

**OLIVER'S BATTERY PARISH COUNCIL****Meeting Date:****14 October 2025****ACTIONS LIST**

Minute 26/	Action Description	Responsibility	Target Date	Complete?	Comment/Status
<b>APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST</b>					
<b>TO APPROVE MINUTES</b>					
26/45.1	Co-opt Mrs Steph Ironside as a Parish Councillor	Cllr Ironside/Clerk	16-Dec		
<b>DISTRICT AND COUNTY COUNCILLOR REPORTS</b>					
26/48.1	Local Governance Review consultation at Badger Farm CC	All	18-Nov		
<b>FINANCE AND COUNCIL MATTERS</b>					
26/35.5	Clarify the insurance arrangements involved in loaning the Parish Council's marquee to community organisations	Clerk	19-Sep		
26/50.2	Clerk highlighted that he was still working towards bringing the accounts up to date to the 30 <sup>th</sup> September	Clerk	31-Oct		
26/50.3	Pay a grant of £650 to cover the costs of Christmas Tree event	Clerk	31-Oct		
26/50.3	Advise Events Group that any unspent funds left over after the event has passed must be returned to the Parish Council	Clerk	31-Oct		
26/50.3	Ask the Events Group to set up their own bank account to facilitate funding of all future events requiring grants	Clerk	31-Oct		
26/50.4	Set up a registration system and a trail map to list locations for BIG Outdoor Swop	Cllr Almond			
26/50.4	Apply for funding for a 'volunteer recruitment evening'.	Cllr Almond			
26/50.4	Continue promoting thermal imaging surveys.	Cllr Almond			
26/51.1	Put the tree work identified in recent survey out to tender.	Clerk	31-Oct		
<b>PLANNING APPLICATIONS AND DECISIONS</b>					
<b>COMMUNICATIONS</b>					
26/55.1	Publish the next edition of Newsletter in early January 2026.	Cllr Leach	30-Nov		
26/37.1	Launch WhatsApp channel	Cllr Almond	21-Oct		
<b>RECREATION GROUND WILDLIFE CONSERVATION AREA AND THE BATTERY</b>					
<b>LENGTHSMAN SCHEME</b>					
<b>ROADS AND FOOTPATHS</b>					
<b>CORRESPONDENCE</b>					
<b>EXEMPT</b>					