



Oliver's Battery Parish Council meeting

Tuesday 10th January 2023

at 7.30pm

St Mark's Church Hall,
Oliver's Battery Road South, Oliver's Battery

MINUTES OF THE MEETING held on 10th January 2023

| <u>Present</u> | <u>In attendance</u> | <u>Apologies/Absent</u> |
|------------------|----------------------------------|-------------------------|
| Cllr Kirkby | Clerk – B Gibbs | Cllr Leigh-Jones |
| Cllr Blundell | District Cllr Laming | |
| Cllr de Liberali | District Cllr Williams | |
| Cllr Leach | County and District Cllr Warwick | |
| Cllr Omand | One member of the public | |
| | | |

| Item | | ACTION |
|--------------|---|--------|
| 22/72 | Apologies for absence and declarations of interest | |
| | Apologies had been received from Cllr Leigh-Jones. There were no declarations of interest received. | |
| 22/73 | To adjourn for public participation | |
| 22/73.1 | Public Session. | |
| 22/73.2 | To discuss the progress of resolutions from the last meeting: see Actions List | |
| | 41.2 The Clerk to liaise with WCC and Hampshire County Council (HCC) regarding faded give way signs. The Clerk said that he would continue to progress this item in the Spring of 2023. The Clerk also said he would provide the member of the public with a reference number for these issues as reported to Hampshire County Council. | Clerk |
| | 51.4 The Clerk was asked to speak to Sara Davis (WCC Town Forum) about bus shelters. This item will be carried over into February. | Clerk |
| | 63.3 The Clerk to add link to reporting issues with salt bins to website. Action complete. | |
| | The member of the public again spoke about the line markings around the village that were causing problems to motorists. He asked for further for the efforts to be made to speak to the County Council to ensure this is done. | |

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| | <p>Councillor Warwick said that it was the normal policy for the County Council to do line marking in better weather. Cllr Kirkby said that he would take the action of reviewing the road markings that are showing signs of wear and tear and will report back to the County Council.</p> <p>The member of the public also spoke about the budget. He asked for a section on planning contingency to remain in the budget as this was important in light of the current negotiations and discussions regarding the Winchester District local plan.</p> <p>The member of the public also commented that he had replied to the previous regulation 18 consultation. He commented that the Parish Council had done a lot of very thorough work with this, and he thanked them for all their excellent efforts. He also said that he agreed with the Parish Clerk with the comments made by him saying it was extremely difficult to complete the consultation.</p> | Cllr Kirkby |
| 22/73.3 | To receive the County Councillor's report | |
| | <p>Cllr Warwick had submitted a written report for consideration by councillors. Cllr Kirkby ran through some of the items including the Hampshire Waste and Minerals Plan consultation and recycling centres.</p> <p>Cllr Warwick spoke about the new elections act 2023. This requires voters turning up at polling stations to provide photographic evidence of their identity. The aim is to reduce voter fraud in elections. It is acknowledged that this may cause significant issues on polling day when people do not bring the necessary identity documents.</p> <p>Winchester City Council will provide an identity document for those people on the electoral roll who do not have photographic ID such as a passport or driving licence. To receive this document people will have to contact Winchester City Council directly.</p> <p>Postal voting is not affected by this initiative.</p> | |
| 22/73.4 | To receive the District Councillor's report | |
| | Cllr Williams had submitted a written report for consideration by councillors. Cllr Kirkby ran through some of the items including Jobs and Opportunities Fair and Energy saving tips. | |
| 22/74 | To approve the Minutes of the meeting held on 6th December 2022 | |
| | <p>RESOLVED – Agreed as a true copy and duly signed by the Chairman of the Council.</p> <p>Cllr Blundell commented that payments made to individual members of staff or councillors should be more generic rather than naming people specifically.</p> | |
| 22/75 | Finance and Council matters | |
| 22/75.1 | To discuss the progress of resolutions from the last meeting: see Actions List | |
| | <p>65.2 The co-option process deadline has been extended until 6th Jan 2023. The Clerk reported that the co-option process has now been extended to the end of January for discussion at the February meeting.</p> <p>65.4 The Clerk was instructed to write to Amy Paterson to thank her and her colleagues for their work on behalf of the community. The Clerk reported that an e-mail had been sent on the 16th of December thanking Amy and all her colleagues for their help throughout the year.</p> <p>65.5 Cllr Omand spoke about the purchase of a thermal imaging camera to help the work of the Sustainability Group. Councillor Kirkby reported that this would be discussed later in the meeting.</p> <p>65.7 The lease of former sewerage disposal works at Oliver's Battery dated 12th</p> | |

