



Oliver's Battery Parish Council meeting

Tuesday 2nd May 2023

at 7.30pm

St Mark's Church Hall, Oliver's Battery Road South, Oliver's Battery

Minutes of the ANNUAL COUNCIL MEETING held on 2nd May 2023

| <u>Present</u> | <u>In attendance</u> | <u>Apologies/Absent</u> |
|------------------|----------------------------------|-------------------------|
| Cllr Kirkby | Clerk – B Gibbs | Cllr de Liberali |
| Cllr Gaster | District Cllr Laming | District Cllr Williams |
| Cllr Leach | County and District Cllr Warwick | |
| Cllr Blundell | Twelve members of the public | |
| Cllr Leigh-Jones | | |

| Item | | ACTION |
|--------|---|--------|
| 23/1 | To elect the Chair | |
| | Nominations for Chair were requested. Cllr Blundell nominated Cllr Kirkby and this was seconded by Cllr Leach - all agreed – RESOLVED Cllr Kirkby was elected Chair. | |
| 23/2 | To elect the Vice Chair | |
| | Nominations for Vice Chair were requested. Cllr Kirkby nominated Cllr Leach and this was seconded by Cllr Leigh-Jones - all agreed – RESOLVED Cllr Leach was elected Vice Chair. | |
| 23/3 | Apologies for absence and declarations of interest | |
| | Apologies had been received from Cllr de Liberali. Cllr Blundell declared an interest in two of the outstanding planning applications relating to Sunnydown Road. It was noted that District Cllr Williams will be standing down from office over the next 10 days. | |
| 23/4 | To adjourn for public participation | |
| 23/4.1 | Public Session. | |
| | There were twelve members of the public present. All of them attended to speak about a planning application at 116 Oliver's Battery Road South. Some of them also spoke about other matters. The following comments were made regarding the planning application at 116 Oliver's Battery Road South. | |

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| | <ul style="list-style-type: none"> • There was no orange notice displayed at the site. • No neighbouring properties have been written informing them of the planning application. • No neighbouring properties have been shown any plans. • There are contractors onsite who are continuing to construct the new building. • Some of the contractors are engaging in anti-social behaviour including mocking neighbours about their concerns. • The immediate neighbours are reporting loss of light due to the massing and over-development of the site. • Neighbours reported a sense of helplessness about this situation with no action emerging from the City Council. • The developer and architect appear to specialise in developing properties up to the boundaries of a plot. • Neighbours complained that many of the City Council's planning officers appeared to be on holiday during the consultation period or were permanently unavailable to talk to. • The topography of the site will result in a significant amount of overlooking as well as loss of light and privacy. • With the way the plot is now being developed there are concerns that the police, fire and ambulance services will not be able to access the site when there is an emergency. • The City Council has been negligent in not informing the neighbouring properties of the changes to the design of the development and have not properly consulted with them. • Properties that may receive light during the spring and summer will receive a lot less in the autumn and none during the winter months. • Members of the public asked for the Parish Council's help in this matter. • Members of the public invited members of the Parish Council to visit the site. • District Cllr Lamming and Cllr Blundell agreed to visit the site to see for themselves the concerns expressed by members of the public. • Cllr Leach noted the name of the builders and the name of the applicant. • Once completed, the building will consume the entire plot with no space for lawns or utilities. <p>The Chairman of the Parish Council asked what the members of the public would like to see happen now.</p> <ul style="list-style-type: none"> • That the Parish Council continues to object to the current planning application 23/00288/FUL. • That the members of Winchester City Council's planning committee visit the site to see the development for themselves. • That the consultation period for comments can be extended. • That the applicant/owner/developer is made aware of the strength of feeling of the neighbours. • That the members of Winchester City Council's planning committee determine the application rather than leaving it as a delegated decision. • That the head of planning at Winchester City Council visits the site to see the development for themselves. • That the Parish Council keeps residents informed of the latest information. <p>The Chairman closed the public session at this point.</p> | |
| 23/4.2 | To discuss the progress of resolutions from the last meeting: see Actions List | |
| | <p>93.1 A parishioner spoke about potholes and road repairs in the village. The Clerk was asked to report the faults and write to HCC. The Clerk has now reported all of the relevant surface damage to Hampshire Highways and has copied Cllr Warwick. Action complete.</p> <p>103.3 On 20 March 2023 DEFRA and Natural England updated the guidance on declaring a Local Nature Reserve. Cllr Leach offered to read guidance to see if this is worth pursuing. Cllr Leach now commented that she was concerned that time might be wasted on this proposal due to the fact that the Parish Council is not the landowner. There will be a renewed application to register the site as an Asset of Community Value and it might be better to focus efforts on achieving that goal. Action complete.</p> | |

