



Oliver's Battery Parish Council meeting

Tuesday 6th September 2022

at 7.30pm

St Mark's Church Hall,
Oliver's Battery Road South, Oliver's Battery

MINUTES OF THE MEETING held on 6th September 2022

<u>Present</u>	<u>In attendance</u>	<u>Apologies/Absent</u>
Cllr Kirkby	A member of the public	Cllr Laming
Cllr de Liberali	Clerk – B Gibbs	Cllr Warwick
Cllr Leach		Cllr Williams
Cllr Blundell		Cllr Leigh-Jones
Cllr Omand		

Item		ACTION
22/31	Apologies for absence and declarations of interest	
	Apologies had been received from Cllrs Leigh-Jones, Laming, Williams and Warwick. There were no declarations of interest received.	
22/32	To adjourn for public participation	
22.32.1	A member of the public spoke about the following topics: He was concerned that District and County Councillors do not attend Parish Council meetings. With the possibility of a hostile planning application coming forward he would like the Parish Council to encourage the District and County Councillors to regularly attend. He would like the Parish Council to remain involved in the Local Plan review including the forthcoming Local Plan Advisory Group / Scrutiny meeting due to take place later in the month.	Clerk All
22/32.2	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 23.2 Upload link to consultation on supported transport to website and mention on	

	Facebook, Action Complete Item 23.3 Upload the garden waste 'further information' details to the website and mention on Facebook. Action complete.	
22/32.3	To receive the County Councillor's report	
	The County Councillor's report had been circulated to all members. The Clerk read the report for the benefit of those who had not had an opportunity to see it in their email accounts. The report included a new group buying scheme for solar panels and battery storage, different types of fostering arrangements, discount on reusable nappies, 20 is plenty consultation and updates on M3 motorway repairs and closures. There were no questions from members.	
22/32.4	To receive the District Councillor's report	
	District Cllr Williams had circulated to all members. Its contents were neutral and highlighted such things as the Winchester Railway Station approach regeneration project, the Central Winchester Regeneration site at King's Walk and the forthcoming publication of the 2022 electoral roll. The Clerk offered to attend the Local Plan Advisory Group meeting of the 22 nd September 2022.	Clerk
22/33	To approve the Minutes of the meeting held on 5 th July 2022.	
	RESOLVED – Agreed as a true copy and duly signed by the Chairman of the Council.	
22/34	Finance and Council matters	
22/34.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 25.1 Purchase A3 laminator including an initial supply of laminating pouches and report purchase at a later meeting. Action complete. Item 25.1 Clarify items with Events Group (meeting was cancelled by Events Group). This meeting will not now take place. Action complete. Item 25.1 Update on priorities and estimates for an Inclusive Recreation Ground for all Ages project. This will be discussed later in the meeting. Item 25.2 Forward register of interests form for completion by Cllr Omand. Item 25.6 Create an A5 leaflet to describe repair cafes and advertise Green Week. This will be discussed later in the meeting.	Clerk
22/34.2	To consider a third-party payroll provider to manage the Clerk's payroll function.	
	Mr Gibbs outlined that he was reluctant to manage the processing of his own payroll. He said that it was better for all concerned if a payroll bureau could be engaged to manage this process. Provided the fee for performing this service did not exceed £120 it was RESOLVED to authorise the Clerk to set up his payroll management via a third-party supplier.	Clerk
22/34.3	To consider co-option to vacancy for a parish councillor following the resignation of Mrs Rebecca Hare. The Clerk reported that there had not been a call for an election following the casual vacancy notice. Members were asked if they knew of any suitable candidate. Meanwhile, a co-option notice will be produced for the notice-boards and the website.	All Clerk
22/34.4	To accept payments for June and July and agree the June and July bank transactions	

	with the bank balance																																									
	All outstanding invoices had been circulated in advance of the meeting. It was RESOLVED to approve payments up to this date.																																									
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22/34.5	To approve financial report for the first quarter																																									
	<p>As part of the financial reporting structure the Clerk suggested that from now on it would be appropriate for the Chairman of the Parish Council to view and initial the monthly bank statements for auditing purposes.</p> <p>The Chairman signed the current bank statements back to the beginning of the financial year.</p> <p>The Clerk reported that he had not had time to produce a bank reconciliation for July and August 2022. He was working towards producing these in time for the next meeting.</p>	Clerk																																								
22/34.6	To receive update from the Events Working Group (standing item)																																									
	<p>The report to the March 2022 meeting included a budget cost for printing, banners, rosettes, cup and engraving for the Scarecrow Competition of £120. This amount was approved at the time.</p> <p>The Scarecrow Competition will be running 16th – 25th September and it is envisaged that the total cost the Parish Council will be approximately £150 including VAT.</p> <p>All receipts/invoices should be provided to the Clerk. The banners are being displayed on the framework adjacent to St Marks and the leaflet, which included an entry form, was distributed with the PC Newsletter. The PC has agreed to produce the scarecrow location map using Parish Online.</p> <p>It was RESOLVED that the Parish Council continues to provide financial support to the Scarecrow competition from the Events Budget.</p>																																									
22/34.7	To receive update from the Sustainability Working Group (standing item)																																									
	<p>Over the last two weeks a leaflet funded by Oliver's Battery Parish Council has been produced to provide more information about the next steps with Sustainable Oliver's Battery and Winchester Repair Café. This will be delivered over the weekend of Saturday 10th. Accompanying this will be questionnaires for both organisations and the opportunity to fill these questionnaires online using Google forms.</p> <p>Just before and during "Green week" (September 25th to 2nd October) Sustainable Oliver's Battery will be hosting two events as described in the leaflet and there will be two meetings about Winchester Repair Café to encourage people to volunteer and gauge interest in the use of the café.</p> <p>The purchase of the stationery items approved last meeting and the laminator approved several months ago have now been completed and are due to be picked up weekend of 10th September.</p> <p>It was RESOLVED that the Parish Council fund a Hilliers gift token to the value of £20 for people who complete the questionnaire and provide their email address as an incentive for OB sustainability.</p> <p>There is a separate questionnaire for the Winchester Repair café which has its own separate funds to provide a similar incentive.</p>	Sustainability Group																																								

