



Oliver's Battery Parish Council meeting

Tuesday 17 May 2022

at 7.30pm

St Mark's Church Hall,
Oliver's Battery Road South, Oliver's Battery

MINUTES OF THE MEETING held on 17 May 2022

<u>Present</u>	<u>In attendance</u>	<u>Apologies/Absent</u>
Cllr Kirkby	4 members of the public	Cllr Hare
Cllr de Liberali	Clerk – S Sawyer	Cllr Mitchener (outgoing Chair)
Cllr Leach	Cllr Laming	Cllr Warwick
Cllr Blundell		
Cllr Leigh-Jones		

Item		ACTION
22/1	Apologies for absence and declarations of interest	
	Apologies had been received from Cllrs Hare, Mitchener and Warwick. There were no declarations of interest	
22/2	To elect the Chair	
	Nominations for Chair were requested. Cllr Blundell nominated Cllr Kirkby and this was seconded by Cllr Leach - all agreed – RESOLVED Cllr Kirkby was elected Chair.	
22/3	To elect the Vice Chair	
	Nominations for Vice Chair were requested. Cllr Kirkby nominated Cllr Leach and this was seconded by Cllr Leigh-Jones - all agreed – RESOLVED Cllr Leach was elected Vice Chair.	
22/4	Appointment of councillors	
22/4.1	To receive Declaration of Acceptance of Office forms from all councillors including Chair and Vice Chair	

	The Clerk had circulated the forms electronically for completion and return to her for signature and retaining on file. All forms received by the Clerk except Cllr Hare who was absent.	Cllr Hare
22/4.2	To receive register of interest forms from councillors	
	The Clerk had circulated the forms electronically for completion and return to her for signature and onward forwarding to WCC. ACTION Councillors who have not yet completed to do so.	Cllrs Hare/de Liberali
22.4.3	To agree Councillor roles: Planning Recreation ground Website and social media Footpaths Trees Events Working Group Handyperson Working Group Newsletter	
	The following were agreed: Planning – Cllr Blundell assisted by Cllr Leach for the Local Plan Recreation ground – Cllr Leigh-Jones Website and social media – Cllr Leigh-Jones Footpaths – Cllr de Liberali Trees – Cllr Hare (assisted by Cllr de Liberali for new trees) Events Working Group – Cllr Kirkby Handyperson Working Group – Cllr Blundell Newsletter – Cllr Hare (Cllr Leigh-Jones has expressed an interest, Cllrs Hare and Leigh-Jones to discuss) Sustainability Working Group – Cllr Hare	Cllrs Hare and Leigh-Jones
22/5	To adjourn for public participation	
	Nothing was raised but one member of the public confirmed that she was attending in respect of the planning application for 11 Mount View Road.	
22/5.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/95.2 Upload the links from HCC report to the website – action complete	
22/5.2	To receive the County Councillor's report	
	Report was sent out prior to the meeting, which included Homes for Ukraine update, County Councillor grant scheme, fostering Hampshire Children nominated for award, streetlighting including how to report faults online and a link to the consultation on Hampshire's new Local Transport Plan which will runs until 26 June. Cllr Warwick was hoping the grant could help reduce our carbon footprint. ACTION Cllr Hare to look into any sustainability options that would be suitable for Cllr Warwick's grant and Cllr Leach to draft a response to the transport consultation for circulation and agreement at the June meeting.	Cllr Hare Cllr Leach
22/5.3	To receive the District Councillor's report	
	Report had not been received prior to the meeting but Cllr Laming confirmed that it mirrors what was in the annual report. Cllr Laming to forward report to Clerk for uploading to the website.	Cllr Laming
22/6	To approve the Minutes of the meeting held on 5 April 2022	
	RESOLVED – Agreed as a true copy	
22/7	Planning	