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| 23/5 | To receive the County Councillor's report | |
| 23/5.1 | <p>Cllr Warwick had submitted her annual report for the Parish Council.</p> <p>Items to note as follows.</p> <ul style="list-style-type: none"> • The 2023-24 Budget had now been approved. • Hampshire County Council's expenditure for 2023/24 includes a £2.6bn annual revenue budget and covers all the services delivered by the council for 1.4 million residents, including supporting its most vulnerable children and adults. • The outcomes of the Task and Finish Group on the introduction of 20mph zones has been published. There are a number of recommendations in the report including community support before introducing 20mph zones more widely. • The devolved Councillor Grant pot for projects or events across the Winchester Downlands Division opened on 1st April for Coronation grants and will open again for other applications on 1st June 2023. | |
| 23/6 | To receive the District Councillors report | |
| 23/6.1 | <p>Cllrs Laming, Warwick and William have submitted their annual report for the Parish Council.</p> <p>Items to note as follows.</p> <ul style="list-style-type: none"> • Funding plans agreed to prevent homelessness for residents and Ukrainian refugees. • Winchester City Councils secures Sustainable Warmth funding to improve energy efficiency of homes within the district. • New roadmap underpins council's commitment to be greener faster. • Winchester to benefit from £1million UK Shared Prosperity Funding. • Council cost of living grant provides £40,000 boost to district's vulnerable communities. | |
| 23/7 | <p>To agree Councillor roles and any delegated authority under S101 of the Local Government Act 1972 for the year 2023-24.</p> <p>Planning Recreation Ground generally and "the Recreation Ground for All Ages" project. Website general administration Social media Footpaths Trees Events Working Group Handyperson Working Group Sustainability Working Group Newsletter</p> | |
| 23/7.1 | <p>The following roles and responsibilities were agreed:</p> <p>Planning – Cllr Blundell and the Clerk (S101 delegated authority). Recreation Ground (General) – Cllr Leigh-Jones Recreation Ground for All Ages project – Cllr Leach Website general administration – The Clerk Social Media – TBA Footpaths – To be discontinued until a volunteer comes forward. Trees – Cllr Gaster Events Working Group – Cllr Kirkby Handyperson Working Group – Cllr Leigh-Jones Newsletter – Cllr Gaster Sustainability Working Group – Cllr Blundell</p> | |
| 23/8 | To approve the Minutes of the meetings held on the 4th April 2023. | |
| | RESOLVED – Agreed as a true copy and duly signed by the Chairman of the Council. | |
| 23/9 | Finance and Council matters | |