| | <p>November 1997 has expired. The Clerk said that Winchester City Council's landscape team were investigating to see if there was any redundant engineering or infrastructure left over when the former sewage works was abandoned.</p> <p>This is important as the Parish Council has been offered the freehold of the former sewage works but is unsure about accepting this without knowing what their potential liabilities will be moving forward.</p> | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------------|---|--------------------------------|----------|---------|-------|----------|------|-------------------------------|---------|----------|------|--------------------------------|--------|---------------------------------|------------|----------------------|--------------|--|------------|----------------------|----------------|--|------------|-------|
| 22/75.2 | Parish Councillor vacancy for co-option. To receive any applications. | | | | | | | | | | | | | | | | | | | | | | | |
| | Cllr Kirkby again commented that the co-option process should be re-advertised so that a suitable candidate could be identified before too long. The Clerk said he would extend the deadline until 3 rd February 2023. | Clerk | | | | | | | | | | | | | | | | | | | | | | |
| 22/75.3 | To accept payments for December 2022 and agree the December 2022 bank transactions with the bank balance. | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>All outstanding invoices had been circulated in advance of the meeting.</p> <p>RESOLVED: To approve payments up to this date.</p> <table border="1"> <thead> <tr> <th>Invoice Date</th> <th>Supplier</th> <th>Details</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>05/12/22</td> <td>HMRC</td> <td>PAYE/NIC to November 5th 2022</td> <td>£149.50</td> </tr> <tr> <td>05/12/22</td> <td>HALC</td> <td>Planning Training Seminar (RB)</td> <td>£57.60</td> </tr> </tbody> </table> <table> <tr> <td style="text-align: right;">Bank balance as of 1st December</td> <td style="text-align: right;">£41,606.88</td> </tr> <tr> <td><u>Plus receipts</u></td> <td style="text-align: right;"><u>£0.00</u></td> </tr> <tr> <td></td> <td style="text-align: right;">£41,606.88</td> </tr> <tr> <td><u>Less payments</u></td> <td style="text-align: right;"><u>£201.10</u></td> </tr> <tr> <td></td> <td style="text-align: right;">£41,399.78</td> </tr> </table> | Invoice Date | Supplier | Details | Gross | 05/12/22 | HMRC | PAYE/NIC to November 5th 2022 | £149.50 | 05/12/22 | HALC | Planning Training Seminar (RB) | £57.60 | Bank balance as of 1st December | £41,606.88 | <u>Plus receipts</u> | <u>£0.00</u> | | £41,606.88 | <u>Less payments</u> | <u>£201.10</u> | | £41,399.78 | Clerk |
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| | £41,399.78 | | | | | | | | | | | | | | | | | | | | | | | |
| 22/75.4 | To receive update from the Events Working Group (standing item) | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>Councillor Kirkby commented that the events in 2022 all passed off successfully and were very well received by the community. Currently there are no events planned until Easter 2023. The Coronation will be taking place in early May. It is hoped that the community will mark this significant national event in some suitable way.</p> <p>Councillor Kirkby commented that he was hoping the events working group would advise the parish council of their plans for the rest of the year so that this can be incorporated into the 2023-24 budget.</p> | | | | | | | | | | | | | | | | | | | | | | | |
| 22/75.5 | To receive update from the Sustainability Working Group (standing item) | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>Cllr Omand commented that the thermal imaging camera had now been purchased.</p> <p>RESOLVED: The Parish Council was happy to meet the full costs of this purchase.</p> <p>Councillor Warwick was thanked for her contribution towards the cost of the camera.</p> <p>Cllr Omand explained that the camera would be used in the community to identify those dwellings that were wasteful in their energy uses. Members of the sustainability group will then advise how to improve the insulation of individual houses.</p> <p>Cllr Omand said that the sustainability group is organising a community event at the St Mark's Church Hall to explain how this initiative will help the community.</p> <p>RESOLVED: The Parish Council would pay the costs of the hall hire.</p> <p>Other initiatives include the development of wildlife friendly gardens and through routes for animals such as Hedgehogs.</p> <p>RESOLVED: The Parish Council would pay for the costs of some consumables used by the group with a limit set.</p> <p>Cllr Kirkby thanked Cllr Omand for his report.</p> | <p>Sustainability Group</p> <p>Sustainability Group</p> |
| 22/75.6 | To receive update from Tree Warden on visual inspections carried out (standing item) | |
| | The tree warden has reported that there are no issues currently. | |
| 22/75.7 | The lease of the former sewerage disposal works Oliver's Battery. | |
| | Cllr Kirkby said that the Clerk had already reported on this item earlier in the meeting. | |
| 22/75.8 | To consider the future of the PC Community Newsletter | |
| | <p>Cllr Kirkby led on this item. He said that the current editorial team will be ceasing to produce the magazine shortly. The Parish Council has to decide what it wants to do now.</p> <p>A report has been circulated to members highlighting how the magazine is produced, how often it is published and how much it costs to produce. Currently, the Newsletter costs about £1,200 pounds a year to produce.</p> <p>Cllr Kirkby said there are four main options (with a multitude of potential variations):</p> <ul style="list-style-type: none"> • Continue with current or similar arrangements (6 publications a year A5 with 8 pages all B&W, costing approx. £1,200). • Change to an even simpler shorter version, say 6 publications a year A5 with 4 pages (i.e. double sided A4 as a booklet) all B&W (cost TBC), with main articles in Badger Farm and Oliver's Battery News (which is colour). • Change to a hybrid of the above two, say 3 publications a year A5 with 4 pages (i.e. double sided A4 as a booklet) all B&W, with main articles in Badger Farm and Oliver's Battery News (which is colour) and 3 publications a year A5 with 8 pages all B&W at mid points of Badger Farm and Oliver's Battery News (allowing more extensive local information similar to existing Newsletter). • Change back to a magazine like what was produced previously (3 publications a year A4 in colour, costing approx. £3,000). • Stop producing a hard copy Newsletter and only issue information electronically (this would create a difficulty in communicating community information to those residents who want to continue receive a hard copy). <p>Each option has a resourcing implication.</p> <p>A discussion took place amongst councillors in order to identify what changes should be made.</p> <p>Cllr Kirkby asked for the next edition of the newsletter to be published in the current</p> | |