22/7.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 21/97.1 Identify some details that correspond to Cllr Gordon-Smith's approach for example identify any parts of the Village Design Statement that are consistently ignored by WCC planners, any Council objections that are consistently turned down by WCC planners etc – revisit at the next meeting as Cllr Furlong is no longer on the Council. ACTION Clerk to add to June agenda</p> <p>Item 21/97.2 Comment on 22/00354/HOU 116 Oliver's Battery Road South in terms of non-compliance with the VDS – action complete</p> <p>Item 21/97.3 Continue to consult with other parishes and develop a suitable response to WCC's request to identify sites that would provide the 300 dwellings, continue to liaise with WCC about inclusion of the local shops in the Local Plan and provide update reports – action ongoing, Cllr Kirkby confirmed a further meeting is going to be held with local chairmen next week.</p>	<p>Clerk</p> <p>Cllr Kirkby</p>
22/7.2	To consider planning report and agree actions	
	<p>Report was sent out prior to the meeting. New applications:</p> <p>18 Mount View Road (22/00587/HOU) Additional storey to a bungalow with extension to the rear and single storey side extension. RESOLVED no comment.</p> <p>11 Mount View Road (22/00621/FUL) Erection of a pair of semi detached houses (1 x two bedrooms and 1 x three bedrooms), one 4 bedroom house and one 5 bedroom house, together with access, parking and landscaping. RESOLVED to object on grounds of levels not being shown in the application drawings and to comment on the drain issue at the bottom of Old Kennels Lane; also to request a site visit to 10 Old Kennels Lane to view the height of the spoil heap.</p> <p><u>Update on applications previously discussed</u></p> <p>116 Oliver's Battery Road South (22/00354/HOU) Front and rear infill extensions, raised roof and elevational alterations, plus detached garage. The Council had submitted a comment in terms of non-compliance with the Village Design Statement. A new document dated 13 May shows that side elevations have been amended to render finish. Application still current.</p> <p>Mast, Badger Farm Road (21/02460/FUL) Removal of 1 No existing 12.5m monopole and 1 No equipment cabinet to be replaced with 1 No new 18m monopole accommodating new antennae and wrap-around cabinet with 2 No additional cabinets and associated ancillary works thereto. Objection submitted on behalf of the Council following discussion at its November meeting. A new document was published on 23 March showing coverage plots for south west Winchester. 9 public objections including the Council's. Application withdrawn.</p> <p><u>Enforcement</u></p> <p>No change to previous reports. WCC request that information on cases is not shared as a whole with the general public but they have no objection to the Council using the information to assist any member of the public who asks for information on a particular enforcement case.</p>	<p>Cllr Blundell/ Clerk</p>
22/8	Finance and Council matters	
22/8.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 21/98.1 Purchase a banner at the approximate cost of £52.78 plus VAT. Cllr Hare to finalise design so banner can be purchased – action complete (in fact three were purchased, including for the APM and ACM, not just general PC meetings which is what was approved; however the overall cost was less than had been approved.)</p>	

