



Oliver's Battery Parish Council meeting

Tuesday 5 April 2022

at 7.30pm

St Mark's Church Hall,
Oliver's Battery Road South, Oliver's Battery

MINUTES OF THE MEETING held on 5 April 2022

<u>Present</u>	<u>In attendance</u>	<u>Apologies/Absent</u>
Cllr Kirkby (presiding)	3 members of the public	Cllr Bright
Cllr de Liberali	Clerk – S Sawyer	Cllr Mitchener
Cllr Furlong	Cllr Laming	Cllr Hare
Cllr Collin	Cllr Warwick	Cllr Williams

Item		ACTION
21/94	Apologies for absence and declarations of interest	
	Apologies had been received from Cllrs Mitchener, Hare, Bright and Williams. There was one declaration of interest from Cllr de Liberali due to his being the applicant for agenda item 5.9.	
21/95	To adjourn for public participation	
	Two members of the public present said they were attending because of two agenda items.	
21/95.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/85.1 Ask Cllr Warwick to forward a link to the consultation on the Local Transport Plan [as mentioned in her report] – action complete	
21/95.2	To receive the County Councillor's report	
	Report was sent out prior to the meeting, which included Homes for Ukraine, new community pantries, resurfacing of roads, the clean-up following storms, a different process to report rights of way issues to HCC (as opposed to Highways issues) and the Queen's Green Canopy. ACTION Clerk to upload the links from the report to the website.	Clerk

21/95.3	To receive the District Councillor's report	
	Report was sent out prior to the meeting, which included cutting carbon emissions, the Local Plan, Barfields 2 Park & Ride extension opening, and architects appointed to give a new lease of life to the King's Walk area.	
21/96	To approve the Minutes of the meeting held on 1 March 2022	
	RESOLVED – Agreed as a true copy	
21/97	Planning	
21/97.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 21/87.1 Identify some details that correspond to Cllr Gordon-Smith's approach for example identify any parts of the Village Design Statement that are consistently ignored by WCC planners, any Council objections that are consistently turned down by WCC planners etc – action carried forward</p> <p>Item 21/87.1 Draft some text for a complaint letter for Cllr Mitchener to consider submitting to the chief executive of WCC – action not completed</p> <p>Item 21/87.2 33 Compton Way (21/03282/HOU) Make a comment based on planting a new tree if T1 is removed – action complete</p> <p>Item 21/87.4 Challenge HCC on their assessment of the [BF/OBRS] junction's capacity – Cllr Laming has not received a reply yet but Cllr Warwick confirmed that HCC haven't carried out an assessment so it must have been another agency.</p> <p>Item 21/87.4 Approach Cllr Warwick on the above – action completed (by Cllr Kirkby)</p>	Cllr Furlong
21/97.2	To consider planning report from Councillor Furlong and agree actions	
	<p>Report was sent out prior to the meeting. One new application:</p> <p>116 Oliver's Battery Road South (22/00354/HOU) Front and rear infill extensions, raised roof and elevational alterations, plus detached garage. RESOLVED to comment in terms of non-compliance with the Village Design Statement.</p> <p><u>Update on applications previously discussed</u></p> <p>2 Sunnydown Road (21/02857/HOU) House being extended from the bedroom side to increase the space of the current bedrooms and provide new spaces inside. A porch is also being added on the front façade of the house. The existing flat roof of the garage area is being converted into a sloped roof. Application permitted 18 March.</p> <p>33 Compton Way (21/03282/HOU) Single storey extension to the side and rear of existing property with material changes and landscaping alternations. The Council had resolved to make a comment based on planting a new tree if T1 is removed. Application permitted 28 March (WCC's decision notice is silent on Tree T1).</p> <p>Mast, Badger Farm Road (21/02460/FUL) Removal of 1 No existing 12.5m monopole and 1 No equipment cabinet to be replaced with 1 No new 18m monopole accommodating new antennae and wrap-around cabinet with 2 No additional cabinets and associated ancillary works thereto. Objection submitted on behalf of the Council following discussion at its November meeting. Planning Officer not decided on his recommendation and not able to advise on committee dates. A new document was published on 23 March showing coverage plots for south west Winchester. Application still current and 7 public objections including the Council's.</p> <p><u>Enforcement</u></p> <p>The last report was on 5 April and it showed two current live cases, at 13 Treble Close (21/00282/BCOND) and 4 Old Kennels Close (22/00080/COU). WCC request that information on cases is not shared as a whole with the general public but they have</p>	Cllr Furlong/Clerk

