



Oliver's Battery Parish Council

St Mark's Church Hall, Oliver's Battery Road South, Oliver's Battery, SO22 4EZ

Parish Councillors are hereby summoned to attend the Annual Council Meeting for the purpose of transacting the following business.

Members of the public are invited to attend.

Item	Agenda for the Annual Council Meeting of Oliver's Battery Parish Council to be held on Tuesday 2nd May 2023 at 7.30pm.
1	To elect the Chair of the Parish Council for the municipal year 2023-24
2	Apologies for absence and declarations of interest
3	To elect the Vice Chair of the Parish Council for the municipal year 2023-24
4	To adjourn for public participation
4.1	To discuss the progress of resolutions from the last meeting: see Actions List
4.2	To receive the County Councillor's report
4.3	To receive the District Councillor's report
5	To agree Councillor roles and any delegated authority under S101 of the Local Government Act 1972
	To agree Councillor roles: Planning Recreation ground Website Social media Footpaths Trees Events Working Group Handyperson Working Group Sustainability Working Group Newsletter
6	To approve the minutes of the meeting held on the 4th April 2023 (previously circulated).
7	Finance and Council matters
7.1	To discuss the progress of resolutions from the last meeting: see Actions List
7.2	To accept payments for April 2023 and agree the April 2023 bank transactions with the bank balance
7.3	To receive an update from the Events Working Group (standing item)
7.4	To receive an update from the Sustainability Working Group (standing item)
7.5	To receive an update from Tree Warden on visual inspections carried out (standing item)
7.6	The Oliver's Battery Wildlife Conservation Area. To receive any report
7.7	The PC Community Newsletter. To receive any report
7.8	Budget 2023-24. To receive any report
7.9	To receive and approve the internal auditor's report 2021/22

7.10	To agree insurance details for next year (year 3 of three-year agreement) and updated Asset Register
7.11	To re-affirm the Council's eligibility to exercise the General Power of Competence
7.12	To receive a report on the re-nomination of Texas Field and Yew Hill as an Asset of Community Value
8	Planning
8.1	To discuss the progress of resolutions from the last meeting: see Actions List
8.2	To consider planning reports and agree actions
9	Communications
9.1	To discuss the progress of resolutions from the last meeting: see Actions List
10	Recreation Ground, Wildlife Conservation Area and the Battery
10.1	To discuss the progress of resolutions from the last meeting: see Actions List
10.2	To consider the Groundsman's weekly reports and agree actions
10.3	To receive reports on routine and ad-hoc tasks that have been completed (Standing Item)
10.4	An Inclusive Recreation Ground for all Ages project. To receive any report
11	Lengthsman Scheme
11.1	The 2023-24 Lengthsman Scheme. To receive any report
12	Items for Consideration Only
12.1	To discuss the progress of resolutions from the last meeting: see Actions List
12.2	To discuss correspondence received during the month and items for the agenda at the next meeting
13	Date of next meeting – Tuesday 6th June 2023

Brendan Gibbs, Clerk to Oliver's Battery Parish Council
Tuesday 25th April 2023