



Oliver's Battery Parish Council meeting

Tuesday 1 March 2022

at 7.30pm

St Mark's Church Hall,
Oliver's Battery Road South, Oliver's Battery

MINUTES OF THE MEETING held on 1 March 2022

<u>Present</u>	<u>In attendance</u>	<u>Apologies/Absent</u>
Cllr Mitchener (Chair)	14 members of the public	Cllr Bright
Cllr de Liberali	Clerk – S Sawyer	
Cllr Furlong	Cllr Laming	
Cllr Hare		
Cllr Kirkby		
Cllr Collin		

Item		ACTION
21/84	Apologies for absence and declarations of interest	
	Apologies had been received from Cllr Bright. There were no declarations of interest.	
21/85	To adjourn for public participation	
	One member of the public stated that he is going to apply for a street closure for a Jubilee party on 3 June. Cllr Mitchener thanked him for informing the Council and advised getting his application submitted as soon as possible. David Warren also informed the Council that he has been recruited by HCC as a Footpath Warden and requested that the Council pass on all footpath queries and comments to him in future.	
21/85.1	To receive the County Councillor's report	
	Report was sent out prior to the meeting, which included the approval of £2.4 billion of spending on local services in 2022/23, focusing on the county's ongoing work following the pandemic, support for vulnerable children and adults, investment in Hampshire's roads and infrastructure to support economic recovery, as well as climate change mitigation. Also, there will be a consultation this month for the Local Transport Plan which will improve travel choices by focusing on improvements for walking, cycling and public transport. ACTION Clerk to ask Cllr Warwick to forward a link to the consultation on the Local Transport Plan.	Clerk

21/85.2	To receive the District Councillor's report	
	Report was sent out prior to the meeting, which included support for some households to help with rising energy costs, the Boundary Commission independent review of all constituency boundaries in England, cutting back on shearing a select amount of road verges in Badger Farm, support for sustainable businesses and the Business Excellence Awards.	
21/86	To approve the Minutes of the meeting held on 1 February 2022	
	RESOLVED – Agreed as a true copy	
21/87	Planning	
21/77.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 21/77.1 Identify some details that correspond to Cllr Gordon-Smith's approach for example identify any parts of the Village Design Statement that are consistently ignored by WCC planners, any Council objections that are consistently turned down by WCC planners etc – action ongoing, carry forward</p> <p>Item 21/77.2 Comment that application 21/03207/FUL for 93 – 95 Oliver's Battery Road South represents a better solution than the previous one – action complete</p> <p>Item 21/77.2 Complain about 21/03094/LDC for South View Park Homes was approved before the Council had had the opportunity to object – action complete</p> <p>Item 21/77.2 Draft objection to the above LDC and ask WCC what challenge can be made against the decision as WCC did not follow its own process and give the Council the opportunity to supply any evidence or information that disputes that supplied by the applicant, in accordance with WCC's Explanatory Guide – action complete. WCC had responded that LDC's are assigned to the legal team to determine and that the decision can only be challenged by a third party through the High Court; the Council's objection was on loss of countryside but for an LDC planning merits are not relevant, so the Council's objection would not have affected the outcome. Cllr Laming confirmed that his complaint was unsuccessful. ACTION Cllr Collin to draft some text for a complaint letter for Cllr Mitchener to consider submitting to the chief executive of WCC.</p> <p>Item 21/77.3 Prepare new drafts for the flyer, notice board and social media for agreement with Cllr Kirkby prior to sharing with other councillors – action complete</p>	<p>Cllr Furlong</p> <p>Cllr Collin</p>
21/87.2	To consider planning report from Councillor Furlong and agree actions	
	<p>Report was sent out prior to the meeting. Two new applications:</p> <p>2 Sunnysdown Road (21/02857/HOU) House being extended from the bedroom side to increase the space of the current bedrooms and provide new spaces inside. A porch is also being added on the front façade of the house. The existing flat roof of the garage area is being converted into a sloped roof. The application had been discussed at the January meeting and an objection was submitted based on loss of amenity and views to 64 Old Kennels Lane which is a neighbour. Amended drawings were subsequently submitted by the applicant which address the Council's objection by the substitution of a proposed new pitched roof by a flat roof which was suggested by the PC. RESOLVED to make no comment.</p> <p>33 Compton Way (21/03282/HOU) Single storey extension to the side and rear of existing property with material changes and landscaping alternations. Application doesn't contravene the Village Design Statement. RESOLVED to make a comment based on planting a new tree if T1 is removed.</p> <p><u>Update on applications previously discussed</u></p>	Cllr Furlong/Clerk

