



Oliver's Battery Parish Council

Sustainability Group – Terms of Reference

Purpose of the Sustainability Group.

The Oliver's Battery Sustainability Group is made up of volunteers from the community who work with the Parish Council in order to promote sustainability initiatives.

Terms of Reference

The Sustainability Group aspires to reduce the overall impact of climate change and assist those that live within the community to reduce their impact on the climate generally and within Oliver's Battery specifically.

The Sustainability Group has a responsibility towards the management of the Parish Council's sustainability initiatives.

These will include:

To make recommendations to the Parish Council regarding sustainability initiatives.

To ensure protocols and guidelines from the Parish Council's insurance company are adhered to when working within the community.

To follow all relevant Parish Council policies and procedures.

To request an annual budget allocation based on specific planned sustainability events with the delegated authority to spend within that budget allocation.

To report progress to the Parish Council.

To provide as much information as practicable to ensure the Parish Council can make an informed decision on its proposals.

It should be noted that:

- All financial spending is to be agreed by the Parish Council when this exceeds the annual budget allocation.
- All grants for events will be applied for and held by the Parish Council, who will ring-fence the funds for the initiative.
- The Sustainability Group will not have a budget. The budget will remain with the Parish Council.

The Sustainability Group is an informal advisory group and any decisions made by the group cannot bind the Parish Council.

The Parish Council will consider the advice provided by the group but are under no obligation to accept the advice as a basis for any decisions made by the Parish Council.

The Sustainability Group will be renewed at the Annual Council Meeting each May.