



Oliver's Battery Parish Council meeting

Minutes of the meeting held on 2nd April 2024 at 7.30pm at St Mark's Church Hall, Oliver's Battery.

<u>Present</u>	<u>In attendance</u>	<u>Apologies/Absent</u>
Cllr Ironside	Clerk – B Gibbs	Cllr Blundell
Cllr Gaster	County Cllr Warwick	Cllr Leach
Cllr Kirkby	Dist Cllr Laming	Cllr Leigh-Jones
	Ellie Banks CPRE	Dist Cllr Brophy
	Four members of the public	

Item		ACTION
23/140	Apologies for absence and declarations of interest	
	<p>Apologies had been received from Cllrs Blundell, Leach and Leigh-Jones. Apologies were also received from District Cllr Brophy and Cllr Warwick apologised for her late arrival.</p> <p>There were no declarations of interest made at this time.</p>	
23/141	To receive a presentation from Ellie Banks of CPRE, The Countryside Charity	
23/141.1	<p>The Hampshire Hedge is an ambitious new initiative to connect the two National Parks in Hampshire, the South Downs National Park and the New Forest National Park, with a nature recovery corridor of hedgerow. It will make its way through the central heart of Hampshire parishes and link woodlands, meadows, local nature reserves and Sites of Special Scientific Interest (SSSIs).</p> <p>Hedgerows play an enormously important role in boosting biodiversity, capturing carbon, improving food production and enhancing our rural economy.</p> <p>CPRE Hampshire has already worked for several years on restoration of hedgerows across the Hampshire countryside, educating and working with local communities, schools, landowners and farmers. It is hoped that the Hampshire Hedge will build on that work.</p> <p>The hedge itself will start from Copythorne in the New Forest and finish at Compton, on the edge of the South Downs, near Winchester. It will provide an important link between fragmented green spaces and offer a beautiful landscape feature in one of the areas of Hampshire under most pressure from development.</p> <p>Working with local community groups, schools and landowners living in the heart of Hampshire, CPRE is focusing on hedge planting, hedge laying and restoring gappy and badly managed hedges with training and action days, talks and other events.</p>	

	<p>As part of this initiative CPRE Hampshire aims to:</p> <ul style="list-style-type: none"> • Lay 800 metres of existing hedgerow in the project area in 2023/24 • Plant five kilometres of new hedgerow in the project area in 2023/24 • Set up three new hedgerow traineeships, pairing young people with experienced hedge layers to pass on this traditional craft • Work with up to ten schools and youth groups by running educational activities and practical hands-on action days • Involve as many people as possible from the local community. <p>Training and education are vital to maximise the impact of our hedgerow work. Training a farmer or landowner can be transformational for the whole farm landscape and lead to many more miles of hedging being planted and restored.</p>	
23/142	To adjourn for public participation	
23/142.1	Although there were four members of the public present, none wished to speak in the public session.	
23/142.2	To discuss the progress of public comments from the last meeting: see Actions List	
	There were no matters arising from the public session in March 2024.	
23/143	To receive the County Councillor's report	
23/143.1	<p>Cllr Warwick had submitted a written report for the Parish Council that will be appended to these minutes.</p> <p>Items to note as follows.</p> <ul style="list-style-type: none"> • Communities across Hampshire are being invited to apply for funding to plant disease resistant elm trees. • Hampshire's £7.2 million share of the Department for Transport's (DfT) Bus Service Improvement Plan has been awarded to protect existing commercial services (that might otherwise see reduced timetables) and to fund more frequent services from May 2024. • Service 66 between Romsey and Winchester will improve to every 30 minutes, Monday to Saturday daytime. • Lepe Beach (now Hampshire County Council's Lepe Country Park) played a major role in the D-Day operations code named Operation Overlord as the site that troops, vehicles and supplies embarked from, bound for the beaches of Normandy on 5th June 1944. For more information, please see our "Current News and Updates" website page. 	
23/144	To receive the District Councillors' report	
23/144.1	Cllr Laming provided a brief verbal report that concentrated on the amount of vandalism that was occurring locally. He also said he would provide a fuller written report in due course.	
23/144.2	To discuss the progress of requests to District councillors from the last meeting: see Actions List	
	<p>23/71.1 & 23/89.2 & 23/100.2 The Parish Council asked that the district councillors to report back to the next meeting of the Parish Council with news of any progress of the enforcement of the planting at the Dentist's surgery in Oliver's Battery Road South promised as part of planning application 22/00948/FUL.</p> <p>Cllr Laming said that he had met with WCC Enforcement about this topic and was</p>	

