

OLIVERS BATTERY PARISH COUNCIL**Meeting Date:****9th January 2024****ACTIONS LIST**

Minute 23/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST					
PUBLIC PARTICIPATION					
DISTRICT AND COUNTY COUNCILLOR REPORTS					
23/71.1	The Parish Council asked for help from its District Councillors to resolve a long-running enforcement issue with the lack of planting at the Oliver's Battery Dentist's development in Oliver's Battery Road South as part of the planning approval.	District Cllrs	09-Jan	N	Ongoing. Email sent.
23/85.1	Grants are available for micro woods and community orchards. Cllr Leach confirmed that she would look into this.	Cllr Leach	09-Jan		
FINANCE AND COUNCIL MATTERS					
23/9.7	Specific actions arising from the internal auditor's report 2022/23. To have a draft working group Terms of Reference template ready.	Clerk	09-Jan	N	Ongoing.
23/88.3	A letter of thanks to go to Amy Paterson (on behalf of the Events Group), Chris Stride (on behalf of the WI) and Marianne Foster (on behalf of St Marks Church).	Clerk	09-Jan	Y	All sent.
23/88.3	Cllrs to do decorated handprints to contribute to the collection representing the hands of the community of Oliver's Battery.	All Cllrs	12-Dec	Y	
23/88.5	The final rental payment needs to be made to WWC for the OB Conservation Area.	Clerk	09-Jan	Y	Paid across.
23/88.7	Publish the 2023-24 Financial Risk Assessment	Clerk	09-Jan	Y	Action complete.
23/88.9	The Parish Council adopted the draft Environmental Policy as published on the Parish Council's website.	Clerk	09-Jan	Y	Action complete.
23/88.10	The Clerk was asked to open a Lloyds Bank account	Clerk	09-Jan	N	To receive a report.
PLANNING APPLICATIONS AND DECISIONS					

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23/89.2	The Parish Council asked that the District Cllrs to report back to the next meeting of the Parish Council with news of any progress on the planning appeal for South Park Homes and the enforcement of the planting at the Dentists surgery in Oliver's Battery Road South	District Cllrs	09-Jan		
23/89.3	Replace previous planning guidance on website	Clerk	09-Jan		
23/89.4	Submit the comments on Planning Application 23/02507/OUT at Bushfield Camp.	Clerk	08-Dec	Y	Comments sent
COMMUNICATIONS					
RECREATION GROUND, WILDLIFE CONSERVATION AREA AND THE BATTERY					
23/91.1	Further efforts will be made to supplement the number of volunteers for watering the new trees.	Cllr Leach	09-Jan		
23/91.1	Discuss in more detail recent application to place a bench on the Battery for Mr and Mrs Butler.	Clerk	09-Jan		
23/91.3	Volunteers will be requested to assist with leaf clearance via the Parish newsletter.	Cllr Kirkby	15-Dec	Y	
23/91.5	Accept the lowest compliant price from the quotes received.	Clerk	09-Jan	Y	
23/91.6	Accept quotations for work associated with new bins, benches and football pitch.	Clerk	05-Dec	Y	Complete. Orders placed.
LENGTHSMAN SCHEME					
ROADS AND FOOTPATHS					