

OLIVERS BATTERY PARISH COUNCIL

Meeting Date:

02 November 2021

ACTIONS LIST

Minute 21/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
PUBLIC PARTICIPATION					
45.1	Send Clerk details of exact location of top part of the footpath to the golf course from Old Kennels Lane that needs cutting back, for her to forward to the Countryside Access Team at HCC	Cllr Furlong/Clerk	07-Dec		
45.1	Raise junction with Badger Farm Road and Oliver's Battery Road South and speed limit on Badger Farm Road with HCC at next meeting	Cllrs Williams/Warwick/Laming	07-Dec		
45.2	Supply link to the full Bus Service Improvement Plan to Cllr Collin	Cllr Warwick	07-Dec		
PLANNING APPLICATIONS AND DECISIONS					
47.2	Support the objection to Mast, Badger Farm Road (21/02460/FUL) already recorded on the planning website	Cllr Furlong/Clerk	12-Nov		
47.2	Support the objection to 31 Parliament Place (21/02232/HOU) submitted by a neighbour	Cllr Furlong/Clerk	N/A - Permitted 4 Nov		
47.3	Carry forward to next meeting - Clerk to add to December agenda (To discuss whether to update the Oliver's Battery Village Design Statement in light of further information received)	Clerk	01-Dec		
FINANCE AND COUNCIL MATTERS					
48.1	Liaise to resolve software issues with speed limit reminder sign	Cllrs de Liberali/Bright/Mitchener	07-Dec		

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48.1	Ask for suggestions from residents in the next Badger Farm and Oliver's Battery Community news which will be published at the end of November	Cllr Mitchener	05-Nov	Y	
48.4	Suggest community objectives for 2022/23 Action Plan for December meeting	Cllrs de Liberali & Bright	07-Dec		
48.5	Look at draft 2022/23 budget and come to the December meeting to discuss and approve so the precept can be forwarded to WCC	All cllrs	07-Dec		
48.6	Add the extra [grass] cuts to the tender documents	Clerk	07-Dec		
PARISH PLAN - PARISH COUNCIL ACTIONS UPDATE					
49.2	Add to December agenda to consider report on further exploration of contributors to the magazine and newsletters	Clerk/Cllr Hare	1 Dec/7 Dec		
COMMUNICATIONS					
50.2	Add to December agenda to consider a policy and usage guide for the community sign	Clerk/Cllr Hare	1 Dec/7 Dec		
SOCIAL MEDIA					
RECREATION GROUND, WILDLIFE CONSERVATION AREA AND THE BATTERY					
51.1	Finalise text for Rec narrative on the website for publication after agreement	Cllr Collin	07-Dec		
51.1	Check if action has been taken by SSE in respect of tree overhanging the substation [in order that quotations can be obtained for works to dead branches which has to be done by professionals]	Cllr Hare	07-Dec		
51.1	Include a proposal for picnic benches on the Battery in the next Badger Farm and Oliver's Battery Community News	Cllr Mitchener	05-Nov	Y	

Minute 21/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
51.1	Continue analysis of Recreation Ground Survey and report back to the December meeting	Cllr de Liberali	07-Dec		
51.3	Tighten screw on basket swing	Cllr Collin	12-Nov		
51.5	Report on feedback from the Recreation Ground survey following further analysis - Clerk to add to December agenda	Clerk/Cllrs de Liberali & Kirkby	1 Dec/7 Dec		
51.6	Include the proposals from the Countryside Group in the upcoming tender documentation	Clerk	07-Dec		
LENGTHSMAN SCHEME					
ROADS AND FOOTPATHS					
CORRESPONDENCE					
53.1	Identify some native bushes and associated costs [for area where dog bin has been removed], so any financial contributions can be agreed	Cllr Hare	07-Dec		
53.1	Mention the issue of dogs in the play area at the Recreation Ground in article in the next edition of Community News	Cllr Mitchener	05-Nov	Y	
53.2	Mention defibrillator training in the next newsletter	Cllr Hare	Copy deadline		
53.2	Report back that Cllr Collin is already a member of the Patient Participation Group	Clerk	07-Dec		