

OLIVERS BATTERY PARISH COUNCIL

Meeting Date:

04 July 2023

ACTIONS LIST

Minute 23/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST					
PUBLIC PARTICIPATION					
23/17	Meeting Place (UK) Bushfield Camp Presentation.		04-Jul	Y	Newsletter article published.
FINANCE AND COUNCIL MATTERS					
23/9.7	Specific actions arising from the internal auditor's report 2022/23.	All	31-Aug	N	Ongoing through to the summer recess.
23/22.3	Members of the Events Group needed to be sent emails of thanks for a successful Coronation event.	Clerk	04-Jul	Y	All sent.
23/22.4	Members of the Sustainability Group needed to be sent emails of thanks for their APM presentation.	Clerk	04-Jul	Y	All sent.
23/22.6	The OB Wildlife Conservation Area. Accept the cheaper of the two quotes for legal advice.	Clerk	04-Jul	N	Ongoing.
23/22.6	Use HCC Legal Services if this is an event cheaper option.	Clerk	04-Jul	Y	Not Cheaper.
23/22.10	Order Recreation Ground replacement Tennis Net.	Clerk	04-Jul	Y	Order placed.
PLANNING APPLICATIONS AND DECISIONS					
23/23.3	The OB Village Design Statement.	All	04-Jul	N	Report to the next meeting in July .
COMMUNICATIONS					
45.1	Parishioner offering to help Cllr Leach with Facebook – Ongoing	Cllr Leach	06-Jun	N	Ongoing
RECREATION GROUND, WILDLIFE CONSERVATION AREA AND THE BATTERY					
22/88.3	Between meetings it has been confirmed that one of the benches is at end of life. The Parish Council accepted a quote from VitaPlay to replace a recreational bench at the Recreation Ground to the value £570.00 plus VAT.	Clerk	04-Jul	Y	Vitaplay informed and bench ordered. I have chased them again for a completion date.

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23/12.3	The Clerk to instruct inspection and remedial work of loose bolt fixture into the overhead beam of one of the swings and looseness of two to three of the rungs of the 'fun' ladder which provides access to one of the platforms.	Clerk	04-Jul	N	Vitaplay informed and parts ordered. I have chased them for a completion date.
23/12.2	Item to be added to the June agenda for Annual Play Inspection and a report is prepared identifying proposed actions.	Clerk / Cllr Kirkby	06-Jun	Y	Report accepted and Clerk is now seeking quotes. See below.
23/12.2	Purchase a 2.5l tin of Ronseal 10 year woodstain	Cllr Kirkby	06-Jun	Y	Complete.
23/25.5	Annual Play Inspection report has been accepted.	Clerk	04-Jul	N	Ongoing. Clerk is now seeking quotes.
LENGTHSMAN SCHEME			06-Jun		
23/13.1	We await the first visit of the Lengthsman that is due on the 13 th July.	Cllr Kirkby	13-Jul	N	Ongoing.
ROADS AND FOOTPATHS					
CORRESPONDENCE					