	<p>93 – 95 Oliver’s Battery Road South (21/03207/FUL) Demolition of existing commercial buildings and garages and the erection of 6 No new dwellings with car parking and use of existing access from Oliver’s Battery Road South along with erection of a new block of 8 No Commercial Garages (Alternative scheme to Planning Consent ref 19/02852/FUL). Application permitted 24 February.</p> <p>Mast, Badger Farm Road (21/02460/FUL) Removal of 1 No existing 12.5m monopole and 1 No equipment cabinet to be replaced with 1 No new 18m monopole accommodating new antennae and wrap-around cabinet with 2 No additional cabinets and associated ancillary works thereto. Objection submitted on behalf of the Council following discussion at its November meeting. Planning Officer not decided on his recommendation and not able to advise on committee dates. Application still current and 7 public objections including the Council’s.</p> <p><u>Enforcement</u></p> <p>The last report was on 7 February and it showed no change to the current live case: 13 Treble Close (21/00282/BCOND), variations to approved plans and movement of development – case had been previously recommended for closure as no breach of planning control but still showing as live, although WCC are no longer reporting the latest inspection date or notes.</p>	
21/87.3	To note the presentation from Drew Smith regarding Land at Pitt Vale and agree any further action	
	<p>Drew Smith had circulated a copy of their presentation in advance of the meeting. The presentation confirmed that Drew Smith had responded to WCC’s call for sites for the draft Local Plan with Pitt Vale and how it proposed to address concerns raised previously eg visual impact - buildings would be on lower slopes only and comprise an area of 8.4ha compared with 14ha in previous application, impact on Pitt – substantial buffer with new woodland, congestion on Romsey Road – increased capacity on roads and safe pedestrian and cycle routes. Drew Smith stated they believe Winchester does not have enough brownfield sites for the housing demand. The aim is that Pitt Vale will gently transition from an urban to rural area and ‘15 Minute City’ principles are complied with. There could be up to 350 homes including some affordable housing, public open space with playgrounds and a community hub. Any further questions can either be sent to Drew Smith directly or to the Clerk to forward on.</p> <p>Cllr de Liberali left the meeting at this point.</p>	
21/87.4	To provide update on SHELAA Consultation and retrospective approval to increased costs	
	<p>A report had been circulated in advance of the meeting which gave an update on the progress of the flyer, survey and SHELAA sites documents, which had been printed and distributed with the Newsletter plus a poster for notice boards, following submission to councillors for their approval of the drafts. Drop-in sessions have also been arranged at St Marks on Saturday 5 March and Thursday 10 March. It was also reported that Cllr Furlong attended a meeting on the Port Lane SHELAA site (HU12) in Hursley parish at which Hursley PC confirmed that the site would not be supported by the Council. Cllr Furlong reported that this site is purely speculative. In discussions about the Texas Field site, the HU12 site promoter stated that HCC had said the Badger Farm road junction had capacity for another 100 dwellings. ACTION Cllr Laming to challenge HCC on their assessment of the junction’s capacity and Clerk also to approach Cllr Warwick. Cllr Kirkby reported that the Council has grouped together with the Chairs of Badger Farm, Hursley and Otterbourne to engage with WCC, by writing to Adrian Fox asking when the consultation with local parishes will take place. RESOLVED to note the progress with the SHELAA consultation and retrospectively approve the costs of £381 excl VAT for printing the flyer, survey and maps.</p>	Cllr Laming & Clerk
21/88	Finance and Council matters	
21/88.1	To discuss the progress of resolutions from the last meeting: see Actions List	