	<p>Item 21/98.4 Pay £190.83 grant to OB Countryside Group – action complete</p> <p>Item 21/98.5 Renew CPRE membership at £36.00 – action complete</p> <p>Item 21/98.8 Purchase eight number water weights from Gala Tents – action complete</p> <p>Item 21/98.8 Contact Community Association of St Cross to find out if they are willing to share their arrangements for hiring out their marquee – action complete (Clerk confirmed the group is actually Friends of St Cross Hospital). Clerk to chase.</p> <p>Item 21/98.9 Make a written representation (4 Old Kennels) on the licensing objective of prevention of public nuisance, specifically numbers, timings and deliveries after checking some facts with the applicant first – action n/a due to fact checking with applicant resolving the Council's issues</p> <p>Item 21/98.10 Confirm to WCC the Council had granted permission for road closure – action complete</p> <p>Item 21/98.11 Agree to churchwardens request to lay six paving slabs – action complete</p>	Clerk
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22/8.2	To accept payments for April and agree the April bank transactions with the bank balance	
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	<p>RESOLVED to approve payments and bank reconciliations.</p> <p>Payments/Receipts List and Bank Reconciliation for May 2022 Meeting</p> <table border="1"> <thead> <tr> <th colspan="4">PAYMENTS</th> </tr> <tr> <th>Invoice Date</th> <th>Supplier</th> <th>Details</th> <th>Gross</th> </tr> </thead> <tbody> <tr><td>06-Apr-22</td><td>C Stride</td><td>Sundry reimb EEgg/Jubilee events</td><td>100.78</td></tr> <tr><td>08-Apr-22</td><td>Gala Tent</td><td>8 Nr water weights</td><td>333.59</td></tr> <tr><td>03-Apr-22</td><td>St Mark's Church Hall</td><td>Drop-in sessions</td><td>45.00</td></tr> <tr><td>10-Apr-22</td><td>M Foster</td><td>Jubilee temp events licence posters printing</td><td>36.60</td></tr> <tr><td>10-Apr-22</td><td>M Foster</td><td>Easter Egg Hunt - eggs (part 1)</td><td>55.00</td></tr> <tr><td>11-Apr-22</td><td>S Sawyer</td><td>April</td><td>688.95</td></tr> <tr><td>11-Apr-22</td><td>Hampshire Pension</td><td>April</td><td>196.12</td></tr> <tr><td>11-Apr-22</td><td>ID Mobile</td><td>Mobile</td><td>10.63</td></tr> <tr><td>12-Apr-22</td><td>OB Countryside Group</td><td>Grant for insurance</td><td>190.83</td></tr> <tr><td>12-Apr-22</td><td>CPRE</td><td>Membership</td><td>36.00</td></tr> <tr><td>13-Apr-22</td><td>R Hare</td><td>Stationery reimb</td><td>13.50</td></tr> <tr><td>14-Apr-22</td><td>M Foster</td><td>Easter Egg Hunt - eggs (part 2)</td><td>63.00</td></tr> <tr><td>14-Apr-22</td><td>Do the Numbers</td><td>Internal audit</td><td>200.00</td></tr> <tr><td>25-Apr-22</td><td>Copying Centre/Copyman</td><td>Newsletter</td><td>191.00</td></tr> <tr><td></td><td></td><td></td><td>2,161.00</td></tr> <tr><td colspan="4">Paid before meeting but not in April (not part of 30 April bank bal):</td></tr> <tr><td>03-May-22</td><td>SLCC</td><td>Membership</td><td>144.00</td></tr> <tr><td></td><td></td><td></td><td>2,305.00</td></tr> <tr><td colspan="4">Unpaid - for approval at May meeting:</td></tr> <tr><td>13-Apr-22</td><td>BHIB</td><td>Insurance renewal due 1 June</td><td>334.34</td></tr> <tr><td>21-Apr-22</td><td>D Kirkby (HFE Signs)</td><td>Banners and ties</td><td>34.87</td></tr> <tr><td>04-May-22</td><td>HALC</td><td>Annual Fees</td><td>494.34</td></tr> <tr><td>29-Apr-22</td><td>1st Call Reprographics</td><td>APM Printing</td><td>25.60</td></tr> <tr><td>03-May-22</td><td>Merritt</td><td>Visual Tree Assessment</td><td>614.58</td></tr> <tr><td>30-Apr-22</td><td>Wendy Bramall</td><td>Painting for presentation</td><td>407.00</td></tr> <tr><td>27-Apr-22</td><td>WCC</td><td>Annual Play Inspection</td><td>46.50</td></tr> <tr><td>01-May-22</td><td>S Sawyer</td><td>Annual payment (pro rata)</td><td>83.33</td></tr> <tr><td>05-May-22</td><td>S Sawyer</td><td>Printer paper (Amazon)</td><td>34.99</td></tr> <tr><td>09-May-22</td><td>S Sawyer</td><td>May</td><td>688.95</td></tr> <tr><td>09-May-22</td><td>Hampshire Pension</td><td>May</td><td>196.12</td></tr> <tr><td>10-May-22</td><td>Christine Stride</td><td>Reimb EEgg (Sainsbury/Sarsen/PO)</td><td>88.49</td></tr> <tr><td>13-May-22</td><td>Merritt</td><td>Removal of heaved pine tree as quotation</td><td>1,650.00</td></tr> <tr><td>16-May-22</td><td>Kasbah Swing Band</td><td>Jubilee - balance</td><td>200.00</td></tr> <tr><td></td><td></td><td></td><td>4,899.11 To be paid</td></tr> </tbody> </table>	PAYMENTS				Invoice Date	Supplier	Details	Gross	06-Apr-22	C Stride	Sundry reimb EEgg/Jubilee events	100.78	08-Apr-22	Gala Tent	8 Nr water weights	333.59	03-Apr-22	St Mark's Church Hall	Drop-in sessions	45.00	10-Apr-22	M Foster	Jubilee temp events licence posters printing	36.60	10-Apr-22	M Foster	Easter Egg Hunt - eggs (part 1)	55.00	11-Apr-22	S Sawyer	April	688.95	11-Apr-22	Hampshire Pension	April	196.12	11-Apr-22	ID Mobile	Mobile	10.63	12-Apr-22	OB Countryside Group	Grant for insurance	190.83	12-Apr-22	CPRE	Membership	36.00	13-Apr-22	R Hare	Stationery reimb	13.50	14-Apr-22	M Foster	Easter Egg Hunt - eggs (part 2)	63.00	14-Apr-22	Do the Numbers	Internal audit	200.00	25-Apr-22	Copying Centre/Copyman	Newsletter	191.00				2,161.00	Paid before meeting but not in April (not part of 30 April bank bal):				03-May-22	SLCC	Membership	144.00				2,305.00	Unpaid - for approval at May meeting:				13-Apr-22	BHIB	Insurance renewal due 1 June	334.34	21-Apr-22	D Kirkby (HFE Signs)	Banners and ties	34.87	04-May-22	HALC	Annual Fees	494.34	29-Apr-22	1st Call Reprographics	APM Printing	25.60	03-May-22	Merritt	Visual Tree Assessment	614.58	30-Apr-22	Wendy Bramall	Painting for presentation	407.00	27-Apr-22	WCC	Annual Play Inspection	46.50	01-May-22	S Sawyer	Annual payment (pro rata)	83.33	05-May-22	S Sawyer	Printer paper (Amazon)	34.99	09-May-22	S Sawyer	May	688.95	09-May-22	Hampshire Pension	May	196.12	10-May-22	Christine Stride	Reimb EEgg (Sainsbury/Sarsen/PO)	88.49	13-May-22	Merritt	Removal of heaved pine tree as quotation	1,650.00	16-May-22	Kasbah Swing Band	Jubilee - balance	200.00				4,899.11 To be paid	
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	Bank balance as at 31 March	£22,423.79
Plus receipts		
	WCC: grant towards marquee	500.00
	WCC: precept 1/2	19,832.00
	HMRC: VAT reclaim	2,759.26
	CStride: EEgg Huntentry fees	210.00
		45,725.05
Less payments April		
	Less payments from April sheet	2,161.00
		2,702.79
		40,861.26
	Bank balance as at 30 April	£40,861.26
	Payments still to be made	4,899.11