| 23/9 | To discuss the progress of resolutions from the last meeting: see Actions List | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------|---|-------------------|-----------|--------------|-----------|--------------------|----------|-----------------|-----------|----------------|-----------|-------------------|--------|----------|-----|------------------|--------|--------------|----------|---------|-------|----------|------------|-------------|-------|----------|-------------|----------|--------|----------|---------------|-------------------|--------|----------|--------------|-------------------|--------|----------|-----------------|-----------------|--------|----------|-------------|------------|--------|----------|---------------|----------|--------|--|
| 23/9.1 | <p>85.7 The Parish Council would like to proceed with the task of securing the freehold of the former sewerage disposal works at Oliver's Battery. WCC has replied that they have no objection to the land transfer and would like to know the name of the legal firm we wish to use.</p> <p>85.7 Clerk to obtain alternative prices from insurers with and without the Parish Council's fixed assets insured so the options can be considered at a future meeting. This process will be concluded this evening.</p> <p>105.7 To develop a new vision for the Community Newsletter and provide costed proposals to a future meeting. On agenda</p> <p>105.7 At least until the new vision is agreed, the Parish Council agreed to purchase half a page of advertising space in the Badger Farm and Oliver's Battery Community News at a total cost of £150.00 across three issues. Action complete.</p> <p>105.8 To grant the sum £190.81 for the Oliver's Battery Countryside Group's annual insurance premium. Action complete</p> | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23/9.2 | To accept payments for April 2023 and agree the April 2023 bank transactions with the bank balance. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>All outstanding invoices had been circulated in advance of the meeting.</p> <p>RESOLVED: To approve all invoices & payments up to this date.</p> <table border="1"> <thead> <tr> <th>Payment date</th> <th>Customer</th> <th>Details</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>11/04/23</td> <td>WCC</td> <td>Precept</td> <td>20,705.00</td> </tr> <tr> <td>12/04/23</td> <td>C STRIDE</td> <td>EEH 23 Entry fees</td> <td>332.60</td> </tr> <tr> <td>20/04/23</td> <td>HCC</td> <td>CORONATION GRANT</td> <td>600.00</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Invoice Date</th> <th>Supplier</th> <th>Details</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>03/04/23</td> <td>DM Payroll</td> <td>2022-23 FEE</td> <td>60.00</td> </tr> <tr> <td>03/04/23</td> <td>Copyman Ltd</td> <td>2023-071</td> <td>193.50</td> </tr> <tr> <td>14/04/23</td> <td>HMRC PAYE/NIC</td> <td>581PH002752992312</td> <td>150.00</td> </tr> <tr> <td>28/04/23</td> <td>Mr B V Gibbs</td> <td>APRIL 2023 SALARY</td> <td>599.95</td> </tr> <tr> <td>02/05/23</td> <td>BJ & CJ Shorter</td> <td>OBPC SWP APR 23</td> <td>158.21</td> </tr> <tr> <td>02/05/23</td> <td>Copyman Ltd</td> <td>INV 23-071</td> <td>193.50</td> </tr> <tr> <td>02/05/23</td> <td>Vita Play Ltd</td> <td>INV 3885</td> <td>831.40</td> </tr> </tbody> </table> | Payment date | Customer | Details | Gross | 11/04/23 | WCC | Precept | 20,705.00 | 12/04/23 | C STRIDE | EEH 23 Entry fees | 332.60 | 20/04/23 | HCC | CORONATION GRANT | 600.00 | Invoice Date | Supplier | Details | Gross | 03/04/23 | DM Payroll | 2022-23 FEE | 60.00 | 03/04/23 | Copyman Ltd | 2023-071 | 193.50 | 14/04/23 | HMRC PAYE/NIC | 581PH002752992312 | 150.00 | 28/04/23 | Mr B V Gibbs | APRIL 2023 SALARY | 599.95 | 02/05/23 | BJ & CJ Shorter | OBPC SWP APR 23 | 158.21 | 02/05/23 | Copyman Ltd | INV 23-071 | 193.50 | 02/05/23 | Vita Play Ltd | INV 3885 | 831.40 | |
| Payment date | Customer | Details | Gross | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11/04/23 | WCC | Precept | 20,705.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12/04/23 | C STRIDE | EEH 23 Entry fees | 332.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Invoice Date | Supplier | Details | Gross | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 03/04/23 | DM Payroll | 2022-23 FEE | 60.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 03/04/23 | Copyman Ltd | 2023-071 | 193.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14/04/23 | HMRC PAYE/NIC | 581PH002752992312 | 150.