	<p>Item 21/78.3 Check the £500 and £150 grants from WCC and BF&OBCRA respectively are still available in reserves – action complete</p> <p>Item 21/78.4 Purchase a banner at the approximate cost of £52.78 plus VAT. Cllr Hare to finalise design so banner can be purchased – action carried forward</p>	Cllr Hare																																																																										
21/88.2	To accept payments for February and agree the February bank transactions with the bank balance																																																																											
	<p>RESOLVED to approve payments and bank reconciliations.</p> <p>Payments/Receipts List and Bank Reconciliation for March 2022 Meeting</p> <table border="1"> <thead> <tr> <th colspan="4">PAYMENTS</th> </tr> <tr> <th>Invoice Date</th> <th>Supplier</th> <th>Details</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>09-Feb-22</td> <td>ID Mobile</td> <td>Mobile phone</td> <td>10.63</td> </tr> <tr> <td>11-Feb-22</td> <td>S Sawyer</td> <td>Feb</td> <td>677.10</td> </tr> <tr> <td>11-Feb-22</td> <td>Hampshire Pension</td> <td>Feb</td> <td>184.15</td> </tr> <tr> <td>22-Feb-22</td> <td>Copyman Print & Design</td> <td>Newsletter, SHELAA flyers/maps/survey</td> <td>548.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>1,419.88</td> </tr> <tr> <th colspan="4">Unpaid - for approval at March meeting</th> </tr> <tr> <td>02-Feb-22</td> <td>St Mark's Church Hall</td> <td>Hire Nov, Dec, Jan</td> <td>66.00</td> </tr> <tr> <td>04-Feb-22</td> <td>Business Stream</td> <td>Water 18 Nov 21 - 3 Feb 22</td> <td>19.52</td> </tr> <tr> <td>04-Feb-22</td> <td>Vita Play</td> <td>Works Recreation Gd (tunnel/caps/bolts)</td> <td>498.00</td> </tr> <tr> <td>05-Feb-22</td> <td>Green Smile</td> <td>Grounds maintenance</td> <td>451.50</td> </tr> <tr> <td>23-Feb-22</td> <td>D Kirkby (Grove Shop)</td> <td>Red/white heavy duty barrier tape</td> <td>9.74</td> </tr> <tr> <td></td> <td></td> <td></td> <td>1,044.76 To be paid</td> </tr> </tbody> </table> <table border="1"> <tbody> <tr> <td>Bank balance as at 31 January</td> <td>£27,754.93</td> </tr> <tr> <td>Plus receipts</td> <td></td> </tr> <tr> <td>Refund from swing band</td> <td>50.00</td> </tr> <tr> <td></td> <td>£27,804.93</td> </tr> <tr> <td>Less payments February</td> <td>1,419.88</td> </tr> <tr> <td>Less payments from February sheet</td> <td>1,171.50</td> </tr> <tr> <td></td> <td>25,213.55</td> </tr> <tr> <td>Bank balance as at 28 February</td> <td>£25,213.55</td> </tr> <tr> <td>Payments still to be made</td> <td>1,044.76</td> </tr> </tbody> </table>	PAYMENTS				Invoice Date	Supplier	Details	Gross	09-Feb-22	ID Mobile	Mobile phone	10.63	11-Feb-22	S Sawyer	Feb	677.10	11-Feb-22	Hampshire Pension	Feb	184.15	22-Feb-22	Copyman Print & Design	Newsletter, SHELAA flyers/maps/survey	548.00				1,419.88	Unpaid - for approval at March meeting				02-Feb-22	St Mark's Church Hall	Hire Nov, Dec, Jan	66.00	04-Feb-22	Business Stream	Water 18 Nov 21 - 3 Feb 22	19.52	04-Feb-22	Vita Play	Works Recreation Gd (tunnel/caps/bolts)	498.00	05-Feb-22	Green Smile	Grounds maintenance	451.50	23-Feb-22	D Kirkby (Grove Shop)	Red/white heavy duty barrier tape	9.74				1,044.76 To be paid	Bank balance as at 31 January	£27,754.93	Plus receipts		Refund from swing band	50.00		£27,804.93	Less payments February	1,419.88	Less payments from February sheet	1,171.50		25,213.55	Bank balance as at 28 February	£25,213.55	Payments still to be made	1,044.76	
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21/88.3	To agree appointment of internal auditor																																																																											
	The Clerk reported that the auditor had confirmed that assuming that OBPC's activity levels are similar to last year her rate is unchanged from last year which was itself a reduction from the previous year. RESOLVED to appoint internal auditor.	Clerk																																																																										
21/88.4	To consider grant application from Victim Support Hampshire and Isle of Wight																																																																											
	The Clerk had circulated the grant application and reminded councillors that previous grants to this recipient were £100 in December 2019 and £50 in March 2021. RESOLVED to approve the application.	Clerk																																																																										
21/88.5	To note update on the Sustainability Group																																																																											
	Following a report that Cllr Hare had issued to the Council last month, Cllr Hare reported that the Group are continuing their monthly events, the next one being on 12 March Grown Your Own Vegetables. Work on the repair café is continuing with Badger Farm including a grant application. This would be an entity separate from the Council Working Group. Cllr Hare confirmed the Group has 43 members most of whom are passive, with a core of four.																																																																											