| | format with a further report made to a subsequent Meeting. It was proposed to issue a customer survey in the February edition of the Newsletter. The copy deadline for the next edition of the Badger Farm and Oliver's Battery News is the 3 rd March. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------------|---|-----------------------|-------------------------|--|------------------------|-----------------|--|--|--|-----------|-----------|---------|-----------|--|----------|-------|---|--|----------|-----|---|------------------|------------------|-----------------------|--------------|-----------------|--|--|--|----------|----------|-------------|-----------|----------|--------|---------|----------|--------|-------|----------------|--------|--------|-------|--------------|---|--------|---|--------|--------|--------|-------|---------------|--------|--------|--------|-------|--------|-------|-------|--------------|-------|--|
| 22/75.9 | To consider a small gift to the Distribution Team | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | RESOLVED: To provide up to £100 to purchase small gifts for the Newsletter distribution team as a token of thanks. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/75.10 | Budget & Precept 2023-24. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>The Clerk spoke about the Budget & Precept for 2023-24. He had spoken to other authorities including Hampshire County Council and Winchester City Council to get a better understanding of potential rises. The information he had received from them indicated that there will be a rise in the charge of up to 5%.</p> <p>This would be applied across all other authorities involved in the council tax process.</p> <p>The Clerk reminded everyone that the budget did not need to be agreed this evening but that a discussion should take place to fine tune cost codes and line items within the budget.</p> <p>Last year, the Parish Council asked for a precept of £39,644 from WCC. This meant that the Band D rate was £50.01 for the current year.</p> <p>Cllr Kirkby began the discussion by suggesting the Parish Council's budget was under some stress. Factors affecting the budget include the current rate of inflation and the need to increase the current tree budget.</p> <p>He suggested the Parish Council considers a 5% rise in the precept for 2023-24. This would equal a figure of £41,410.</p> <p>This would raise an extra £1,746 and would mean the Band D rate would be £53.54 for 2023-24. The Clerk said that this would show a rise of £2.53 for each Band D Council Taxpayer.</p> <p>RESOLVED: Oliver's Battery Parish Council would ask for a precept of £41,410 from Winchester City Council in 2023-24. This is equal to a Band D figure of £53,54 for Oliver's Battery.</p> <table border="1"> <thead> <tr> <th>Annual Budget 2022/23</th> <th>Actual v Budget (11/22)</th> <th></th> <th>Initial Budget 2023/24</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;">RECEIPTS</td> </tr> <tr> <td>39,664.00</td> <td>39,664.00</td> <td>Precept</td> <td>41,410.00</td> </tr> <tr> <td></td> <td>4,336.69</td> <td>Other</td> <td>-</td> </tr> <tr> <td></td> <td>2,759.26</td> <td>VAT</td> <td>-</td> </tr> <tr> <td><u>39,664.00</u></td> <td><u>46,759.65</u></td> <td>TOTAL RECEIPTS</td> <td><u>£0.00</u></td> </tr> <tr> <td colspan="4" style="text-align: center;">PAYMENTS</td> </tr> <tr> <td>9,000.00</td> <td>5,349.00</td> <td>Salary & NI</td> <td>10,084.00</td> </tr> <tr> <td>1,827.00</td> <td>958.00</td> <td>Pension</td> <td>2,158.00</td> </tr> <tr> <td>200.00</td> <td>85.00</td> <td>Clerk Expenses</td> <td>200.00</td> </tr> <tr> <td>132.00</td> <td>86.00</td> <td>Mobile phone</td> <td>-</td> </tr> <tr> <td>100.00</td> <td>-</td> <td>Travel</td> <td>100.00</td> </tr> <tr> <td>300.00</td> <td>90.00</td> <td>Meeting costs</td> <td>300.00</td> </tr> <tr> <td>200.00</td> <td>361.92</td> <td>Admin</td> <td>200.00</td> </tr> <tr> <td>80.00</td> <td>36.00</td> <td>Bank charges</td> <td>80.00</td> </tr> </tbody> </table> | Annual Budget 2022/23 | Actual v Budget (11/22) | | Initial Budget 2023/24 | RECEIPTS | | | | 39,664.00 | 39,664.00 | Precept | 41,410.00 | | 4,336.69 | Other | - | | 2,759.26 | VAT | - | <u>39,664.00</u> | <u>46,759.65</u> | TOTAL RECEIPTS | <u>£0.00</u> | PAYMENTS | | | | 9,000.00 | 5,349.00 | Salary & NI | 10,084.00 | 1,827.00 | 958.00 | Pension | 2,158.00 | 200.00 | 85.00 | Clerk Expenses | 200.00 | 132.00 | 86.00 | Mobile phone | - | 100.00 | - | Travel | 100.00 | 300.00 | 90.00 | Meeting costs | 300.00 | 200.00 | 361.92 | Admin | 200.00 | 80.00 | 36.00 | Bank charges | 80.00 | |
