

OLIVERS BATTERY PARISH COUNCIL

Meeting Date:

01 March 2022

ACTIONS LIST

Minute 21/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
PUBLIC PARTICIPATION					
85.1	Ask Cllr Warwick to forward a link to the consultation on the Local Transport Plan [as mentioned in her report]	Clerk	05-Apr		
PLANNING APPLICATIONS AND DECISIONS					
87.1	Identify some details that correspond to Cllr Gordon-Smith's approach for example identify any parts of the VDS that are consistently ignored by WCC planners, any Council objections that are consistently turned down by WCC planners etc	Cllr Furlong	05-Apr		
87.1	Draft some text for a complaint letter for Cllr Mitchener to consider submitting to the chief executive of WCC	Cllr Collin	05-Apr		
87.2	33 Compton Way (21/03282/HOU) Make a comment based on planting a new tree if T1 is removed	Cllr Furlong/Clerk	11-Mar		
87.4	Challenge HCC on their assessment of the [BF/OBRS] junction's capacity	Cllr Laming	05-Apr		
87.4	Approach Cllr Warwick on the above	Clerk	05-Apr		
FINANCE AND COUNCIL MATTERS					
88.1	Purchase a banner at the approximate cost of £52.78 plus VAT. Cllr Hare to finalise design so banner can be purchased.	Cllr Hare	05-Apr		
88.3	Appoint internal auditor	Clerk	05-Apr		
88.4	Pay grant to Victim Support	Clerk	05-Apr		
88.7	Confirm situation re purdah and Annual Parish Meeting on 3 May	Clerk/Cllr Laming	ASAP		
88.8	Draft a safeguarding policy so the WCC grant can proceed, purchase marquee	Clerk & Cllr Kirkby	ASAP		
88.9	Accept quotation of £512.15 excl VAT for the trees inspection and report. Also accept the quotation of £1,375.00 excl VAT for removal of the pine tree	Clerk	ASAP		

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PARISH PLAN - PARISH COUNCIL ACTIONS UPDATE					
COMMUNICATIONS					
SOCIAL MEDIA					
RECREATION GROUND, WILDLIFE CONSERVATION AREA AND THE BATTERY					
90.1	Approach Grass & Grounds to see what questions they have about the handover process	Clerk	08-Mar		
90.3	Carry out inspections and email the Clerk report and photos	Cllr Collin	08-Mar		
90.4	Add to April agenda To consider proposals for trees and perimeter track	Clerk	23-Mar		
LENGTHSMAN SCHEME					
91.1	Put forward any items to be added to the list for visit on 16 March	All cllrs/Clerk	10-Mar		
ROADS AND FOOTPATHS					
CORRESPONDENCE					
92.1	Write to Cllr Laming to remind him of [his action to pursue the matter of the inadequate recycling facilities with Sainsburys]	Clerk/Cllr Laming	05-Apr		
92.2	Give opinion of the condition of the basketball hoop and net when he goes to the Recreation Ground to carry out his inspection	Cllr Collin	08-Mar		