	no objection to the Council using the information to assist any member of the public who asks for information on a particular enforcement case.	
21/97.3	To consider initial feedback from SHELAA sites survey from Cllr Kirkby and agree actions	
	A report by Cllr Kirkby had been circulated in advance of the meeting, together with a percentage table of yes/no answers. There was a 28% response rate which was very pleasing. Only 26% of respondents thought any of the sites might have some potential. On the question could named sites be developed with specific restrictions, Texas Field at 95% and Port Lane at 94% showed the strongest opposition. The Golf Course was 80% opposed. Recurring themes were sustainability, roads, infrastructure, services and amenities and overdevelopment of greenfield sites. Residents would not prefer to have any of the five sites. Out of a total of 3,000, WCC have said they require 300 dwellings for parishes that adjoin the city itself. Maybush and Pitt Vale are the least worst among respondents at about two thirds opposed to development even with restrictions. RESOLVED that councillors will continue to consult with other parishes and develop a suitable response to WCC's request to identify sites that would provide the 300 dwellings, continue to liaise with WCC about inclusion of the local shops in the Local Plan and provide update reports.	Cllrs Kirkby & Furlong
21/98	Finance and Council matters	
21/98.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 21/88.1 Purchase a banner at the approximate cost of £52.78 plus VAT. Cllr Hare to finalise design so banner can be purchased – action carried forward as Cllr Hare not present</p> <p>Item 21/88.3 Appoint internal auditor – action complete</p> <p>Item 21/88.4 Pay grant to Victim Support – action complete</p> <p>Item 21/88.7 Confirm situation re purdah and Annual Parish Meeting on 3 May – the Clerk had not heard from WCC and Cllr Laming</p> <p>Item 21/88.8 Draft a safeguarding policy so the WCC grant can proceed, purchase marquee – action complete</p> <p>Item 21/88.9 Accept quotation of £512.15 excl VAT for the trees inspection and report. Also accept the quotation of £1,375.00 excl VAT for removal of the pine tree - action complete</p>	Cllr Hare
21/98.2	To accept payments for March and agree the March bank transactions with the bank balance	
	RESOLVED to approve payments and bank reconciliations.	

Payments/Receipts List and Bank Reconciliation for April 2022 Meeting

PAYMENTS

Invoice Date	Supplier	Details	Gross
08-Mar-22	Victim Support	Grant	50.00
10-Mar-22	ID Mobile	Mobile phone	10.63
24-Mar-22	S Sawyer	March - inc backpay from Apr 21	810.91
24-Mar-22	Hampshire Pension	March	222.81
10-Mar-22	Gala Tent	Marquee 4 m x 8 m	1,239.65
06-Mar-22	Kasbah Swing Band	Deposit for Jubilee event	50.00
31-Mar-22	Unity Trust Bank	Service charge	18.00
			2,402.00

Unpaid - for approval at April meeting (therefore 2022/23 account year cashbook)

05-Mar-22	Green Smile	Grounds maintenance	451.50
02-Mar-22	Merritt Tree Specialists	Removal of failed tree	2,010.00
09-Mar-22	D Kirkby (Grove Shop)	Shipping charge omitted from Mar payment	4.95
24-Mar-22	HMRC	March	26.34
24-Mar-22	P Arnold	Scrub down and re-oil 5 Nr benches	80.00
23-Mar-22	WCC	Dog bin emptying Jan/Feb/Mar	130.00

2,702.79 To be paid

	Bank balance as at 28 February	£25,213.55
	Plus receipts	
	Rotary Club Trust mapping (EEgg Hunt)	200.00
	Refund from swing band	457.00
		25,870.55
	Less payments March	2,402.00
	Less payments from March sheet	1,044.76
		22,423.79
	Bank balance as at 31 March	£22,423.79
	Payments still to be made	2,702.79

21/98.3	To ratify virtual approval to safeguarding policy	
	RESOLVED to ratify approval.	
21/98.4	To consider grant application from Oliver's Battery Countryside Group	
	The Clerk had circulated the grant application in the sum of £190.83 which had been paid to Zurich for public liability insurance and which had also been the subject of successful grant applications in the previous two years. RESOLVED to approve the application.	Clerk
21/98.5	To consider renewal of CPRE subscription	
	The membership falls due for renewal on 27 May and renewal is £36.00 as last year, although the amount can be increased by a gift. RESOLVED to renew the membership at £36.00	Clerk
21/98.6	To receive update from Tree Warden on visual inspections carried out (Standing Item)	
	Clr Hare was not present at the meeting.	
21/98.7	To ratify virtual approval to pay £50 deposit to secure the Kasbah Swing Band for Jubilee Event	
	RESOLVED to ratify.	