	awaiting a report back The Clerk has also been asked to contact Cllr Porter at WCC about this item	Cllr Laming Clerk																																								
23/145	To approve the Minutes of the Ordinary Meeting held on the 2nd March 2024.																																									
	RESOLVED – Agreed as a true copy and duly signed by the Chairman of the meeting.																																									
23/146	Finance and Council matters																																									
23/146.1	To discuss the progress of resolutions from the last meeting: see Actions List																																									
	23/115.2 The Clerk said that the CIL money that has been allocated to the Recreation Ground project has not been received in the Parish Council's bank account. He was asked to liaise with the CIL officers at WCC.	Clerk																																								
	23/132.5 Cllr Gaster asked for a discussion to take place between the County, District and Parish Councils with local businesses in order to identify a resolution to the local parking issues. This will be ongoing over the next few months.	All																																								
23/146.2	To accept payments for March 2024 and agree the March 2024 bank transactions with the bank balance.																																									
	All outstanding invoices had been circulated in advance of the meeting. The Clerk apologised for not circulating any financial reports for March 2024 owing to holidays and also in preparation for the forthcoming Internal Audit. RESOLVED: To approve all invoices & payments up to this date.																																									
	<table border="1"> <thead> <tr> <th>Payment date</th> <th>Customer</th> <th>Details</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>28/03/24</td> <td>Colden Common PC</td> <td>2023-24 Lengthsman refund</td> <td>100.00</td> </tr> </tbody> </table>	Payment date	Customer	Details	Gross	28/03/24	Colden Common PC	2023-24 Lengthsman refund	100.00																																	
Payment date	Customer	Details	Gross																																							
28/03/24	Colden Common PC	2023-24 Lengthsman refund	100.00																																							
	<table border="1"> <thead> <tr> <th>Invoice Date</th> <th>Supplier</th> <th>Details</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>31-Mar-24</td> <td>Unity Trust Bank</td> <td>Service Charge</td> <td>18.00</td> </tr> <tr> <td>28-Mar-24</td> <td>Mr B V Gibbs</td> <td>MARCH 24 SALARY</td> <td>566.71</td> </tr> <tr> <td>15-Mar-24</td> <td>Grass and Grounds</td> <td>INV 4454</td> <td>55.20</td> </tr> <tr> <td>15-Mar-24</td> <td>St Mark's Church</td> <td>OBPC 561</td> <td>50..0</td> </tr> <tr> <td>15-Mar-24</td> <td>Colin Stride</td> <td>EEH 24 EXPENSES.</td> <td>260.98</td> </tr> <tr> <td>15-Mar-24</td> <td>D Kirkby</td> <td>REC GROUND EXPENSE</td> <td>16.74</td> </tr> <tr> <td>15-Mar-24</td> <td>Hampshire Pension</td> <td>K9650 FEB 24</td> <td>201.69</td> </tr> <tr> <td>01-Mar-24</td> <td>Mr B V Gibbs</td> <td>FEB 24 SALARY</td> <td>566.91</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Invoice Date	Supplier	Details	Gross	31-Mar-24	Unity Trust Bank	Service Charge	18.00	28-Mar-24	Mr B V Gibbs	MARCH 24 SALARY	566.71	15-Mar-24	Grass and Grounds	INV 4454	55.20	15-Mar-24	St Mark's Church	OBPC 561	50..0	15-Mar-24	Colin Stride	EEH 24 EXPENSES.	260.98	15-Mar-24	D Kirkby	REC GROUND EXPENSE	16.74	15-Mar-24	Hampshire Pension	K9650 FEB 24	201.69	01-Mar-24	Mr B V Gibbs	FEB 24 SALARY	566.91					
Invoice Date	Supplier	Details	Gross																																							
31-Mar-24	Unity Trust Bank	Service Charge	18.00																																							
28-Mar-24	Mr B V Gibbs	MARCH 24 SALARY	566.71																																							
15-Mar-24	Grass and Grounds	INV 4454	55.20																																							
15-Mar-24	St Mark's Church	OBPC 561	50..0																																							
15-Mar-24	Colin Stride	EEH 24 EXPENSES.	260.98																																							
15-Mar-24	D Kirkby	REC GROUND EXPENSE	16.74																																							
15-Mar-24	Hampshire Pension	K9650 FEB 24	201.69																																							
01-Mar-24	Mr B V Gibbs	FEB 24 SALARY	566.91																																							
	<p>Bank reconciliation as at 31st March 2024</p> <table> <tr> <td>Opening balance</td> <td>35,028.79</td> </tr> <tr> <td>Add - income</td> <td>45,637.10</td> </tr> <tr> <td>less - expenditure</td> <td>53,595.88</td> </tr> <tr> <td>Closing balance</td> <td>27,070.01</td> </tr> <tr> <td>Unity Trust Bank</td> <td>27,070.01</td> </tr> </table>	Opening balance	35,028.79	Add - income	45,637.10	less - expenditure	53,595.88	Closing balance	27,070.01	Unity Trust Bank	27,070.01																															
Opening balance	35,028.79																																									
Add - income	45,637.10																																									
less - expenditure	53,595.88																																									
Closing balance	27,070.01																																									
Unity Trust Bank	27,070.01																																									