| Annual Budget 2022/23 | Actual v Budget (11/22) | | Initial Budget 2023/24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RECEIPTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 39,664.00 | 39,664.00 | Precept | 41,410.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 4,336.69 | Other | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2,759.26 | VAT | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>39,664.00</u> | <u>46,759.65</u> | TOTAL RECEIPTS | <u>£0.00</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PAYMENTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9,000.00 | 5,349.00 | Salary & NI | 10,084.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 200.00 | 85.00 | Clerk Expenses | 200.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 132.00 | 86.00 | Mobile phone | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100.00 | - | Travel | 100.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 300.00 | 90.00 | Meeting costs | 300.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 200.00 | 361.92 | Admin | 200.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 80.00 | 36.00 | Bank charges | 80.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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|----------|--|------------------|---|------------------|
| | 400.00 | 334.25 | Insurance Premium | 700.00 |
| | 450.00 | 440.00 | Audit Fees | 500.00 |
| | 600.00 | 520.00 | Dog Waste Bins | 700.00 |
| | 6,500.00 | 4,319.00 | Recreation Spaces: contracts and play | 6,500.00 |
| | 100.00 | 46.50 | Recreation Spaces: annual play inspection | 100.00 |
| | 100.00 | 50.00 | Recreation Spaces: Conservation Area rent | - |
| | 150.00 | 38.00 | Recreation Spaces: water supply | 150.00 |
| | 300.00 | - | Training | 300.00 |
| | 1,000.00 | - | Insurance Contingency | 150.00 |
| | 1,000.00 | 727.00 | Subscriptions | 1,000.00 |
| | 1,600.00 | 4,393.00 | Tree Surveys and Remedial Works | 1,600.00 |
| | 3,000.00 | 1,901.00 | Recreation Spaces: repairs and renewals | 3,000.00 |
| | 125.00 | - | Lengthsman rubbish disposal | 125.00 |
| | - | - | Lengthsman or equivalent | - |
| | - | - | Bus shelters | - |
| | - | - | Legal expenses | - |
| | 1,000.00 | 241.00 | Grants & Donations | 400.00 |
| | 1,500.00 | 1,399.70 | Events | 1,500.00 |
| | 500.00 | - | Tree Planting | 500.00 |
| | 3,000.00 | 1,056.00 | Newsletter | 3,000.00 |
| | 500.00 | 80.00 | Bench maintenance | 500.00 |
| | 3,000.00 | - | Recreation Spaces: Improvements | 3,000.00 |
| | 1,500.00 | 13.50 | Sustainability | 1,500.00 |
| | 500.00 | 658.00 | Miscellaneous | 500.00 |
| | 1,000.00 | - | Planning | - |
| | - | - | Section 137 | - |
| | - | - | VAT on payments | - |
| | 39,664.00 | 23,182.87 | TOTAL PAYMENTS | 38,847.00 |
| 22/75.11 | To consider an update on picnic benches at the Battery | | | |
| | <p>Cllr Leach led on this item. She had circulated a report previously. Offers of joint funding from a couple of community groups has been put on hold.</p> <p>Cllr Kirkby commented that benches would be ordered once the budget had been clearly established.</p> <p>It was hoped to purchase these in the spring of 2023 and it was confirmed that only two benches would be bought.</p> <p>Cllr Kirkby thanked Cllr Leach for her report.</p> | | | |
| 22/75.12 | To consider the use of electronic payment systems for goods and services | | | |
| | <p>Cllr Kirkby had asked for this item to be put on the agenda of this meeting. He had recently purchased the thermal imaging camera on behalf of the Parish Council but had experienced considerable inconvenience as an import duty was required to be paid after the purchase had been completed.</p> <p>He requested the Parish Council to consider changing their financial arrangements so that a debit card or debit cards could be used by the Clerk and Councillors to make purchases.</p> <p>He said that this would help the Council's administration between meetings.</p> | | | |