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 28/04/23 | Mr B V Gibbs | APRIL 2023 SALARY | 599.95 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 02/05/23 | BJ & CJ Shorter | OBPC SWP APR 23 | 158.21 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | <p>Bank reconciliation as at 30th April 2023</p> <table> <tr> <td>Opening balance</td> <td>35,028.79</td> </tr> <tr> <td>Add - income</td> <td>21,637.60</td> </tr> <tr> <td>less - expenditure</td> <td>1,003.45</td> </tr> <tr> <td>Closing balance</td> <td>55,662.94</td> </tr> </table> <p>Unity Trust Bank</p> <table> <tr> <td>Total Balances</td> <td>55,662.94</td> </tr> </table> <p>Balance as per cash book 55,662.94</p> <p>Variance 0</p> | Opening balance | 35,028.79 | Add - income | 21,637.60 | less - expenditure | 1,003.45 | Closing balance | 55,662.94 | Total Balances | 55,662.94 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Opening balance | 35,028.79 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Add - income | 21,637.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| less - expenditure | 1,003.45 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Closing balance | 55,662.94 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Balances | 55,662.94 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23/9.3 | To receive update from the Events Working Group (standing item) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | The EEH23 was held in good weather with approx. 220 entries. Six Courses were on offer including two MapRun courses produced as a 'partnership' with Southampton Orienteering Club (SOC). The winners all received small trophies. The feedback received from participants has been very favourable, both on the day and subsequently | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>& even included enquiries regarding EEH24. 38 Local Residents Gardens were used on the courses and each has received a Thank You participation card & Easter Egg in return. The MapRun courses remain available for residents until Easter 2024 & will be promoted in subsequent OB Newsletters.</p> <p>Cllr Kirkby said that this was a very successful event that was greatly helped by very good weather.</p> <p>Cllr Kirkby said that the next event would be the Coronation Picnic on Sunday 7th May. Cllr Kirkby thanked Cllr Warwick for her Coronation grant of £600 in support of the event. All children will be presented with a Coronation 50 pence piece. A member of the community is sponsoring the on-day event toilets.</p> | |
| 23/9.4 | To receive update from the Sustainability Working Group (standing item) | |
| | <p>Cllrs were invited to join the Sustainability email group.</p> <p>Wildflower seed give-away. On Easter Sunday the group joined in the Egg Hunt festivities with a stall outside St Marks and gave away small envelopes of wildflower seeds. The seed give away creates an opportunity for people to discuss wildlife and nature. Small envelopes of seed have also been distributed through OB Primary School, local Brownies and Beaver groups, the Revive café, The Repair Café, Winchester Gardening Club.</p> <p>SWAP. The Big Spring Swap was held on 29th April. This helps reduce our community's carbon footprint. This is the third and support is growing.</p> <p>Repair Café. The group now has a website www.repaircafewinchester.org. The next events are on 13th May and 10th June at two locations each month: 10.00 - 12.30pm at Badger Farm Community Centre and 2.00 - 4.30pm at Unit 12 Winnall.</p> <p>APM Presentation. The Repair Café group will be presenting at the Annual Parish Meeting on the 23rd May.</p> | |
| 23/9.5 | To receive update from Tree Warden on visual inspections carried out (standing item) | |
| | No report was received. | |
| 23/9.6 | To consider the future of the Parish Council Newsletter | |
| | <p>Cllr Gaster made a report to the Parish Council about the future of the Parish Council Newsletter. He made the following comments:</p> <ul style="list-style-type: none"> • The current newsletter is quite passive. • The Parish Council should continue to support the Badger Farm & Oliver's Battery Community News (BFOBCN). • The Parish Council should continue to publish its own newsletter six times a year in A5 Black & White (advertising would be needed for a larger publication in colour). • Groups and individuals need to submit news about events and issues in the community. • There should be involvement with the local shops, businesses, schools, religious organisations, city and county councillors and the local MP. • The newsletter could be a sounding board for local issues. • It's important not to duplicate or conflict with articles in the BFOBCN. • In support of the newsletter, Cllr Gaster said that he was writing a blog linked to the Hampshire Chronicle website with topics linked to the local area. <p>Cllr Kirkby thanked Cllr Gaster for his report.</p> | |
| 23/9.6 | Budget & Precept 2023-24 | |
| | The Clerk spoke about the Budget for 2023-24 and asked for the agenda item regarding the annual insurance schedule to be brought forward. He commented he had sent three quotes to the councillors for their consideration. These were from AJ Gallagher, Zurich | |