228.3

To receive the end of year accounts

The accounts had been circulated in advance of the meeting. RESOLVED to approve the accounts

Oliver's Battery Parish Council				
Year Ended 2022		FOURTH QUARTER - Year End		
	Approved Budget	Year End	Actual v Budget	Comments
	2021/22	2021/22	2021/22	
	£	£	%	
Expenditure				
Salary & NI	£8,750.00	8,740.20	100%	
Pension	£1,740.00	1,767.27	102%	
Clerk Expenses	£200.00	200.00	100%	Annual payment
Mobile Phone	£130.00	127.56	98%	
Travel	£100.00	43.20	43%	
Training	£400.00	0.00	0%	
Meeting Costs	£300.00	140.70	47%	
Admin	£200.00	275.34	138%	New printer/paper/ink
Bank Charges	£80.00	72.00	90%	
Insurance Premium	£340.00	334.34	98%	
Insurance Contingency	£1,000.00	290.00	29%	Repairs to tennis court/chainlink fencing
Audit Fees	£500.00	400.00	80%	
Subscriptions	£900.00	830.44	92%	SLCC, HALC, CPRE, Data Protection fee, Krystal domain/host, MS Office
Grants & Donations	£1,000.00	490.83	49%	OB Countryside Group insurance, £250 Citizens Advice, £50 Victim Support
Events	£700.00	1,439.09	206%	First Aid kit, £50/£250 of community sign frame cost, Scarecrow, Xmas (some mitigated by receipts), marquee, band deposit
Tree Surveys/Remedial Wks	£1,500.00	0.00	0%	
Tree Planting	£500.00	0.00	0%	
Newsletter	£3,000.00	1,501.71	50%	Newsletter and OB-server
Bench Maintenance	£500.00	185.00	37%	
Lengthsman Rubbish Disp	£100.00	76.00	76%	
Dog Waste Bins	£600.00	390.00	65%	Apr-Dec
Recreation Ground:				
Contracts/Play Inspection	£5,500.00	5,699.00	104%	Incs extra bin emptying/cuts
Annual Play Inspection	£100.00	44.95	45%	
Conservation Area Rent	£50.00	50.00	100%	
Water Supply	£125.00	84.02	67%	Feb - Jan
Repairs & Renewals	£1,500.00	4,449.10	297%	Replacement tap, bollards, resoil/turf tunnel, repairs annl inspectn, works to slide area, rubber safety surface, Handyperson mats, fix end panel tunnel, clear brambles, tunnel/caps/bolts
Improvements	£2,000.00	67.60	3%	Printing Rec survey
Planning (Action Plan)	£1,000.00	336.00	34%	Local Plan flyers/map/survey
Miscellaneous	£500.00	702.41	140%	55 letters print, 116 Sustainability print, 145 remove tree cage/repair signpost, £50/£250 community sign, Green Picnic printing/prizes, Xmas gifts, hi-vis, barrier tape
S137	£200.00	214.82	107%	£150/£250 community sign frame cost, £65 board/banner community sign
	£33,515.00	£ 28,951.58	86%	
VAT on purchases		£ 2,759.26		
Income				
Precept	£36,000.00	36,000.00	100%	
Other	£0.00	1,665.20	N/A	Sustainability, donations Xmas event, band deposit retnd, mapping EEgg hunt, HCC grant (Events)
VAT		2,270.38	N/A	
	£36,000.00	£39,935.58		

22/8.4	To receive and approve the internal auditor's report 2021/22	
	The report from Do the Numbers had been circulated the report in advance of the meeting. RESOLVED to approve the report.	
22/8.5	To approve Section 1 (Annual Governance Statement 2021/22) of the Annual Governance and Accountability Return (AGAR) for submission to the external auditor	
	RESOLVED to approve for submission to the external auditor. The Chair signed Section 1	Clerk
22/8.6	To approve Section 2 (Accounting Statements 2021/22) of the AGAR for submission to the external auditor	
	The Clerk (acting as RFO) had signed Section 2 AGAR on 11 May 2022. RESOLVED to agree and Chair signed Section 2	Clerk
22/8.7	To agree Standing Orders	
	It was noted that SO 17 had been amended to bring it in line with the post-Brexit procurement position. RESOLVED to approve the amendment. ACTION Clerk to amend and upload to website.	Clerk
22/8.8	To agree Financial Regulations	
	RESOLVED to approve with no change. ACTION Clerk to rename as May 2022 and upload to website.	Clerk
22/8.9	To agree insurance details for next year (year 3 of three-year agreement) and updated Asset Register	
	The updated Schedule and Asset Register had been circulated in advance of the meeting. RESOLVED to continue as previously agreed, with no change to policy and to NOTE the addition of the marquee to the Asset Register.	
22/8.10	To re-affirm the Council's eligibility to exercise the General Power of Competence	
	The Council already exercises the Power. As this is a "relevant annual meeting" (ie the annual meeting that takes place in election year) the Council must further resolve that is able to continue to exercise the Power. As the Council meets the criteria that at least two thirds (rounded up) of the members hold office as a result of being declared elected (ie not co-opted) and the Clerk holds the CiLCA certificate the Council RESOLVED to re-affirm its eligibility to exercise the Power.	
22/8.11	To note the resignation of Sara Sawyer as Clerk and appointment of Brendan Gibbs as Clerk	
	Sara Sawyer is to be replaced as Clerk by Brendan Gibbs, whose appointment will commence on 1 August. The handover period to be agreed.	
22/8.12	To receive update from Tree Warden on visual inspections carried out (Standing Item)	
	Cllr Hare was not present at the meeting.	
22/8.13	To note the contents of the Tree Safety Audit and agree actions	
	A report had been circulated by Cllr Kirkby in advance of the meeting. The Tree Safety Audit had been carried out on trees on The Battery, the millennium tree, the Recreation Ground and the Conservation Area and the report was received on 3 May. Works carried out since the last survey have meant that the population is generally in good condition and very few works are recorded this time round. RESOLVED to	