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| | RESOLVED: To instruct the Clerk to arrange for debit cards to be set up with Unity Trust Bank. He was also asked to check the financial regulations to ensure this could take place. | Clerk |
| 22/75.13 | To receive feedback from the Passenger Transport Forum | |
| | <p>Cllr Blundell spoke about the recent Passenger Transport Forum. She had previously circulated a report following the meeting. She commented that passenger numbers have fallen following the COVID-19 pandemic. As a result, passenger revenues have fallen considerably.</p> <p>The local bus operators said that cost saving measures such as less frequent maintenance of bus shelters and bus stops would take place. It was proposed that bus services frequency would reduce rather than the cancellation of certain routes.</p> <p>Cllr Kirkby thanked Cllr Blundell for attending the Passenger Transport Forum meeting.</p> | |
| 22/76 | Planning | |
| 22/76.1 | To discuss the progress of resolutions from the last meeting: see Actions List | |
| | <p>55.2 The Clerk was asked to enquire about outstanding CIL money from the original development. This is with the Open Spaces team at WCC.</p> <p>66.3 The Clerk was asked to submit the responses to the Planning policy team regarding about the Regulation 18 consultation before the deadline. Action complete.</p> <p>66.3 The Parish Council's responses and guidance on a simplified response to be issued to residents on the Contact List. Action complete.</p> | Clerk |
| 22/76.2 | To consider any planning reports and agree actions. | |
| | <p>Cllr Blundell presented her report for consideration and approval.</p> <p>22/02217/HOU 5 Treble Close Oliver's Battery Hampshire SO22 4JN: At the front: Conversion of flat roof double garage into mono-ridge pitched roof home office. At the rear: Replace greenhouse and small patio area with mono-ridge pitched roof home office and attached shed.</p> <p>RESOLVED: The Parish Council has no comment to make regarding this application.</p> <p>Cllr Blundell said that the application at 11 Mount View Oliver's Battery will not be decided until a ruling has been given regarding phosphate and nitrate issues.</p> <p>She also reported that the latest enforcement spreadsheet contained no new issues. She concluded her report by saying that the latest Bushfield Camp consultation will take place in Badgers Farm on the 14th December 2022</p> <p>Cllr Kirkby thanked Cllr Blundell for her report.</p> | Clerk |
| 22/77 | Communications | |
| 22/77.1 | To discuss the progress of resolutions from the last meeting: see Actions List | |
| | <p>45.1 Cllr Omand to lead on Facebook with Cllr Leach.</p> <p>56.2 Improving communications with residents (carried forward)</p> | |
| 22/77.2 | Improving communications with residents. | |
| | Cllr Omand asked for this item to be carried forward to the February meeting. | Cllr Omand |
| 22/78 | Recreation Ground, Wildlife Conservation Area and the Battery | |