Municipal and BHIB Insurance.

The schedules provided the Parish Council with the right level of cover in the following area.

Public Liability

Employer's Liability

"All Risk" insurance with regard to fixed assets including street furniture, play equipment, benches and notice boards.

RESOLVED – To accept the quote from BHIB Insurance to the value of £999.37 on a three-year long-term undertaking.

Cllr Kirkby commented on the remaining line items that had not been agreed previously.

The estimated costs of the Recreation Ground project had now been included in the figures for 2023-24.

RESOLVED – To approve the Parish Council's budget as listed below. The estimated spend for 2023-24 will be £52,132

| Annual Budget 2023/23 | Actual v Budget (11/22) | | Initial Budget 2023/24 |
|-----------------------|-------------------------|---|------------------------|
| RECEIPTS | | | |
| 39,664.00 | 39,664.00 | Precept | £41,410.00 |
| | 4,336.69 | Other | £1,500.00 |
| | 2,759.26 | VAT | -- |
| <u>39,664.00</u> | <u>46,759.65</u> | TOTAL RECEIPTS | <u>£42,910.00</u> |
| PAYMENTS | | | |
| 9,000.00 | 5,349.00 | Salary & NI | 10,184.00 |
| 1,827.00 | 958.00 | Pension | 2,158.00 |
| 200.00 | 85.00 | Clerk Expenses | 200.00 |
| 132.00 | 86.00 | Mobile phone | 10.00 |
| 100.00 | 0.00 | Travel | 100.00 |
| 300.00 | 90.00 | Meeting costs | 300.00 |
| 200.00 | 361.92 | Admin | 200.00 |
| 80.00 | 36.00 | Bank charges | 80.00 |
| 400.00 | 334.25 | Insurance Premium | 1,000.00 |
| 450.00 | 440.00 | Audit Fees | 500.00 |
| 600.00 | 520.00 | Dog Waste Bins | 700.00 |
| 6,500.00 | 4,319.00 | Recreation Spaces: contracts and play | 6,500.00 |
| 100.00 | 46.50 | Recreation Spaces: annual play inspection | 100.00 |
| 100.00 | 50.00 | Recreation Spaces: Conservation Area rent | - |
| 150.00 | 38.00 | Recreation Spaces: water supply | 100.00 |
| 300.00 | 0.00 | Training | 200.00 |
| 1,000.00 | 0.00 | Insurance Contingency | - |
| 1,000.00 | 727.00 | Subscriptions | 1,000.00 |
| 1,600.00 | 4,393.00 | Tree Surveys and Remedial Works | 5,000.00 |
| 3,000.00 | 1,901.00 | Recreation Spaces: repairs and renewals | 3,000.00 |
| 125.00 | 0.00 | Lengthsman rubbish disposal | 100.00 |
| - | 0.00 | Lengthsman or equivalent | 1,000.00 |