	<p>Total Balances 27,070.01</p> <p>Balance as per cash book 27,070.01</p> <p>Variance 0</p>	
23/146.3	To receive update from the Events Working Group (standing item)	
	<p>The Events team presented a brief report on the 20224 Easter Egg Hunt held on Easter Sunday.</p> <p>Well over 250 participants attended the event and these were spilt between the 11 courses on offer.</p> <p>The Toddler and Junior Maze, both new this year, were particularly well received.</p> <p>There was a very noticeable number of younger families along with some three-generation families in attendance.</p> <p>There were some very positive comments, many expressed support for the event continuing next year.</p> <p>All this was put together by twenty-two local residents with some new people for helping to manage this year's extra courses.</p> <p>The 2024 Event was generously sponsored by our local Alexandra Sports, which enabled both the purchase of a Junior Trophy and also covered most of the printing costs.</p> <p>The closing of the lay-by for the day was of huge visual benefit.</p> <p>Trophies were presented by representatives of Alexandra Sports (Junior Trophy), OBPC (Urban Short Course), Winchester Rotary (Rural Urban Long Course), OB WI (Phone App Fun Course) & OB Community Films (Phone App Score Course).</p> <p>Cllr Kirkby offered a sincere vote of thanks to the Events team for putting together an excellent community event that was appreciated and enjoyed by all who attended.</p>	
23/146.4	To receive update from the Sustainability Working Group (standing item)	
	<p>The two thermal image cameras have been used to survey thirty properties so far but now the weather is warmer we cannot do any more just now.</p> <p>The offer of thermal surveys will be well publicised for the rest of the year with a particular focus next autumn as the weather cools.</p> <p>As part of the WeCAN project two members of our home energy team recently attended Energy Champion Training which will help our small local team here.</p> <p>Our future plans include a big Outdoor Swap on Saturday May 11th. We will create posters and display them round the parish. We would also like to continue with the hedgehog project and wildflower meadow on the corner of the Battery.</p> <p>Finally, we would like to host a social event in St Marks for local people interested in sustainability issues.</p>	
23/146.5	Traffic issues in Oliver's Battery	
	Cllr Gaster again commented on the junction between Oliver's Battery Road South and Old Kennels Road. Cllr Warwick also spoke about this item and said that a Traffic	

	<p>Regulation Order (TRO) has been requested to lengthen the yellow lines so that there are sufficient sight lines for drivers to avoid parked cars.</p> <p>However, the TRO is a legal process that does take a while to complete.</p>	
23/146.6	Community Emergency Plan	
	<p>Cllr Kirkby submitted a written report.</p> <p>The Parish Council has a Community Emergency Plan but it needs updating and sharing with the Emergency Planning and Resilience Team.</p> <p>RESOLVED: To add the current Community Emergency Plan to the website. To review the Community Emergency Plan and bring a draft update to a subsequent meeting.</p>	<p>Clerk Cllr Kirkby</p>
23/147	Planning	
23/147.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Nothing outstanding.	
23/147.2	To consider any planning reports and agree actions.	
	<p>Cllr Blundell submitted a written report.</p> <p>There are no new applications to be received this month.</p> <p>24/00193/TPO 93 Old Kennels Lane Olivers Battery.</p> <p>The Parish Council objected to this application and subsequently the TPO has been made permanent. As a consequence, the planning application has been refused.</p> <p>23/02507/OUT Bushfield Camp Highways have asked for a further extension to make a comment their letter states as follows:-</p> <p>National Highways are concerned with proposals that may have the potential to impact on the safe and efficient operation of the SRN, in this case the M3.</p> <p><i>We have previously engaged with the applicant for pre-application discussions related to this proposal. This led to a meeting between National Highways and the applicant's transport consultant on 24 August 2023 to discuss the proposal, particularly the assessment of SRN impact and any mitigation which may be required.</i></p> <p><i>The applicant is proposing several changes in highway design as part of this application to mitigate the development's impact. National Highways is currently liaising with Hampshire County Council and the applicant regarding these proposed changes and their review to enable us to understand the potential implications to the safe and efficient operation of the M3.</i></p>	
23/148	Communications	
23/148.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	Nothing outstanding.	
23/148.2	To receive an update on the Newsletter	
	<p>Cllr Gaster provided a brief verbal report.</p> <p>The copy deadline for the next edition is the 15th April.</p>	