21/98.8	To consider report on updated costs from the Events Group including weights for the marquee	
	A report had been circulated in advance of the meeting, which included an update on the four events, risk assessments and method statements, a summary table of things to consider, finances, future expenditure ie water weights to hold down the marquee on The Battery instead of pegs (cost £286.60 exc VAT). RESOLVED to support the progress and accept the financial risk caused by Winchester Radio advertising the Easter Egg Hunt (not requested by the Council) which may lead to more attendees and a risk of additional costs. Also to purchase eight number water weights from Gala Tents. ACTION Clerk to contact the Community Association of St Cross to find out if they are willing to share their arrangements for hiring out their marquee	Clerk Clerk
21/98.9	To consider application from Fab Campaigns Limited for a new premises licence for 4 Old Kennels Close	
	(At this point Cllr de Liberali left the meeting). The Clerk had circulated an email received from the Licensing Officer at WCC, closing date 20 April 2022. It was noted that the address on the email was incorrect but the application has the correct address of Old Kennels Lane. It was confirmed that although the application is for 24 hours, only a small number of hours are required by the applicant. RESOLVED to make a written representation on the licensing objective of prevention of public nuisance, specifically numbers, timings and deliveries after checking some facts with the applicant first.	Clerk
21/98.10	To consider whether to grant permission for temporary road closure of Priors Way for Platinum Jubilee event	
	The Clerk had circulated the application and a covering report. WCC had contacted the Council because the closure meant there would be no vehicular access to the car park at the Recreation Ground between midday and 4 pm on 4 June, in order for a street party to take place. The applicant was in attendance at the meeting. RESOLVED to grant permission and Clerk to confirm to WCC.	Clerk
21/98.11	To consider proposal for additional paving slabs adjacent side doors to St Marks to assist disabled access	
	The churchwardens had written to Cllr Mitchener to ask if they could lay six paving slabs on what may be Council land, adjacent to the church in order to assist disabled access. The slabs will be laid on sand to avoid any digging on The Battery. RESOLVED to agree to the request.	Cllr Mitchener
21/99	Recreation Ground, Wildlife Conservation Area and the Battery	
21/99.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/90.1 Approach Grass & Grounds to see what questions they have about the handover process – action complete Item 21/90.3 Carry out inspections and email the Clerk report and photos – action complete Item 21/90.4 Add to April agenda To consider proposals for trees and perimeter track – action complete but subsequently deleted from agenda	
21/99.2	To consider report from Cllr Collin based on Groundsman's weekly reports and agree actions	
	The groundsman's report for February showed no issues.	
21/99.3	To receive reports on routine and ad-hoc tasks that have been completed (Standing Item)	

	<p>Cllr Collin had prepared a report confirming that he had checked all the swing bolts last week and there is nothing to report.</p> <p>Cllr Collin had looked at the basketball hoop and net and remedial work was not urgent. The previously reported issue was the backboard starting to degrade. Cllr Collin will check this and report back.</p> <p>Cllr Collin was not able to unlock the padlock to the tennis court and was advised to check with Cllr Mitchener about keys,</p>	<p>Cllr Collin</p> <p>Cllr Collin</p>
21/100	Lengthsman Scheme	
21/101.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/91.1 Put forward any items to be added to the list for visit on 16 March – action complete	
21/101	Items for Consideration Only	
21/101.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 21/92.1 Write to Cllr Laming to remind him of [his action to pursue the matter of the inadequate recycling facilities with Sainsburys] – action complete</p> <p>Item 21/92.2 Give opinion on the condition of the basketball hoop and net when he [Cllr Collin] goes to the Recreation Ground to carry out his inspection – action complete</p>	
21/101.2	To discuss correspondence received during the month and items for the agenda at the next meeting	
	<p>The Council noted the following correspondence received (all emails) which the Clerk had forwarded since the last meeting:</p> <ul style="list-style-type: none"> • Community First: Latest funding bulletin – 2 Mar • WDALC: 20s plenty – 4 Mar • WDALC: Enforcement information – Update – 8 Mar • Church Commissioners – Proposed Pastoral Church Buildings Scheme affecting the parish church of St Luke, Stanmore in the diocese of Winchester – 9 Mar • WCC: Winchester Local Plan Update – 21 Mar • WCC: Biodiversity Action Plan Update March 2022 – 22 Mar • CPRE: Hampshire Virtual AGM and Talk – Sat 23 Apr 10 am – 23 Mar • HALC: Newsletter March 2022 – 23 Mar • WCC: Ukraine Support – 1 Apr • BFOBRCA: Publicity for Oliver’s Battery Easter Egg Hunt – 1 Apr • St Mark’s: Events page – 4 Apr <p>Cllr Warwick had informed the Clerk that she had requested repainting of road lining at Oliver’s Battery Road South, at the junction with Old Kennels Lane because it was badly faded. She had received notification that it would be carried out as soon as possible in the new financial year.</p> <p>The Clerk had received an enquiry from a yoga teacher who teaches classes in St Mark’s and who is hoping to run some classes outside on the Battery in June and July. ACTION Clerk to contact the yoga teacher and confirm the Council is happy provided a suitable risk assessment is submitted</p> <p>WCC had emailed the Clerk about the developer of 93 – 95 Oliver’s Battery Road South who have submitted a new street name for consultation: 1 – 6 (consecutive) Cromwell Place.</p> <p>The Clerk has been emailed a ‘save the date’, by the Hampshire Passenger Transport Forums, for sessions on Wed 18 May and Mon 23 May. This was passed on to Cllr Collin.</p>	<p>Clerk</p>

21/102	Date of next meeting – 17 May 2022 (Annual Council Meeting)	
	Meeting ended at 9.15 pm	