

OLIVER'S BATTERY PARISH COUNCIL

Meeting Date:

01 April 2025

ACTIONS LIST

Minute 25/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST					
PUBLIC PARTICIPATION					
DISTRICT AND COUNTY COUNCILLOR REPORTS					
25/135.2	Link to the Devolution consultation be posted to the Council's website	Cllr Ironside	13-Mar		Consultation closes 13th April
25/136.2	The link to the Enforcement Plan consultation be put on the Council's website	Cllr Ironside	13-Mar		
25/136.2	consider the Enforcement Plan and refer any comments to the April meeting that Council may wish to consider submitting	Cllr Blundell	24-Mar		
FINANCE AND COUNCIL MATTERS					
25/65.5	Our approved supplier has supplied a quote to remove a Cherry Tree and cut back branches overhanging Oliver's Battery Road South from the Battery. Locum Clerk will organise parking suspension as requested by Merritts.	Locum Clerk	15-Mar	N	Works happening 15th April
25/108.8	Quote obtained for a A2 size (592 x 420 mm) PROW sign with clips agreed at £162	Locum Clerk	15-Mar	N	To order
25/108.8	Fee for the work by HCC for creating image for PROW sign has been paid			Y	
25/124.3	Grant £150.96 to the OB Countryside Group for the provision of signage celebrating their 20th anniversary to be paid. Cllr Kirkby is waiting to hear from them to clarify the wording on the signage.	Locum Clerk	31-Mar	N	Ongoing
25/138.5	Locum Clerk will organise parking suspension as requested by Merritts.	Locum Clerk	15-Mar	N	Works happening 15th April
25/124.6	Acceptance of quote advised to Kiss Tree Management Limited.	Locum Clerk	06-Mar	N	Survey date 9th June

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25/138.6	A post to be made on the Council's Facebook page to highlight no dogs are permitted in any area of the recreation ground including the wildlife area	Cllr Ironside	31-Mar	N	
25/138.6	Survey and map recreation ground area to consider how many additional preventative signs would be required. He will establish the current signage and consider what may work better and will bring a recommendation to Council in April.	Cllr Leigh-Jones	26-Mar	N	
25/138.7	Appoint Wellers Law group as the Parish Council's solicitor in the matter	Locum Clerk	26-Mar		
25/138.7	Obtain an indication of their fees	Locum Clerk	26-Mar		
25/138.7	Seek the full cost from SSEN of Wellers Law Group fee for undertaking the Lease renewal work	Locum Clerk	26-Mar		
25/138.7	Obtain advice from Wellers Law Group on any changes they would recommend to the Head of Terms	Locum Clerk	26-Mar		
PLANNING APPLICATIONS AND DECISIONS					
25/66.2	24/00109/BCOND – 3 Downlands Road. The Chair has asked Cllr Laming for clarification of the reason given for closure of the enforcement case, ie "not expedient to pursue".	Cllr Laming	26-Mar	N	Still outstanding
25/139.2	An objection would be drafted on the application for 25/00226/HOU 39 Old Kennels Lane for submission to the Planning Authority	Cllr Blundell & Locum Clerk	11-Mar		
COMMUNICATIONS					
25/140.2	Further investigation is to take place regarding an announcement only Whatsapp group with a potential 'sample' group for Councillors only being established to understand how it would function. A proposal will be brought to the next Council meeting with consideration including ideas as to how to share the news of the new community engagement initiative when it 'goes live'.	Cllr Ironside	26-Mar		
RECREATION GROUND WILDLIFE CONSERVATION AREA AND THE BATTERY					
25/111.3	Tree experts advised that watering in 2nd and 3rd years will be on a decreasing scale. Handyperson Group will take this forward			Y	

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25/127.3	Caribiners purchased. Waiting to be installed	Cllr Leigh-Jones	26-Mar		
25/142.2	New bollard to be installed at the rec ground	Locum Clerk	06-Mar		
LENGTHSMAN SCHEME					
ROADS AND FOOTPATHS					
CORRESPONDENCE		Cllr Kirkby	26-Mar		
EXEMPT					
25/146	The Chairman will establish from Council’s solicitors if any progress has been made regarding the recovering of Legal costs				