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|--------|---|------------------|---------------------------------|-------------------|
| | - | 0.00 | Bus shelters | - |
| | - | 0.00 | Legal expenses | 500.00 |
| | 1,000.00 | 241.00 | Grants & Donations | 500.00 |
| | 1,500.00 | 1,399.70 | Events | 1,300.00 |
| | 500.00 | 0.00 | Tree Planting | 5,000.00 |
| | 3,000.00 | 1,056.00 | Newsletter | 1,200.00 |
| | 500.00 | 80.00 | Bench maintenance | 500.00 |
| | 3,000.00 | 0.00 | Recreation Spaces: Improvements | 10,000.00 |
| | 1,500.00 | 13.50 | Sustainability | 1,200.00 |
| | 500.00 | 658.00 | Miscellaneous | 500.00 |
| | 1,000.00 | 0.00 | Planning | - |
| | - | 0.00 | Section 137 | - |
| | - | 0.00 | VAT on payments | - |
| | 39,664.00 | 23,182.87 | TOTAL PAYMENTS | £53,132.00 |
| 23/9.7 | To receive and approve the internal auditor's report 2022/23 | | | |
| | The Clerk led with this item. The Parish Council's accounts, minutes, website and all background documents have been audited by Do the Numbers Ltd and a report has been received. | | | |
| | The Parish Council reviewed the document and commented on each item. | | | |
| | <ul style="list-style-type: none"> • Appropriate accounting records have been properly kept throughout the financial year. The Council also complied with its financial regulations; all payments made were supported by invoices with VAT appropriately accounted for. • Expected income was fully received, based on correct prices, properly recorded and promptly banked. • However, not all expenditure was properly approved especially when this was incurred by members of the various working parties. • The auditor commented that the Parish Council's working parties have no power to commit the council to expenditure. • They have no power to purchase assets costing over £500 without a prior minute reference or approval. • It was recommended that the terms of reference of all working parties should be reviewed and updated to ensure compliance with legislation. • The auditor commented that the minutes of the council are very long and include multiple items that appear to be information only or a repetition of past decisions. There was also a great deal of discussion detail contained within the minutes. • It was agreed that there was scope for the minutes to be reduced in certain areas but that some narrative was deemed important enough to record so that people could understand why a particular decision was made. • The auditor recorded that the Parish Council could better assess the significant risks to achieving its objectives should review the adequacy of arrangements to manage these risks. In addition, the Parish Council has not updated its risk assessment since the change in Clerk. • The Clerk said that he would be bringing forward a financial risk assessment for discussion before the summer recess. • It was noted that some of the policies of the council have not been reviewed recently. • Policies to be reviewed when required. • The Auditor asked that steps should be taken to ensure the Parish Council brings all its social media accounts under current officer control or delete them. • Cllr Leach to obtain training for administering the Facebook account (see Communications). • It was noted that the Parish Council's budget resulted from an adequate budgetary process, progress against the budget is regularly monitored and the reserves were at an appropriate level. • Asset and investment registers need to be complete and accurate and properly | | | |
| | | | | Clerk |
| | | | | Clerk |
| | | | | Clerk |
| | | | | Cllr Leach |

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| | <p>maintained.</p> <p>The auditor then commented on items that need to be addressed sooner rather than later.</p> <ul style="list-style-type: none"> • There was no clear minute stating hours, grade and terms of conditions when the Clerk was recruited. This should be dealt with by recording an exempt minute clearly recording these. • The Clerk has not commenced LGPS contributions and it is unclear whether the backlog will be met or contributions start from the new accounting year. • Disclosure of Pecuniary Interests forms need to be updated promptly. • The Public Rights inspection form needs to be placed on the Parish Council's website in a timely fashion. <p>The Chairman commented that there was work to be done over the next few months but that the Parish Council was in a good position none the less. He thanked the Clerk for his report.</p> | <p>Clerk</p> <p>Clerk</p> |
| 23/9.8 | To re-affirm the Council's eligibility to exercise the General Power of Competence | |
| | <p>The Clerk led with this item. The Parish Council had been re-elected in 2022 and had a couple of vacancies that had been filled by co-option. However, there were still a sufficient number of elected councillors in order to retain the General Power of Competence. It was noted that this power would be lost if any of the councillors elected in 2022 were to resign.</p> <p>RESOLVED – To grant the General Power of Competence to the Parish Council for the municipal year 2023-24.</p> | |
| 23/9.9 | To receive a report on the re-nomination of Texas Field and Yew Hill as an Asset of Community Value. | |
| | <p>Cllr Leach said that an article had been published in the newsletter highlighting that Oliver's Battery Parish Council needs to re-nominate Texas Field and Yew Hill Butterfly Reserve as an Asset of Community Value (ACV), as the previous registration will expire on 21st September 2023.</p> <p>The key to success is providing as much relevant supporting evidence as possible in order to show that the land has an important recreational and social function. Cllr Leach said that there was continuing need to gather photographic and written evidence to support that already gathered.</p> | |
| 23/10 | Planning | |
| 23/10.1 | To discuss the progress of resolutions from the last meeting: see Actions List | |
| | No outstanding actions. | |
| 23/10.2 | To consider any planning reports and agree actions. | |
| | <p>1 Sunnydown Road Olivers Battery: 23/00656/HOU. Single Storey rear extension (retrospective).</p> <p>RESOLVED – The Parish Council did not wish to comment on this application.</p> <p>6 Pine Close Oliver's Battery: Ref. No: 23/00617/HOU. Single storey front and side extension, partial raising of roof to provide first floor master bedroom, porch canopy and elevation.</p> <p>OBVDS (Settlement Pattern Character) states it is important to maintain consistency of style when dwellings are renovated or extended...architectural innovation...need not be out of place...but it is important that new or converted buildings ...respect the character of the area in which they are situated.</p> <p>OBVDS also states: Old Kennels Lane and most of the southern and western parts of the settlement (which includes Pine Close) is a large area predominantly of bungalows. Many of the dwellings are set in large gardens which contribute to the spacious character of the area and, combined with its elevated position, enable views of the surrounding</p> | |

