

	Risk Assessment	Oliver's Battery Parish Council		05/10/2021			2021/22			
	Venue	Postcode								
	Oliver's Battery Recreation Ground	SO22 4HT								
Item No	Hazard	Risk	Level	Control in place	Modified level of risk	How often	Who	How managed	Urgent action - if notified by public or found issue in checking process	Due dates
1	Play equipment loose screws, bolts and nuts	Falls causing injuries	High	Tighten loose screws, bolts and nuts	Low	Monthly	Cllr Collin	If loose tighten. Report at each Council meeting	Clerk to notify Cllr Collin to rectify asap	Every month
2	Fixing pins in grass mats	Trip hazard	Medium	Hammer in pins projecting above grass mats (pins cannot be removed)	Low	Monthly	Cllr Collin	If projecting hammer in. Report at each Council meeting	Clerk to notify Cllr Collin to rectify asap	Every month
3	Irresponsible use of play equipment	Falls, injuries	Medium/High	Check notices informing care of use are still up to date.	Low	Annually	Clerk	Clerk to review	If missing Clerk to ensure they are replaced asap	April
4	Lack of correct signage for users to inform authorities	Delay in response to an injury .	Medium/High	Ensure emergency Parish Council number and postcode of recreation ground (for ambulance if required) is available	Low	Monthly	Cllr Kirkby	Report at each Council meeting	If missing Clerk to ensure they are replaced asap	Every month
5	Rough surfaces on wood play and fitness equipment	Splinters	Medium	Regular visual inspection of wooden equipment.	Low	Quarterly	Handyperson Working Group	If surface rough sand down. Report at relevant Council meeting	Clerk to notify Handyperson Working Group (or Cllr Kirkby) to rectify asap	January, April, July, October
6	Wear to shackles and chains to swings and swinging steps	Failure causing injuries	High	Monitor for any further deterioration	Low	Monthly	Cllr Collin	Report at each Council meeting with recommendation to replace when approx 40% worn	Clerk to notify contractor to rectify asap	Every month
7	Rotten trees/dead trees	Risk of branches or whole trees falling	Medium/High	Checking of large trees around boundary and request to landowners, if in adjoining land, to cut back/down. Get expert in as soon as issues found.	Low	Annually	Cllr Hare	Report at relevant Council meeting	Clerk to notify either landowner or contractor to rectify asap	May
8	Slip hazard on timber equipment	Falls, and injuries	Medium/High	Anti-slip strips in areas of higher hazard supplemented by anti-slip stain treatment of relevant surfaces and slippery when wet signs near relevant surfaces.	Low	Six monthly	Handyperson Working Group	Report at relevant Council meeting.	Clerk to notify Handyperson Working Group (or Cllr Kirkby) to rectify asap	March and September
9	Glass and needles	Cuts, infection. Needle risk from drug use,	Medium/High	Regular checking for such material and clearance of it, taking care to use gloves and pickers. If issues inform Clerk.	Low	Weekly	Groundsman	On groundsman's weekly sheet. Report at each Council meeting	For glass, Clerk to notify Cllrs Mitchener and Kirkby to clear area asap. For syringes and hypodermic needles, Clerk to contact Winchester City Council (WCC) on 0300 300 0013 and trained WCC Health and Safety officers will remove the items.	Weekly
10	Vandalism of equipment, trees and benches	Causing accident potential	Medium/High	Regular checking for any issues and, if so, inform Clerk	Low	Weekly	Groundsman	On groundsman's weekly sheet. Report at each Council meeting	Clerk to notify contractor to rectify asap	Weekly
11	Worn or not fully secured ropes	Falls causing injuries	High	Regular visual inspection of all ropes for any issues and, if so, inform Clerk.	Low	Weekly	Groundsman	On groundsman's weekly sheet. and Report at each Council meeting	Clerk to notify contractor to rectify asap	Weekly
12	Low hanging tree branches	Head or eye injuries	Medium/High	Regular checking for any issues and, if so, inform Clerk.	Low	Weekly	Groundsman	On groundsman's weekly sheet. Report at each Council meeting	Clerk to notify Cllr Hare or Sustainability Group to rectify asap	Weekly

	Risk Assessment	Oliver's Battery Parish Council		05/10/2021			2021/22			
	Venue	Postcode								
	Oliver's Battery The Battery	SO22 4EZ								
	Hazard	Risk	Level	Control in place	Modified level of risk	How often	Who	How managed	Urgent action - if notified by public or found issue in checking process	Due date
1	Rotten/dead trees	Risk of branches or whole trees falling	Medium/ High	Checking of large trees around boundary. Get expert in as soon as issues found.	Low	Annually	Cllr Hare	Report at relevant Council meeting.	Clerk to notify contractor to rectify asap	May
2	Glass	Cuts, infection	Medium/ High	Regular checking of any issues and, if so inform Clerk.	Low	Weekly	Groundsman	On groundsman's weekly sheet. Report at each Council meeting	Clerk to notify Cllrs Mitchener and Kirkby to clear area asap	Weekly
3	Vandalism of trees and benches	Causing accident potential	Medium/ High	Regular checking of Battery for such events and, if so, inform Clerk	Low	Weekly	Groundsman	On groundsman's weekly sheet. Report at each Council meeting	Clerk to notify contractor to rectify asap	Weekly
4	Low hanging tree branches	Head or eye injuries	Medium/ High	Regular checking for any issues and, if so, inform Clerk	Low	Weekly	Groundsman	On groundsman's weekly sheet. Report at each Council meeting	Clerk to notify Hare or Sustainability Group to rectify asap	Weekly