22/34.8	To receive update from Tree Warden on visual inspections carried out (standing item)	
	<p>Mrs Rebecca Hare (Tree Warden) had provided an in-depth tree report that was noted by the Parish Council.</p> <p>It was RESOLVED that any recommendations made in the report be acted upon, including a meeting with the lead Cllr for the Handyperson Group.</p>	Tree Warden and Cllr Leigh-Jones
22/35	Planning	
22/35.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 26.2 11 Mount View - ask the planning officer when they will be visiting the site. Action Complete.</p> <p>Item 26.3 Formally respond with feedback to Magenta Planning. Action Complete.</p>	
22/35.2	To consider any planning reports and agree actions	
	<p>22/01484/HOU Hawkers Rise 65 Old Kennels Lane: Side porch extension, single storey rear extension and first floor loft storey conversion with associated internal changes.</p> <p>RESOLVED: The following comments were submitted to the planning officer.</p> <p>The Oliver's Battery Village Design Statement (OBVDS) SK1 states that development in this area should respect the street scene, roof lines should remain low to avoid dominating the street scene, with a preference for Velux roof lights or small dormers.</p> <p>While relating to development from a one to 2 storey dwelling, SK3 in the OBVDS states that such dwellings should only be permitted where the roof height and overall bulk of the resulting dwelling would not dominate the street scene, adversely affect neighbouring properties, or restrict outward views. This application moves away from what is included in the OBVDS. It proposes to raise the roof to the level of the current ridge of the tiled roof and give the entire area of the extended 2 storey dwelling a flat roof.</p> <p>The extended dwelling would result in a property where the height of the proposed flat roof over the whole two storeys and overall bulk of the resulting building would dominate the street scene and have a detrimental effect on neighbouring properties. It would adversely affect several neighbouring properties in terms of overlooking also.</p> <p>The Parish Council suggests a site visit by the planning officer would be appropriate to help understand the adverse impact of this application on the street scene and surrounding properties</p> <p>22/01551/HOU 3 Beech Close: First floor extension</p> <p>RESOLVED: The Parish Council has no objection to this application.</p> <p>22/00621/FUL 11 Mount View Road : Amended plans and extension of closing date.</p> <p>RESOLVED: The following comments were submitted to the planning officer.</p> <p>The amendments do not address the issue of and concerns about the impact of not removing the large temporary spoil heap on neighbouring properties. While the sections indicate some reduction in height that is by no means the full depth of the spoil heap.</p> <p>The Parish Council remains of the opinion that the ground covered by this application should be completely reduced to its original level along the length of the sloping site, given the spoil heap was temporary and there was no approval to raise the ground levels in this way in earlier planning permissions.</p> <p>22/01659/HOU Paquita, 130 Oliver's Battery Road South: Erection of new double garage, single storey side extension to kitchen, new side window.</p>	