	accept the recommendations of the report which are to fell tree T25 (beech) on The Battery to 4-5m to create a habitat pole, within six months, remove small cherry tree at The Battery and apply 75mm of mulch to 2m radially from stem of tree T8 (beech) at the Recreation Ground to help counter the effects of soil compaction around the tree. A quotation is awaited for these works and the Council approved a maximum expenditure of £2,500 exc VAT for this. Also that the Tree Warden keeps the ivy off Tree T9 (whitebeam) at the Recreation Ground and supplements the VTA by six-monthly recorded site checks, together with site checks after extreme weather events or potential issues notified by the public, and the Clerk to arrange the next formal tree inspection for April 2025.	
22/8.14	To consider making a donation to the Winchester Hospice Fundraising Charity	
	The speaker at the Annual Parish Meeting did not request a fee for making her presentation which was very well received. It was proposed by Cllr Kirkby that the Council make a donation of £50 to the charity. RESOLVED to make the donation of £50.	Clerk
22/8.15	To consider purchase of an A3 laminator	
	A report had been circulated in advance of the meeting explaining that publicity is an important part of the success of community events and an A3 laminator would help facilitate this by providing flexibility in protecting notices and posters of various sizes. The proposal had been made by Cllr Hare particularly in respect of usefulness to the Events and Sustainability Working Groups. In Cllr Hare's absence a final decision was not able to be made on the make and model. RESOLVED to accept the recommendation of the report which is that up to £75 may be spent on obtaining the A3 laminator including an initial supply of laminating pouches and that the actual purchase be reported at a later meeting.	Cllr Hare
22/8.16	To consider purchase of printer	
	A report had been circulated in advance of the meeting stating that the inkjet printer that had been purchased for £164.99 following approval at the May 2021 meeting had developed an intermittent fault and had been returned by the Clerk for a refund while it was still under warranty. The Clerk had therefore been using her own personal printer for Council printing ever since and has deducted the sum of £20 for this from the refund she returned to the Council's account, being the net sum of £144.99, on 11 May. The report proposed upgrading to a laser printer. RESOLVED to accept the recommendation in the report which is to purchase a Brother DCP-L3510CDW laser printer and note that the price may vary from the £234 plus VAT given in the report.	Cllr Kirkby
22/8.17	To consider additional structure to sign framework	
	A report had been circulated in advance of the meeting outlining a proposal to install an additional rail to the sign framework to allow more than one poster/banner to be displayed at the same time. A quotation had been received from Peter Arnold in the sum of £70 and the proposed funding for this is £30 from the Oliver's Battery Film Club, £30 from the Events budget and £10 from the Miscellaneous budget. Peter Arnold had already been instructed to carry out the work by the Film Club and therefore RESOLVED to approve the recommendation of the report which is to contribute £30 from the Events budget and £10 from the Miscellaneous budget, towards the additional rail. ACTION Clerk to pay £40 to Peter Arnold and allocate the costs to the two budgets	Clerk
22/9	Recreation Ground, Wildlife Conservation Area and the Battery	
22/9.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/99.3 Check basketball backboard and report back – not done, but in annual inspection report Item 21/99.3 Check with Cllr Mitchener about keys to tennis court – action complete	
22/9.2	To consider report based on Groundsman's weekly reports and agree actions	

