver’s Battery Road South on to Badger Farm Road may get mixed up. The respondent said that the pedestrian traffic is working perfectly and safely, and the only issue is traffic egress from Oliver’s Battery.</p> <p>The clerk had received a letter of thanks from Citizens Advice for the recent grant.</p> <p>The clerk had received an email from young volunteer development workers for Community First, who are aiming to engage young people aged 13-17 into volunteering with their local community in non-profit organisations. They want to know if the Council has any opportunities for young people, whether it would accept young volunteers, and if it knows any young people who would be interested in volunteering. The Council is not currently interested.</p>	

	<p>Communication had been received (and circulated to all councillors) from Colin Stride in respect of the Christmas Tree Event on 4 December and an outline of the event provided; a more firmed-up programme will be given to the November meeting.</p> <p>Emails have been received from residents in response to Cllr Laming's concern over possible developments on the golf course and Texas Fields among them, asking what the Council is doing in response. Cllr Furlong confirmed that there will be further consultation on the SHELAA and the Council will respond and will also encourage residents to respond when the final version is published in September 2022.</p> <p>An email was received from Cllr Warwick requesting that it be forwarded to parish representatives for transport to let them know about the Hampshire Passenger Forum that took place, and this revealed that the parish does not currently have a representative. Cllr Collin confirmed that he is interested in taking up the role.</p> <p>Cllrs Mitchener and Kirkby had received an email requesting adult fitness equipment to be installed. Cllr Mitchener had responded that the Council would look at doing this and Cllrs de Liberali and Kirkby will feed it into the Recreation Ground survey.</p>	Cllrs de Liberali & Kirkby
<b>21/43</b>	<b>Date of next meeting – 2 November 2021</b>	
	Meeting ended at 9.05 pm	