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| | <p>landscape to be glimpsed between the dwellings, providing a strong linkage with the countryside.</p> <p>RESOLVED – The Parish Council raised strong objection to this application and asked for it to be dealt with by the WCC Planning committee.</p> <p>66 Old Kennels Lane Olivers Battery: 23/00549/HOU. Alterations to existing outbuilding including replacement of existing flat roof with pitched tiled roof.</p> <p>RESOLVED – The Parish Council did not wish to comment on this application.</p> <p>Jaspers 4 Farley Close Olivers Battery:23/00577/DIC: Discharge of planning condition 5 of planning application 21/006704/HOU.</p> <p>RESOLVED – The Parish Council did not wish to comment on this application.</p> <p><u>Update on applications previously reviewed by the Parish Council</u></p> <p>116 Oliver's Battery Road South: 23/00288/FUL New detached 1.5 storey 5-bedroom dwelling and detached garage, following demolition of existing dwelling.</p> <p>It was noted that the Parish Council raised concerns about the original application, which was permitted by WCC. When work commenced the existing building was demolished contrary to the original application. When this was pointed out to WCC they required a new application. The works are continuing although the new application has not been decided (see also item 23/4.1).</p> <p>RESOLVED – To continue to object to the current planning application and request that the planning committee determine the application.</p> <p>5 Oliver's Battery Gardens: 23/00683/LDC – Ongoing</p> <p>11 Oliver's Battery Crescent: 22/027773/HOU – Permitted</p> <p>11 Mount View Road: 22/00621/FUL – Ongoing</p> <p><u>Appeal</u></p> <p>22/00537/LDP South View Park Homes, Oliver's Battery Gardens.</p> <p>The planning application was for a Certificate of Lawfulness of Proposed Use of Development for the Use of Land for the Siting of up to 8 Caravans for permanent human habitation at Southview Park Homes.</p> <p>An appeal has been made to the Secretary of State against the decision of Winchester City Council to refuse/refused in part to grant a certificate of lawful use or development. Any new/modifications/withdrawal of comments to be made by 18 May 2023 to the planning inspectorate against the above reference.</p> <p>RESOLVED – The Parish Council will comment to the Planning Inspectorate along the lines of its previous objections.</p> | <p>Cllr Blundell / Clerk</p> <p>Cllr Blundell / Clerk</p> <p>Cllr Blundell / Clerk</p> |
| 23/11 | Communications | |
| 23/11.1 | To discuss the progress of resolutions from the last meeting: see Actions List | |
| | 45.1 Parishioner offering to help Cllr Leach with Facebook – Ongoing | Cllr Leach |
| 23/12 | Recreation Ground, Wildlife Conservation Area and the Battery | |
| 23/12.1 | To discuss the progress of resolutions from the last meeting: see Actions List | |
| | 88.3 Between meetings it has been confirmed that one of the benches is at end of life. A quote for a replacement has been received. (see agenda item). 108.3 Anti-slip stain to be purchased and provided by Cllr Leigh-Jones. Complete. | |