23/149	Recreation Ground, Wildlife Conservation Area and the Battery	
23/149.1	To discuss the progress of resolutions from the last meeting: see Actions List	
	<p>23/91.1 & 23/105.1 Discuss in more detail the recent application to place a bench on the Battery for Mr and Mrs Butler. The Clerk will be speaking Mr & Mrs Butler's children before the next meeting.</p> <p>23/105.4 Parish Council accepted the proposal for a small commemorative plaque to commemorate former Cllr. Ivan Arnold, and set a budget not exceeding £50. Cllr Leach ongoing.</p> <p>23/134.3 Cllr Kirkby has sent through photographs evidencing that some of the plastic caps that cover bolt heads and nuts need replacing. Some nail heads need to be hammered flush with wood in sections of the play equipment. On tonight's agenda.</p> <p>23/134.4 Cllr Gaster volunteered to fit a new tap at the Recreation Ground. Action complete.</p> <p>23/134.4 £50 be used to buy required parts and change the tap so that the water carrier can be easily filled. Action complete.</p>	<p>Clerk</p> <p>Cllr Leach</p>
23/149.2	To consider report based on Groundsman's weekly reports and agree actions.	
	Cllr Leigh-Jones had received the checklists from Grass and Grounds for March 2024 and he confirmed the checklist (along with the status of the Defib) have no issues to report.	
23/149.3	To receive reports on routine maintenance and ad-hoc tasks that have been completed (Standing Item)	
	<p>Plastic caps were replaced and nails hammered into various sections of the wooden playground equipment. The new tap for tree watering is in place, there is also a plastic lock cap and padlock restricting use to those with code.</p> <p>On 2nd April, a local resident reported that part of the structure to the medium sized slide was broken. In the afternoon the Handyperson Group installed temporary fencing to isolate the equipment until emergency repairs could be arranged.</p>	
23/149.4	To consider any further updates on an Inclusive Recreation Ground for all Ages projects.	
	<p>Cllr Leach submitted a written report.</p> <p>The tree watering programme gathers pace, the Handyperson Group are leading this initiative. Training has been given to groups of volunteers. The reporting of further progress in this initiative will come under the Handyperson Group's regular reports.</p> <p>There is clear anecdotal evidence that the new-sized pitch is attracting regular use and that the grass area in front of the goals has worn. It was decided therefore to re-mark the pitch for the start of the Easter school holidays. It is necessary therefore to request retrospective permission for this expenditure. Further re-marking opportunities will be identified during the year, as a pattern of wear is established.</p> <p>RESOLVED: That retrospective permission be granted for the expenditure to re-mark the new football pitch in anticipation of the Easter school holidays.</p>	
23/150.4	To receive an update from the Tree Warden	
	No report was received.	
23/151	Lengthsman Scheme	
23/151.1	<p>Cllr Kirkby expressed surprise that the 2023-24 was underspent.</p> <p>Colden Common Parish Council has served notice that it will be ending its role as the local scheme after April 2024. It has also been announced that the scheme will be re-financed for a further five years.</p>	

	The Scheme is now looking for a new administrator.																			
23/152	Items for Consideration Only																			
23/152.1	<p>Cllr Kirkby spoke about a request to publicise Rehab 4 Addition, a UK based addiction helpline in Hampshire.</p> <p>RESOLVED: To add their link to the Parish Council website useful links page.</p>	Clerk																		
23/153	To discuss correspondence received during the month and items for the agenda at the next meeting.																			
23/153.1	<p>The Clerk listed the following correspondence.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Sender</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>06/03/24</td> <td>HALC</td> <td>Hampshire ALC Conference 2024</td> </tr> <tr> <td>07/03/24</td> <td>CPRE</td> <td>The Hampshire Hedge</td> </tr> <tr> <td>08/03/24</td> <td>WCC</td> <td>Your Council News Mar 24</td> </tr> <tr> <td>12/03/24</td> <td>WCC</td> <td>Winchester Business bulletin Mar 24</td> </tr> <tr> <td>14/03/24</td> <td>WCC</td> <td>Parish Connect Mar 24</td> </tr> </tbody> </table>	Date	Sender	Subject	06/03/24	HALC	Hampshire ALC Conference 2024	07/03/24	CPRE	The Hampshire Hedge	08/03/24	WCC	Your Council News Mar 24	12/03/24	WCC	Winchester Business bulletin Mar 24	14/03/24	WCC	Parish Connect Mar 24	
Date	Sender	Subject																		
06/03/24	HALC	Hampshire ALC Conference 2024																		
07/03/24	CPRE	The Hampshire Hedge																		
08/03/24	WCC	Your Council News Mar 24																		
12/03/24	WCC	Winchester Business bulletin Mar 24																		
14/03/24	WCC	Parish Connect Mar 24																		
23/154	Date of next meeting – Annual Council Meeting on 8th May 2024 at 7.30pm																			
	Meeting ended at 8.57pm																			
23/155	<p>Exempt Business: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the discussion of the following matters where publicity might be prejudicial to the special nature of the business.</p> <p>There were no exempt items to discuss.</p>																			