



Oliver's Battery Parish Council

St Mark's Church Hall, Oliver's Battery Road South, Oliver's Battery

Parish Councillors you are hereby summoned to attend the

Parish Council meeting for the purpose of

transacting the following business

Members of the public are invited to attend

Item	Agenda for the Annual Meeting of Oliver's Battery Parish Council to be held on Tuesday 17 May 2022 at 7.30pm
1	Apologies for absence and declarations of interest
2	To elect the Chair
3	To elect the Vice Chair
4	Appointment of councillors
4.1	To receive declaration of acceptance of office from all councillors
4.2	To receive register of interest forms from councillors
4.3	To agree Councillor roles: Planning Recreation ground Website and social media Footpaths Trees Events Working Group Handyperson Working Group Newsletter
5	To adjourn for public participation
5.1	To discuss the progress of resolutions from the last meeting: see Actions List
5.2	To receive the County Councillor's report
5.3	To receive the District Councillor's report
6	To approve the Minutes of the meeting held on 5 April 2022
7	Planning
7.1	To discuss the progress of resolutions from the last meeting: see Actions List
7.2	To consider planning report and agree actions
8	Finance and Council matters
8.1	To discuss the progress of resolutions from the last meeting: see Actions List
8.2	To accept payments for April and agree the April bank transactions with the bank balance
8.3	To receive the end of year accounts
8.4	To receive and approve the internal auditor's report 2021/22

8.5	To approve Section 1 (Annual Governance Statement 2021/22) of the Annual Governance and Accountability Return (AGAR) for submission to the external auditor
8.6	To approve Section 2 (Accounting Statements 2021/22) of the AGAR for submission to the external auditor
8.7	To agree Standing Orders
8.8	To agree Financial Regulations
8.9	To agree insurance details for next year (year 3 of three-year agreement) and updated Asset Register
8.10	To re-affirm the Council's eligibility to exercise the General Power of Competence
8.11	To note the resignation of Sara Sawyer as clerk and appointment of Brendan Gibbs as clerk
8.12	To receive update from Tree Warden on visual inspections carried out (Standing Item)
8.13	To note the contents of the Tree Safety Audit and agree actions
8.14	To consider making a donation to the Winchester Hospice Fundraising Charity
8.15	To consider purchase of an A3 laminator
8.16	To consider purchase of printer
8.17	To consider additional structure to sign framework
9	Recreation Ground, Wildlife Conservation Area and the Battery
9.1	To discuss the progress of resolutions from the last meeting: see Actions List
9.2	To consider report based on Groundsman's weekly reports and agree actions
9.3	To receive reports on routine and ad-hoc tasks that have been completed (Standing Item)
9.4	To note results of Annual Play Inspection and agree actions
9.5	To retrospectively approve replacement of two timber bollards and replacement of rotten square timber to dragon feature at the Recreation Ground
10	Items for Consideration Only
10.1	To discuss the progress of resolutions from the last meeting: see Actions List
10.2	To discuss correspondence received during the month and items for the agenda at the next meeting
11	Date of next meeting – 7 June 2022

Sara Sawyer, Clerk to Oliver's Battery Parish Council
Wednesday 11 May 2022