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| 23/12.2 | To consider report based on Groundsman's weekly reports and agree actions. | |
| | Cllr Leigh-Jones provided a written report, confirming that there were no issues identified in the Groundsman's checklist. | |
| 23/12.3 | To receive reports on routine maintenance and ad-hoc tasks that have been completed (Standing Item) | |
| | <p>In the monthly review of the play area at the recreational ground Cllr. Leigh-Jones has detected two potential safety issues with the playground equipment.</p> <p>The first issue is the looseness of a bolt fixture into the overhead beam of one of the swings. This fixture is moving quite freely with any movement of the swing chain to which it is connected.</p> <p>The second issue is the looseness of two to three of the rungs of the 'fun' ladder which provides access to one of the platforms which is a feature of a section of the playground equipment.</p> <p>It is recommended that both of these items are inspected further and action taken to repair/replace the swing fixture (this would need to be done by Vitaplay or another firm of that nature), and to add further fastening screws to the rungs of the ladder or, potentially, replace them altogether (if taken, this action would require professional attention).</p> <p>One of the benches at the recreational ground is to be replaced. Please see included quote from VitaPlay for the replacement and installation costs for such.</p> <p>On 27th April we received the Annual Play Inspection report from WCC (84 pages). The report identifies the risk level of the play equipment at the Recreation Ground but outcomes were received too late to be included in a report to the May meeting.</p> <p>The risks are predominantly noted as Low or Very Low, with four items noted as Moderate (no items are noted as High or Very High risk). On this basis it is proposed that an item is added to the June agenda and a report is prepared identifying proposed actions.</p> <p>RESOLVED – The Parish Council accepted a quote from VitaPlay to replace a recreational bench at the Recreation Ground to the value £570.00 plus VAT.</p> <p>Cllr Leigh-Jones received a report from the Handyperson Group, which confirmed:</p> <p>Very wet weather has prevented most planned activities during April.</p> <p>The following tasks are complete: Staining PCC picnic bench. 2 coats applied. Third coat required. Survey of Recreation Ground equipment to determine that all equipment with horizontal surfaces require repainting with anti-slip stain.</p> <p>Planned for May:</p> <ul style="list-style-type: none"> * Staining of new timber on Rec Ground benches. * Painting play equipment with anti-slip stain <p>RESOLVED – Purchase a 2.5l tin of Ronseal 10-year wood stain (approx. £40 incl VAT).</p> | <p>Clerk</p> <p>Cllr Kirkby / Clerk</p> <p>Clerk</p> <p>Cllr Kirkby</p> |
| 23/12.4 | To consider any further updates on an Inclusive Recreation Ground for all Ages project. | |
| | Cllr Blundell has completed and submitted the CIL Grant application. WCC have advised that the CIL funding decisions are unlikely to be made until at least late May or early June. Also, there have been a much higher number of applications for funding so the competition for the CIL funding available is more intense, and consequently there will be many projects that will not be able to be allocated funding. They have advised that if there is another funding possibility for our project, we should pursue it, just in case the | |

| | <p>CIL funding is not awarded.</p> <p>Cllr Kirkby has obtained the offer of a Grant from the Football Foundation of £548.70 towards the cost of new goalposts. This equates to 75% of the cost of new goalposts for the football field, excluding VAT. The costs of installation and removal of the existing goalposts will need to be added.</p> <p>With the beginning of the new financial year, further grant funding opportunities will be available, which would help us toward the overall cost of the Project.</p> | | | | | | | | | | | | | | | | |
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| 23/13 | Lengthsman Scheme | | | | | | | | | | | | | | | | |
| 23/13.1 | We await the first visit of the Lengthsman that is due on the 13 th July. | | | | | | | | | | | | | | | | |
| 23/14 | Items for Consideration Only | | | | | | | | | | | | | | | | |
| 23/14.1 | To discuss the progress of resolutions from the last meeting: see Actions List | | | | | | | | | | | | | | | | |
| | Nothing to report. | | | | | | | | | | | | | | | | |
| 23/14.2 | To discuss correspondence received during the month and items for the agenda at the next meeting. | | | | | | | | | | | | | | | | |
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| 23/15 | <p>Date of next meeting – 6th June 2023 at 7.30pm</p> <p>Annual Parish Meeting Tuesday 23rd May at 7.45pm</p> | | | | | | | | | | | | | | | | |
| | Meeting ended at 9.29pm | | | | | | | | | | | | | | | | |