| 22/78.1 | To discuss the progress of resolutions from the last meeting: see Actions List | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------|---|--|-------------|-------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | 57.1 The Clerk is in contact with the Clerk to Compton & Shawford seeking improvements to the footpath's condition. 58.1 Update on an Inclusive Recreation Ground for all Ages project (carried forward) | Clerk Cllr De Liberali | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/78.2 | To consider report based on Groundsman's weekly reports and agree actions. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Cllr Leigh-Jones had previously sent in a report as he was absent from this meeting. His report said that there were no items identified last month. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/78.3 | To receive reports on routine and ad-hoc tasks that have been completed (Standing Item) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | The Handyperson group had recently cleared all the fallen leaves from around the Primary School. Cllr Kirkby also said that he was working with Groundsman team to ensure all leaves collected at the Recreation Ground are removed rather than piled into an area of the Recreation Ground. | Cllr Kirkby | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/78.4 | To consider any further updates on an Inclusive Recreation Ground for all Ages project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | The Clerk reports that the crowdfunded money from the Crowdfunder company has arrived in the Bank. Cllr de Liberali suggested meeting with interested parties between meeting to discuss the project plan. Cllr Leach agreed to assist Cllr De Liberali with wording of message to go to major donors regarding the progress on the project. Cllr Leach agreed to assist in the progress of the project in making a visual review of and report to the next meeting on suggested planting and pricing and location of bins, benches and tables. | Cllr de Liberali Cllr Leach Cllr Leach | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/79 | Lengthsman Scheme | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/79.1 | The Lengthsman had visited on December 7 th . | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/80 | Items for Consideration Only | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/80.1 | To discuss correspondence received during the month and items for the agenda at the next meeting. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | There were no outstanding items to consider. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>From</th> <th>Description</th> <th>Circulation</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table> | From | Description | Circulation | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 22/81 | Date of next meeting – 7th February 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Meeting ended at 9.07pm | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |