



Oliver's Battery Parish Council

St Mark's Church Hall, Oliver's Battery Road South, Oliver's Battery, SO22 4EZ

Parish Councillors are hereby summoned to attend the Annual Council Meeting for the purpose of transacting the following business.

Members of the public are invited to attend.

Item	Agenda for the Annual Council Meeting of Oliver's Battery Parish Council to be held on Tuesday 6th May 2025 at 7.45pm or immediately following on from the closing of the Oliver's Battery Annual Parish Meeting.
1	To elect the Chair of the Parish Council for the municipal year 2025-26
2	Apologies for absence and declarations of interest
3	To elect the Vice Chair of the Parish Council for the municipal year 2025-26
4	To adjourn for public participation
4.1	To discuss the progress of resolutions from the last meeting: see Actions List
4.2	To receive the County Councillor's report
4.3	To receive the District Councillor's report
5	To agree Councillor roles and any delegated authority under S101 of the Local Government Act 1972
	To agree Councillor roles: Planning Recreation ground Website and social media Footpaths Trees Events Working Group Sustainability Working Group Handyperson Working Group Newsletter
6	To approve the minutes of the meeting held on the 4th April 2025 (previously circulated).
7	Finance and Council matters
7.1	To discuss the progress of resolutions from the last meeting: see Actions List
7.2	To accept payments for April 2025 and agree the April 2025 bank transactions with the bank balance
7.3	To consider a grant application from Oliver's Battery countryside group towards the hire of St Marks Hall.
7.4	To receive an update from the Events Working group (standing item)
7.5	To receive an update from the Sustainability Working Group (standing item)
7.6	To receive an update from Tree Warden on visual inspections carried out (standing item)
7.7	To receive and approve the internal auditor's report 2024-25
7.8	To agree insurance details for 2025-26 (the final year of a three-year agreement)
7.9	To re-affirm the Council's eligibility to exercise the General Power of Competence

7.10	To note that the Internal Auditor has carried out a review of the Parish Council's accounts for the year ended 31 st March 2025 and has completed an audit report.
7.11	To approve Section 1 (the Annual Governance Statement 2024-25) of the Annual Governance and Accountability Return (AGAR) for submission to the external auditor
7.12	To approve Section 2 (the Accounting Statements 2024-25) of the AGAR for submission to the external auditor
7.13	To approve the Notice of Public Rights form for publication.
8	Planning
8.1	To discuss the progress of resolutions from the last meeting: see Actions List
8.2	To consider planning reports and agree actions
9	Communications
9.1	To discuss the progress of resolutions from the last meeting: see Actions List
9.2	To consider proposals for additional forms of communication to local residents
10	Recreation Ground, Wildlife Conservation Area and the Battery
10.1	To discuss the progress of resolutions from the last meeting: see Actions List
10.2	To consider the Groundsman's weekly reports and agree actions
10.3	To receive reports on routine and ad-hoc tasks that have been completed (Standing Item)
10.4	To consider further proposals regarding No Dogs signage at the Recreation Ground
11	Lengthsman Scheme
11.1	The 2025-26 Lengthsman Scheme. To receive any report
12	Items for Consideration Only
12.1	To discuss the progress of resolutions from the last meeting: see Actions List
12.2	To discuss correspondence received during the month and items for the agenda at the next meeting
13	Exempt Business: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the discussion of the following matters where publicity might be prejudicial to the special nature of the business. Items on this agenda may include property matters.
14	Date of next meeting – 3rd June 2025

Emma Abrahams, Clerk to Oliver's Battery Parish Council
Tuesday 15th April 2025