21/88.6	To receive update from Tree Warden on visual inspections carried out (Standing Item)	
	It was confirmed that although monthly inspections had been carried out for some time, they have not been minuted. Cllr Hare confirmed that due to the recent storms one tree on The Battery required some emergency work (which has been carried out). See also agenda item below.	
21/88.7	To note revised dates of Annual Parish Meeting and Annual Council Meeting	
	Cllr Mitchener confirmed that due to 2022 being an election year these meetings will be held on Tuesday 3 May and Tuesday 17 May respectively. The Clerk confirmed that she was waiting to hear from the Monitoring Officer on the situation regarding the Annual Parish Meeting taking place during purdah. Cllr Laming confirmed that he would also check with the Monitoring Officer tomorrow.	Clerk/Cllr Laming
21/88.8	To confirm overall approval of all proposals for the Events Group	
	Cllr Bright had circulated a report in advance of the meeting giving an update on the proposed events, being the Easter Egg Hunt, Queen's Jubilee Celebration, Scarecrow Competition and Christmas Tree Event together with estimated funding required. The report was presented by Cllr Kirkby in Cllr Bright's absence. It was noted that the Events budget next year was £1,500. Colin Stride had provided estimates of costs showing that the Easter Egg Hunt needs £350 of funding in total but he has obtained £200 from the Rotary Club. RESOLVED to underwrite the remaining £150 if it is not covered by entry fees and sponsorship. Cllr Kirkby confirmed there would be a further report at the April meeting to firm up the costs further. For the Jubilee event Colin Stride has approached HCC for £457 which Cllr Warwick has indicated may be available, but not yet confirmed. This will be put towards purchase of a marquee. Costs had been obtained to hire and purchase a marquee and the purchase cost was less than two years hire costs. Cllr Kirkby recommended the purchase of the marquee, noting that another grant application was progressing with WCC in connection with the Platinum Jubilee, subject to having a safeguarding policy. RESOLVED Clerk and Cllr Kirkby to draft a safeguarding policy so the WCC grant can proceed (Cllr Hare agreed to help). RESOLVED to purchase marquee for general events use, approve £250 for the swing band, £100 for PA hire, £60 for bunting for Diamond Jubilee, £120 for scarecrow competition and £280 for Xmas celebration (Colin Stride confirmed that a Christmas tree will be donated).	Clerk & Cllr Kirkby
21/88.9	To provide update on tree removal, proposal for a full tree survey and quotation to remove at risk tree	
	Following the recent storms Cllr Hare had advised it would be prudent for all trees on Council land to receive an updated report from professionals. During the storm Merritts were able to attend a tree on The Battery and make it safe (a beech) but a further tree (a pine) is also looking precarious and a quotation was sought to remove it. A quote of £1,375.00 plus VAT had been received from Merritt for removing the pine tree. RESOLVED to accept the quotation of £512.15 excl VAT for the trees inspection and report. Also to accept the quotation of £1,375.00 excl VAT for removal of the pine tree.	Clerk
21/89	Communications	
21/89.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/80.1 Upload policy and usage guide for community signs to website – action complete	
21/90	Recreation Ground, Wildlife Conservation Area and the Battery	
21/90.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/81.1 Investigate available and relevant grants for raising the money for the	

	<p>previous work that was quoted for highlighting the perimeter track – Cllr de Liberali has booked a 30-minute session with WCC to discuss grant availability – agenda item</p> <p>Item 21/81.4 Request evidence of £10m public liability insurance from the lowest tenderer and when this is received, accept the tender from Grass and Grounds in the amount of £5,292 per annum excluding VAT, for years 2022 and 2023. Clerk also to enquire where the costs marked 'INC' on the schedule are actually included so that any extras to the contract can be accurately priced, and notify the other two tenderers they were unsuccessful and thank Green Smile for the work they have undertaken in the existing contract – action complete. Further ACTION Clerk to approach Grass & Grounds to see what questions they have about the handover process.</p> <p>Item 21/81.5 Issue an order to Vita Play and find out when the works are planned so hopefully Cllr Collin can be instructed how to remove the plastic bolt caps. Clerk also to notify Ava Recreation they were unsuccessful – action complete</p>	Clerk
21/90.2	To consider report from Cllr Collin based on Groundsman's weekly reports and agree actions	
	The groundsman's report for February showed no issues.	
21/90.3	To receive reports on routine and ad-hoc tasks that have been completed (Standing Item)	
	Cllr Collin had not prepared a report due to it being a short month and the lateness of the groundsman's report. He will carry out his inspections in the next few days and email the Clerk his report and photos.	Cllr Collin
21/90.4	To consider proposals for trees and perimeter track	
	Agenda item carried forward – Clerk to add to April agenda.	Clerk
21/91	Lengthsman Scheme	
21/91.1	To agree work for visit on 16 March	
	A draft list had been circulated in advance of the meeting. Cllr Collin requested that an item be added for clearing brambles from the path from Seldon Close to the roundabout, priority 2. Within the next ten days all councillors to put forward any items they would like added.	All cllrs/Clerk
21/91.2	To ratify response given to lead parish in February in respect of the Lengthsman Contract 2022/23	
	The clerk had received communication from the lead parish soon after the February Council meeting that HCC had confirmed that they would only fund the scheme until March 2023 so this financial year will be last one. Also the current lengthsman had informed that he has to put his prices up which was mainly governed by the increase in fuel costs. The price will be increasing from £22 per hour to £25 per hour. A virtual resolution had to be made because the deadline was 18 February and the councillors' response to the lead parish was the Council does want to remain part of the cluster arrangement next year and is happy to proceed with Premier Grounds in lieu of tendering for just one year, that it does not want to reduce visits to 40 hours per year therefore keeping to the £1,000 per Council budget per year and would like to stick with the 48 hours per year thereby agreeing to contribute an extra £200 towards the costs. RESOLVED to ratify this decision	
21/92	Items for Consideration Only	
21/92.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/82.1 Mention defibrillator training in the next newsletter – action complete	