	RESOLVED: The Parish Council has no objection to this application.	
22/36	Recreation Ground, Wildlife Conservation Area and the Battery	
22/36.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>Item 27.1 Handyperson Group to clean sign on pedestrian gate and move the other sign (behind neighbouring allotment fence) - Superseded by new signs.</p> <p>Item 27.1 Fix three Recreation Ground Gate Closed signs. Action complete</p> <p>Item 27.3 Discuss the means to restrict littering activities in the Recreation Ground. Ongoing.</p> <p>Item 27.3 Investigate whether, together with at least 25 supporters, the Council can put money into the crowdfunding to top up to the amount contributed. Item on tonight's agenda.</p> <p>Item 27.3 Obtain another No Dogs sign and obtain a price from contractor for installing sign including using the existing post. Action complete.</p> <p>Item 27.5 Update on aAn Inclusive Recreation Ground for all Ages project. Item on tonight's agenda.</p> <p>Item 27.7 Pay sums resolved to Vita Play. Action Complete</p>	Cllr Leigh-Jones
22/36.2	To consider report based on Groundsman's weekly reports and agree actions	
	Leigh-Jones had circulated a report in advance of the meeting with the Groundsman's tick list showing that no new issues were identified in July and August.	
22/36.3	To receive reports on routine and ad-hoc tasks that have been completed (Standing Item)	
	<p>Cllr Leigh-Jones had sent his apologies to the meeting alongside a report. It is reproduced as follows.</p> <p>Other than reacting to the need to close off the Cradle Swings for essential maintenance and to re-open the facility after the rectification work, the Handyperson Group has not been able to progress any other work over this period.</p> <p>During late July attempts were made on 3 occasions to attend to the timber sharp and rough edges on the two Multiplay equipment items as reported in the Annual Inspection Report. This required using wood filler to round off sharp edges prior to sanding down.</p> <p>Unfortunately, the extreme heat over the days following caused the wood filler to shrink and drop out. There has been no suitable opportunity to repeat this rectification work which now will be attempted later in September.</p> <p>Other work planned was to repaint equipment with the non-slip coating but as this requires two or three coats over two fine days and the closing off the treated equipment for this, it would have meant the removing the extensive equipment from use over a period when public use of the Recreation Ground has been very intense. I decided therefore to delay this work until after the school term have restarted and use of the facilities tails off.</p> <p>This report was NOTED by the Parish Council.</p>	
22/36.4	To consider update on an Inclusive Recreation Ground for all Ages project	
	Cllr De Liberali presented a verbal report on the recent crowdfunding opportunity to raise funds for the project. it included information on a match funding offer from Winchester City Council. The hoped-for figure to be raised by crowdfunding would be £4,000.	

	<p>During the discussion the following points were made.</p> <ul style="list-style-type: none"> • Only £670 had been raised so far including a £500 grant from Winchester City Council. • The match funding was currently dependent on the whole sum being raised. • This could be amended by revoking the condition for “all or nothing” fundraising. • This seems to be a simple decision to make. • A lack of publicity meant that the project’s aspirations were not widely known and understood, which resulted in a poor response rate. <p>Cllr Kirkby said that there were several decisions to be made tonight.</p> <p>It was RESOLVED to revoke the all or nothing condition. Cllr de Liberali would pass this information back to Winchester City Council.</p> <p>It was RESOLVED to publicise the project and encourage as many contributions as possible before the deadline of the 15th September 2022.</p>	<p>Cllr de Liberali</p> <p>All</p>
22/36.5	<p>To receive update on signs in Recreation Ground</p> <p>Cllr Leigh-Jones proposed erecting two aluminium A3 signs for use at the Recreation Ground. One would highlight opening and closing times whilst the other will highlight that dogs are not allowed in the Recreation Ground.</p> <p>It was RESOLVED to spend up to £40.00 to purchase the signs.</p>	Cllr Leigh-Jones
22/36.6	<p>To consider CCTV and electric vehicle charging points at the Recreation Ground</p> <p>This item was deferred to the next meeting for a report to be received from Cllr de Liberali</p>	Cllr de Liberali
22/36.7	<p>To retrospectively approve the repair to the toddler swing fixing</p> <p>It was RESOLVED to retrospectively approve this repair.</p>	
22/36.8	<p>To consider a picnic table on the Battery to be purchased by the Oliver's Battery Film Team</p> <p>It was agreed to support a picnic table purchased by Oliver's Battery Community Film (OBCF) to be located on the Battery and to include it in the benches and tables maintenance arrangements. However, it was noted that other organisations had also mentioned providing benches and tables at the Battery.</p> <p>It was RESOLVED to contact interested parties to outline their aspirations to be received at the November 2022 meeting.</p> <p>Cllr Kirkby would write to OBCF explaining this.</p>	<p>Cllr Leach</p> <p>Cllr Kirkby</p>
22/36.9	<p>To consider more protection to the wildflower beds on the Battery</p> <p>The Oliver’s Battery Countryside Group (OBCG) liaison person with the Parish Council emailed a proposal to Cllr de Liberali. This item came about as a result of the wildflower meadows being cut by outside contractors other than the Parish Council’s own contractors. There was a proposal to place hazel posts at the four corners of each of the wildflower beds but this was not supported.</p> <p>The Clerk was asked to write to Winchester City Council's StreetScene management to ask them not to undertake any mowing on the battery and advise the OBCG.</p>	Clerk
22/37	Lengthsman Scheme	
22/37.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Item 28.1 Contact the Countryside Access Team to clear PROW 506. Action complete.	
22/37.2	To consider items for the 14 th September visit.	

	Cllr Kirkby asked if any other Cllrs had any comments to make about the 14 th September visit. No other comments were received. Cllr Kirkby to forward the list to the Clerk so it can be sent to the Lengthsman.	Cllr Kirkby																														
22/38	Items for Consideration Only																															
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	There were no outstanding items to consider.																															
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22/39	Date of next meeting – 4th October 2022																															
	Meeting ended at 9.14pm																															