	Groundsman's reports are now carried out by Grass & Grounds and had been circulated in advance of the meeting. The only item that has been raised is the bollards which are an agenda item.	
22/9.3	To receive reports on routine and ad-hoc tasks that have been completed (Standing Item)	
	Cllr Collin had prepared a verbal report for early May but not submitted it. Cllr Leigh-Jones to liaise with Cllr Collin re inspections handover.	Cllr Leigh-Jones
22/9.4	To note results of Annual Play Inspection and agree actions	
	A report had been circulated in advance of the meeting following the inspection carried out by The Play Inspection Company on 21 April. All recommendations were either low or very low risk. The report was accompanied by a list of proposed actions (ie by an external contractor or the Handyperson Working Group). RESOLVED to accept the recommendations of the report which are to obtain prices from contractors for removing moles and reinstating surfaces, reinstating surfaces to cover foundations and metal framework and reinstating eroded surfaces, request Handyperson Working Group to undertake listed tasks which are not already underway and report to future meetings, and to exclude the items suggested.	Clerk Cllr Blundell
22/9.5	To retrospectively approve replacement of two timber bollards and replacement of rotten square timber to dragon feature at the Recreation Ground	
	A report had been circulated in advance of the meeting outlining that the groundsman had reported two timber bollards were broken and the Clerk requested prices from Vita Play and Ava Recreation for these plus a further three bollards and the replacement rotten square timber to the dragon feature (identified in the Annual Play Inspection). It was important to place an order as soon as possible to restrict access to the grassed areas beyond the car park to authorised vehicles only. RESOLVED to retrospectively approve the order for replacement in the sum of £400 excl VAT placed with Vita Play (the Clerk has made the order but work not yet carried out).	
22/10	Items for Consideration Only	
22/10.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 21/101.2 Contact the yoga teacher and confirm the Council is happy provided a suitable risk assessment is submitted – action complete – Clerk to chase	Clerk
22/10.2	To discuss correspondence received during the month and items for the agenda at the next meeting	
	The Council noted the following correspondence received (all emails) which the Clerk had forwarded since the last meeting: <ul style="list-style-type: none"> • Winchester Climate Action Network: Invitation to WeCAN Network Event 12 May – 11 Apr • HCC: Badger Farm Road Casualty Reduction measures – 11 Apr • HCC: Help shape Hampshire's new Local Transport Plan Consultation – 11 April • WCC: Dinner in Honour of the Retiring Mayor of Winchester – 13 Apr • Community First: Possible funding opportunity – 19 Apr • NALC: Events – 26 Apr • WCC: Mayor of Winchester's Civic Sunday Service – May 22 – 26 Apr • Community First: Funding Newsletter April 2022 – 27 Apr • Winchester Climate Action Network: Reminder – Invitation to WeCAN Network Event 12 May – 3 May • HALC: May newsletter – 5 May • HALC: Hampshire Elections – 6 May • WCC: Crowdfund Winchester Call for Projects – Launches Today – 9 May • VolkerFitzpatrick/National Highways: Update on proposals for the M3 	

	<p style="text-align: center;">Junction 9 Improvement Scheme – 16 May</p> <ul style="list-style-type: none"> • WCC: Housing growth (Strategic Planning Team) – 16 May <p>The Clerk had received an enquiry from a member of the public asking if the Council would provide or fund a notice board for use by the public. ACTION Clerk to find out what the noticeboard is likely to be used for and to enquire of Imperial Homes their plans for this area ie did they have a community noticeboard in mind</p> <p>Following the departure of Cllr Collin from the Council the Clerk enquired whether anyone else wanted to take his place in connection with Hampshire Passenger Transport Forum. ACTION Clerk to let Cllr Blundell know what is involved.</p> <p>The Clerk had received an email invitation from Citizens Advice inviting the Chair to represent the Council at a Summer Party to celebrate 70 years of Citizens Advice. RSVP required by 20 May. No response has been sent yet. ACTION Clerk to circulate the email to councillors for them to decide if anyone wants to attend.</p> <p>The Clerk had received an enquiry the previous day from a small filming company about filming in the Recreation Ground on 21 May. The Clerk pointed out that a decision cannot be made by the Council unless it is on the agenda. ACTION Clerk to respond that the area where the filming is proposed cannot accept dogs.</p> <p>The Clerk reported that Victim Support had sent thanks for the grant.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
22/11	Date of next meeting – 7 June 2022	
	Meeting ended at 9.00 pm	