	<p>Item 21/82.1 Pursue the matter of the inadequate recycling facilities with Sainsburys – - item carried forward and Clerk to write to Cllr Laming to remind him of this action as he had left the meeting.</p> <p>Item 21/82.2 Add Sustainability Working Group update to March agenda – action complete</p> <p>Item 21/82.2 Circulate letter and link from Drew Smith to all councillors and invite Drew Smith to the March meeting – action complete</p> <p>Item 21/82.2 Ask Countryside Group if they can put up notices to the fields asking visitors to keep to the tracks, especially with dogs, so the skylarks can raise their chicks undisturbed – action complete</p>	Clerk/Cllr Laming
21/92.2	To discuss correspondence received during the month and items for the agenda at the next meeting	
	<p>The Council noted the following correspondence received (all emails) which the Clerk had forwarded since the last meeting:</p> <ul style="list-style-type: none"> • HCC: New Date – Parish & Town Council Event – 17 Mar 2022 – 2 Feb • NALC: National Networks – 3 Feb • WCC: Grant Funding – 7 Feb • Community First – Meet the Team – 9 Feb • WeCAN@WinACC – Reminder – invitation for WeCAN event tomorrow evening – 9 Feb • Community First: WCC Funding Streams – 10 Feb • HALC: Newsletter – 11 Feb • Community First: WCC's Priority Outcomes Fund – 11 Feb • WDALC: Meeting – 11 Feb • NALC: Chief Executive's Bulletin – 11 Feb • WCC: Review of Taxi Policy & Conditions – Consultation – 14 Feb • Community First: Meet the Team – 16 Feb • Community First: Meet the Team 1st March – 21 Feb • HCC: Highways update – Storms Eunice and Franklin – 23 Feb • HCC: Hampshire County Permit Scheme (HCPs) Changes 2022 – 25 Feb • WCC: Parish Connect – February 2022 – 25 Feb • WCC: Local Plan – housing growth – 28 Feb • WDALC: WCC Local Plan process, Settlement Rankings and Hierarchy – 28 Feb • WDALC: Enforcement information – Update – 28 Feb <p>The Clerk had received an email from WCC regarding the settlement hierarchy which is used as part of the evidence base for the Local Plan and informs the Development Strategy, and that they had not received a response from the Council. The Clerk had reported back that the Council had not received notification of the consultation and upon checking WCC confirmed that as Oliver's Battery comes under Winchester they did not need any further information at this stage. Other local clerks had received the same email and were equally puzzled.</p> <p>The Clerk had received an email from a resident who is planning to hold a Jubilee Street Party at Priors Way on Saturday 4 June and has applied for a street closure from Plovers to Texas Drive, and had been distributing flyers. To date the Council has not been contacted by WCC about the proposed closure and resident has confirmed to the Clerk that she has not yet received permission.</p> <p>The Clerk had received a request from a resident to write to the owners of two properties with hedges projecting across footpaths. Advice from HALC is that only HCC have the authority to enforce hedge cutting in these instances because it has responsibility for the footpaths and so in the event of non-response would be able to carry out the works and invoice the owner for the costs. The resident was therefore advised to report the hedges via the HCC online portal as the Council has no enforcement powers.</p>	

	The Clerk had received an email from a resident requesting replacement of the basketball hoop and net because the backboard is cracked and rusty. The resident has installed a net himself. ACTION Cllr Collin to give his opinion of the condition when he goes to the Recreation Ground to carry out his inspection.	Cllr Collin
21/93	Date of next meeting – 5 April 2022	
	Meeting ended at 9.35 pm	